



P.O. Box 2220, Stateline, Nevada 89449

**KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
TUESDAY, DECEMBER 19, 2017**

A meeting of the Kingsbury General Improvement District Board of Trustees will be held on Tuesday D, 2017 at Kingsbury G.I.D. office, 255 Kingsbury Grade, Stateline, NV, 89449, beginning at 6:00 p.m. Copies of the agenda were posted at the following locations at least 3 business days prior to the meeting day: Kingsbury G.I.D. Office, Stateline Post Office, Zephyr Cove Post Office, and the Douglas County Administration Building at Lake Tahoe.

**MISSION
STATEMENT**

Our skilled employees, management staff, and Board of Trustees, working as a team, are committed to provide water and sewer service, and maintain roads and drainage systems in an efficient, courteous and accountable manner, for the long term benefit of our customers, in accordance with standards set for public health, safety and the environment.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify KGID by calling 588-3548 at least one day in advance of the meeting.

AGENDA

1. **Call to Order** **6:00 P.M.**
2. **Roll Call**
3. **Pledge of Allegiance**

Notice: ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.

4. **Public Comment**
(NO ACTION) This is the public's opportunity to speak on any topic pertinent to the District and not listed on this agenda, or to speak on those items appearing on the Consent Calendar. Public comment will also be invited during the Board's consideration of each action item, and before action is taken. Please limit your comments to three minutes or less. Nevada Open Meeting Law prohibits action on items not listed on the agenda.
5. **Approval of Agenda: For Possible Action:** Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.
6. **Approval of Minutes: For Possible Action:** Minutes of the Regular Meeting October 17, 2017
7. **Approval of Consent Calendar: For Possible Action:**

Items on the Consent Calendar will be approved without discussion unless the item is specifically "brought forward" for discussion.

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- A. **For Possible Action;** List of Claims
 - B. **For Possible Action;** Approval of Christmas Bonus for staff and crew
 - C. **For Possible Action;** Approval of SCADA upgrades at Pump Stations #5, #6, and #10
 - D. **For Possible Action;** Approval of Truck purchase to replace Truck #0505
 - E. **For Possible Action;** Approval of gloves purchased from Granite Construction Supply
8. Consent Items Brought Forward for Discussion

UNFINISHED BUSINESS

NEW BUSINESS

- 9. **For Possible Action;** Presentation of Audited Financial Statements and Auditor's Report for the Fiscal Year Ended June 30, 2016; Possible Action to Accept the Financial Statements and Auditor's Report
- 10. **For Possible Action;** Discussion on charges for excess sewer plant maintenance fees of \$80k from DCLTSA
- 11. **For Possible Action;** Discussion on Guard Rail repair on Laurel Lane
- 12. **For Possible Action;** Discussion on upgrade to cloud based email and file storage

ACTION WILL NOT BE TAKEN ON ANY REPORTS OR CORRESPONDENCE:

- 13. Board Reports
- 14. Staff Reports
- 15. Attorney's Report
- 16. Engineer's Report
- 17. Correspondence
- 18. **For Possible Action;** Adjournment to closed session pursuant to NRS 288.220 to consider the character, alleged misconduct, professional competence, or physical or mental health of the

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Business & Contracts Manager, Michelle Runtzel

19. **Return to open session and call regular meeting back to order**
20. **For Possible Action;** Discussion and action on items discussed during closed session
21. **For Possible Action;** Adjournment