



**KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
SPECIAL MEETING & BUDGET WORKSHOP
TUESDAY, APRIL 9, 2024
AGENDA**

A meeting of the Kingsbury General Improvement District Board of Trustees shall be held Tuesday April 9, 2024, at the district office (160 Pine Ridge Drive, Stateline, NV, 89449), commencing at 5:00 p.m. The agenda and supporting material are available on the district website (www.kgid.org), News & Notices. Copies of this agenda were posted 3 business days prior to the meeting at: The District Office, Stateline Post Office, Zephyr Cove Post Office, and Douglas County Lake Tahoe Administration Building.

Remote attendance is welcomed. To offer public comment prior to the meeting, individuals may submit comments using one of the following methods: The drop box located at the district office entrance, fax (775) 588-3541 (Attn: General Manager), or email to mitch@kgid.org.

- To provide public comment or attend the meeting by phone, **(669) 900-9128** - ID code **775-588-3548** passcode **906347**. Although this line accommodates multiple callers, should you receive a busy signal, please call back.
- Public comment is limited to three minutes and occurs at the beginning and end of the meeting and also invited during the Board's consideration of each action item, as well as before action is taken.

Join the meeting using the link below via Zoom:

<https://us02web.zoom.us/j/7755883548?pwd=UnF2YzBxb05Ya0pjWjRCNUNEMUFVZz09>
Meeting ID: 775 588 3548 Passcode: 5883548

MISSION STATEMENT

As a team, our employees and Board of Trustees provide water and sewer service, maintain roads and drainage systems for the benefit of our customers using modern business systems in an efficient courteous, and accountable manner which surpass standards set for public health, safety, and the environment.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify KGID by calling 775-588-3548 at least one day in advance of the meeting.

ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION

AGENDA

5:00 P.M.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comment

This is the public's opportunity to speak on any topic pertinent to the district and not listed on this agenda. Public comment will also be invited during the Board's consideration of each action item, and before action is taken. Please limit your comments to three minutes. Nevada Open Meeting Law (NRS 241.034) prohibits action on items not listed on the agenda.

5. Approval of Agenda: For Possible Action: Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.

NEW BUSINESS

6. For Information and Possible Action: Award FY24 Waterline & Road Repairs and Restoration Project Construction Services Contract

7. For Information: Budget Workshop – Review tentative budget and provide direction for the FY 25 Budget

8. Announcements and Final Public Comment

9. For Possible Action; Adjournment

**KINGSBURY GENERAL IMPROVEMENT DISTRICT
AGENDA ITEM #6**

**TITLE: AWARD FY24 WATERLINE AND ROAD REPAIRS AND RESTORATION
PROJECT CONSTRUCTION SERVICES CONTRACT**

For Discussion and Possible Action. Receive presentation, discuss, and consider action to award the construction services contract to Aspen Developers Corp. and authorize the General Manager to execute contract documents as necessary.

MEETING DATE: 9 April 2024

PREPARED BY: Mitchell S. Dion

RECOMMENDED ACTION:

It is recommended that the Board of Trustees approve awarding the 2024 Waterline and Road Repairs and Restoration & Ponderosa Mobile Home Park Distribution System Replacement Construction Services Contract to Aspen Developers Corp. for the amount not to exceed \$4,195,665.00 and authorize the General Manager to approve the contract documents as necessary provided that the Ponderosa Mobile Home Park accept responsibility and indemnify the district from damage or fines resulting from snow or other obstructions to fire hydrants.

BACKGROUND INFORMATION:

The district has implemented an annual capital program to address ongoing asset repair and renovations of key assets for waterlines and related road surfaces. This program is guided by a 5 year plan and rolling 3 year implementation schedule which is driven by a combination of waterline and road rating systems. In addition, the district was requested to consolidate the Ponderosa Mobile Home Park system into the district. To perform the consolidation without exposing the existing rate payers to the liability of the older and failing system, it was necessary to replace the existing system and bring it to district standards. The district solicited and was awarded \$2.5 million to accomplish the improvements within Ponderosa Mobile Home Park.

On November 30, 2023, the State Fire Marshall issued an opinion which places the responsibility of clearing snow from around fire hydrants upon the water purveyor. Additional correspondence from the State Fire Marshall Office of enforcement indicates that a pathway must also be cleared of snow. While Kingsbury GID intends to challenge the basis of this opinion, there can be no presumption of the final determination as made by the proper authority. Ponderosa Mobile Home Park is not within the district boundaries and only water service is being extended within the park. Clearing hydrants and a path to roads which are maintained by Kingsbury GID would be a daunting proposition. Furthermore, the nature of old coaches in the park may pose a liability beyond the loss experience within the district. Therefore, a provision to accept responsibility and indemnify the district is a recent condition which is recommended.

DOWL Engineering was selected to do the design for both elements of the on-going program and was authorized to proceed with the work for design of the FY 2024 project, including the bid

package preparation and construction administration and management. In February 2024, the district awarded the material procurement portion of the project and materials are anticipated to be delivered approximately May 15, 2024.

On March 28, 2024, DOWL held a bid opening for the 2023 Water and Road Improvement Project on behalf of Kingsbury General Improvement District. Bid information was compiled and Aspen Developers Corp. is the apparent low bidder with a bid price of \$4,195,665.00. In addition, DOWL reviewed the full submission and had determined that they are qualified to perform the work.

Engineer / Aspen Comparison			
Bid Items Group	ENGINEER	ASPEN	Difference
Water Svc Connection	\$470,000	\$117,000	(\$353,000)
Water Svc Install LF	\$943,000	\$511,000	(\$432,000)
Water Main Install LF	\$1,548,000	\$1,305,000	(\$243,000)
Water Main Connection	\$92,000	\$90,000	(\$2,000)
Gate valves	\$132,000	\$93,000	(\$39,000)
Fire Hydrant Install & Connect	\$155,000	\$126,000	(\$29,000)
PRV	\$330,000	\$218,000	(\$112,000)
Paving	\$1,313,000	\$458,000	(\$855,000)
<u>TOTALS</u>	\$4,983,000	\$2,918,000	(\$2,065,000)
BID TOTAL	\$6,130,000	\$4,196,000	(\$1,934,000)

The analysis of the bid submission reveals the Ponderosa Mobile Home Park system improvements and consolidation is also within the grant, therefore, it is recommended that the Board of Trustees authorize the award of the 2024 Waterline and Road Repair and Restoration Project with the Ponderosa Mobile Home Park Distribution System Replacement project construction services to Aspen Developers Corp. provided that the Ponderosa Mobile Home Park accept responsibility and indemnify the district from damages or fines resulting from snow or other obstructions to fire hydrants.

INCLUDED:

- Bid Tabulation
- Recommendation of Award for 2024 Kingsbury General Improvement District Waterline Replacement
- Completed bid forms

Fund impacted by above action:

- | | |
|--|---|
| <input type="checkbox"/> All Funds | <input type="checkbox"/> Not a Budget Item |
| <input checked="" type="checkbox"/> Water Fund | <input type="checkbox"/> Sewer Fund |
| <input checked="" type="checkbox"/> General Fund | <input type="checkbox"/> Snow Removal Fund |
| <input type="checkbox"/> Not Budgeted for | <input type="checkbox"/> Emergency Spending |



April 3, 2024

Mitchell S. Dion, General Manager
Kingsbury General Improvement District
160 Pine Ridge Drive
Stateline, NV 89449

Re: Recommendation of Award for: 2024-2025 Water Main Replacement Project (DO-2024-179)

Mr. Dion,

On Thursday, March 28, 2024 DOWL held a bid opening for the 2023 Water and Road Improvement Project on behalf of Kingsbury General Improvement District. Bid information was compiled and Aspen Developers is the apparent low bidder with a bid price of \$4,195,665.

DOWL has evaluated the Aspen Developers Bid and finds that it complies with the prescribed requirements of the Bid Form, and therefore is considered "responsive". We have also performed a due diligence check on the company by checking provided references, Nevada State Contractor's Board, Secretary of State, and the Labor Commissioner. The references were all positive; the consensus is that Aspen Developers is qualified to perform and complete the work associated with this project. A search with the Contractor's Board shows no disciplinary action against them and they are within their licensed limits. A search for debarment on the System for Award Management shows no action. A search of the Secretary of State shows that they are in good standing. Lastly, a search of the Labor Commissioner shows no actions, pending or filed, against them.

DOWL's recommendation of Aspen Developers is contingent upon the condition that the Contractor's submitted documents meet the requirements for SRF funding. SRF compliance and review is being coordinated by the District.

Aspen Developers has over 15 years of experience in the construction industry and has performed similar projects in the past. Based on a review of their bid and background check, DOWL finds Aspen Developers as being a "responsible" Bidder and we recommend awarding them the Construction Contract.

I have attached the bid tab for your reference.

If you have any questions or require additional information regarding this letter, please feel free to contact me.

Regards,

A handwritten signature in black ink, appearing to read "Travis J. Marshall".

Travis J. Marshall, PE
Project Engineer

Attached: PlanetBids Bid Tabulation; Contractor PlanetBids Submittals

SECTION 00410
BID FORM FOR CONSTRUCTION CONTRACTS
2024-2025 Water Main Replacement Project
PWP-DO-2024-179

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ARTICLE 1 – BID RECIPIENT

- 1.1 This Bid is submitted to Owner address as identified in Section 00100 – Advertisement for Bidders.
- 1.2 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS

- 2.1 Bidder accepts all the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 2.2 Bidder has reviewed and accepts the project contains two separate funding sources for the two project areas and will comply with the contractual and administrative requirements associated, as such.

ARTICLE 3 – BIDDER’S REPRESENTATIONS

3.1 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>Addendum No. 1</u>	<u>February 28, 2024</u>
<u>Addendum No. 2</u>	<u>March 1, 2024</u>
<u>Addendum No. 3</u>	<u>March 14, 2024</u>

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder’s safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder is aware of material procurement for this project. Owner has pre-purchased materials identified in Appendix A. Bidder will furnish all required and additional materials required for successful completion of the project that are not included with the Owner’s material procurement.

- I. Bidder agrees to support manufacturer's warranties for all materials procured by the Owner and installed by the Bidder. Bidder agrees to comply with all warranties for non-procured materials and work as stated in the contract documents.
- J. Bidder is aware of the Tahoe Basin Grading Season time constraints for work performed within the Tahoe Basin. Bidder agrees, based on the information identified within the Agreement (Section 00520) to the contract time parameters placed on the project.
- K. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- L. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- M. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.1 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

5.1 Bid schedules are presented separately to represent the two project areas that are inclusive of separate funding.

5.2 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

** Schedule A Revised In Addendum #1 - See Attached*

BID SCHEDULE A: TRAMWAY & TINA PORTION OF PROJECT (Non-AIS)

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Amount
1A	Mobilization and Demobilization	1	LS	\$ 124,000	\$ 260,135.00
2A	Temporary Traffic Control	1	LS	\$ 265,200	\$ 265,200.00
3A	Temporary Erosion Control	1	LS	\$ 40,800	\$ 40,800.00
4A	1-Inch Water Service Connection	13	EA	\$ 940	\$ 12,220.00
5A	1.5-Inch Water Service Connection	22	EA	\$ 1,200	\$ 26,400.00
6A	2-Inch Water Service Connection	8	EA	\$ 1,450	\$ 11,600.00
7A	Relocate Existing Water Meter Assembly	9	EA	\$ 2,350	\$ 21,150.00
8A	Traffic Rated Meter Assembly Lid (Contingent Bid Item)	3	EA	\$ 1,100	\$ 3,300.00
9A	1-Inch Private Property Water Service	1,385	LF	\$ 66	\$ 91,410.00
10A	1.5-Inch Private Property Water Service	1,140	LF	\$ 67	\$ 76,380.00
11A	2-Inch Private Property Water Service	975	LF	\$ 69	\$ 67,275.00
12A	6-Inch Waterline Replacement	295	LF	\$ 206	\$ 60,770.00
13A	8-Inch Waterline Replacement	1,320	LF	\$ 186	\$ 245,520.00
14A	10-Inch Waterline Replacement	1,065	LF	\$ 207	\$ 220,455.00
15A	12-Inch Waterline Replacement	1,325	LF	\$ 217	\$ 287,525.00
16A	6-Inch Gate Valve	10	EA	\$ 4,750	\$ 47,500.00
17A	8-Inch Gate Valve	5	EA	\$ 1,250	\$ 6,250.00
18A	10-Inch Gate Valve	3	EA	\$ 1,350	\$ 4,050.00
19A	12-Inch Gate Valve	7	EA	\$ 1,450	\$ 10,150.00
20A	Fire Hydrant Assembly	7	EA	\$ 7,850	\$ 54,950.00
21A	Connection to Existing Water Main	7	EA	\$ 9,750	\$ 68,250.00
22A	Connection to Existing Fire Hydrant Assembly	5	EA	\$ 4,700	\$ 23,500.00
23A	Removal and Disposal of Abandoned Water Main (Contingent Bid Item)	100	LF	\$ 180	\$ 18,000.00
24A	Pressure Reducing Assembly	3	EA	\$ 72,500	\$ 217,500.00
25A	Asphalt Trench Patch (6" AC / 12" AB)	2,740	LF	\$ 60	\$ 164,400.00
26A	Asphalt Trench Patch (4" AC / 6" AB)	2,435	LF	\$ 40	\$ 97,400.00
27A	Asphalt Trench Patch (3" AC / 6" AB)	230	LF	\$ 55	\$ 12,650.00
28A	Remove and Replace Concrete Flatwork (Contingent Bid Item)	750	SF	\$ 16	\$ 12,000.00

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Amount
* 29A	Remove and Replace Curb and Gutter (Contingent Bid Item)	215 160 ⁰⁰	LF	\$ 57	\$ 9,120.00
30A	Non-Excavatable Rock Removal (Contingent Bid Item)	200	CY	\$ 160	\$ 32,000.00
31A	4" Lateral Water Meter Connection	1	LS	\$ 9,700	\$ 9,700.00
32A	Reconstruction of Existing Retaining Walls	1	LS	\$ 146,000	\$ 146,000.00

TRAMWAY/TINA BASE BID (Items 1A-32A) PRICE - \$ 2,482,425.00

two million four hundred eighty-seven thousand four hundred twenty-five dollars

In Words

* Qty changed to match Planet Bids

BID SCHEDULE B: PONDEROSA MHP PORTION OF PROJECT (AIS)

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Amount
1B	Mobilization and Demobilization	1	LS	\$ 85,000	\$ 85,000.00
2B	Temporary Traffic Control	1	LS	\$ 226,200	\$ 226,200.00
3B	Temporary Erosion Control	1	LS	\$ 40,800	\$ 40,800.00
4B	1-Inch Water Service Connection	39	EA	\$ 1,100	\$ 42,900.00
5B	1.5-Inch Water Service Connection	20	EA	\$ 1,200	\$ 24,000.00
6B	Install Water Meter Assembly	58	EA	\$ 2,100	\$ 121,800.00
7B	Traffic Rated Meter Assembly Lid (Contingent Bid Item)	7	EA	\$ 870	\$ 6,090.00
8B	1-Inch Private Property Water Service	4,360	LF	\$ 49	\$ 213,640.00
9B	1.5-Inch Private Property Water Service	715	LF	\$ 87	\$ 62,205.00
10B	6-Inch Waterline Installation	125	LF	\$ 184	\$ 23,000.00
11B	8-Inch Waterline Replacement	2,800	LF	\$ 167	\$ 467,600.00
12B	6-Inch Gate Valve	10	EA	\$ 1,250	\$ 12,500.00
13B	8-Inch Gate Valve	10	EA	\$ 1,300	\$ 13,000.00
14B	Fire Hydrant Assembly	6	EA	\$ 7,950	\$ 47,700.00
15B	Relocate Ex Yard Hydrant (Contingent Bid Item)	15	EA	\$ 310	\$ 4,650.00
16B	Connection to Ex Water Main	2	EA	\$ 11,100	\$ 22,200.00
17B	Removal and Disposal of Abandoned Water Main (Contingent Bid Item)	100	LF	\$ 180	\$ 18,000.00
18B	Asphalt Trench Patch (3" AC / 6" AB)	5,095	LF	\$ 36	\$ 183,420.00
19B	Remove and Replace Concrete Flatwork (Contingent Bid Item)	110	SF	\$ 14	\$ 1,540.00
20B	Remove and Replace Curb and Gutter (Contingent Bid Item)	40	LF	\$ 57	\$ 2,280.00

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Amount
21B	Non-Excavatable Rock Removal (Contingent Bid Item)	130	CY	\$ 190	\$ 19,500.00
22B	Service Lateral Verification	78	EA	\$ 470	\$ 26,060.00
23B	Private Property Service Isolation Valve	78	EA	\$ 390	\$ 30,420.00

PONDEROSA MHP BASE BID (Items 1B-24B) PRICE - \$ 1,705,105.00

One million seven hundred five thousand one hundred five dollars

In Words

TOTAL BASE BID PRICE - \$ 4,192,530.00

four million one hundred ninety-two thousand five hundred thirty dollars

In Words

- 5.3 Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.
- 5.4 Unit Prices have been computed in accordance with Paragraph 13.03.B of the General Conditions.
- 5.5 The requirements of Nevada Revised Statutes (NRS) shall apply to this project. The BIDDER is responsible for compliance with all applicable statutes. These statutes include, but are not limited to:
- A. NRS 338.020: Hourly and daily rate of wages must not be less than prevailing wage in County.
 - B. NRS 338.080: Exemptions
 - C. NRS 338.141: Bids to include certain information concerning subcontractors; when bids deemed not responsive with respect to subcontractors; requirements for substitution of named subcontracts.
 - D. NRS 338.147: Award of Contract to Contractor who submits best bid.
- 5.6 Award of Contract.
- A. The Owner will award the project based on the total base bid price.

ARTICLE 6 – TIME OF COMPLETION

- 6.1 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

6.2 Bidder accepts the provisions of the Agreement as to Liquidated Damages.

ARTICLE 7 – ATTACHMENT TO THIS BID

7.1 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security in the form of a Bid Bond (EJCDC C-430);
- B. 5% Subcontractors and Contractor Self-Performing List (Section 00440);
- C. 1% Subcontractors and Contractor Self-Performing List (Section 00441) within the required time frame per NRS 338.141;
- D. Required Bidder Qualifications Statement with supporting data (EJCDC C-450);
- E. Evidence of authority to do business in Douglas County and the State of Nevada;
- F. Evidence of qualifications for in-state bidder preference, if requesting consideration; and
- G. Contractor's License No.: 55758 (may be combined with another attachment).
- H. Good Faith Effort for DBE Participation (please submit supporting evidence) (Appendix E);
- I. SRF Form 6100-4 DBE Subcontractor Utilization (Appendix E);
- J. SRF- Form 6100-3 DBE Subcontractor Performance (Appendix E);
- K. EPA Form 6600-06 - Certification Regarding Lobbying (not required until after the 1% Subcontractors List is submitted) (Appendix E).

ARTICLE 8 – DEFINED TERMS

8.1 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 – BID SUBMITTAL

BIDDER: *[Indicate correct name of bidding entity]*

Aspen Developers Corp.

By: Kurt Matzoll

[Signature]

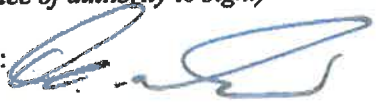


[Printed name]

Kurt Matzoll

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:



[Signature] Kurt Matzoll

[Printed name] Kurt Matzoll

Title: Project Manager

Submittal Date: 3/27/24

Address for giving notices:
2340 E 5th Street

Reno, Nevada 89512

Telephone Number: 775-560-6940

Fax Number: 775-786-0790

Contact Name and e-mail address: Kurt Matzoll

Kurt@aspensdevs.com

Bidder's License
No.: 0055758 A

(where applicable)

BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):

Aspen Developers Corp
PO Box 34145
Reno, NV 89533

SURETY (Name, and Address of Principal Place of Business):

The Ohio Casualty Insurance Company
9450 Seward Road
Fairfield, OH 45014

OWNER (Name and Address):

Kingsbury General Improvement District
1001 E 9th St.
Reno, NV 89502

BID

Bid Due Date: March 28, 2024

Description (Project Name— Include Location): Kingsbury General Improvement District 2024-2025 Water Main Replacement Project, PWP: DO-2024-179

BOND

Bond Number: Not Applicable

Date: March 22, 2024

Penal sum Five Percent of the Total Amount Bid \$ 5%
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER

Aspen Developers Corp (Seal)

Bidder's Name and Corporate Seal

SURETY

The Ohio Casualty Insurance Company (Seal)

Surety's Name and Corporate Seal

By:

Signature

Print Name

Title

Attest:

Signature

Title

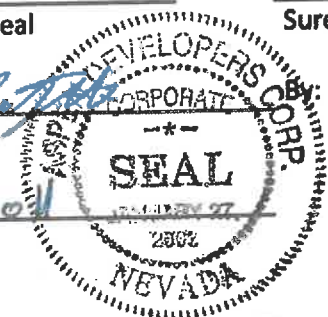
Signature (Attach Power of Attorney)

Print Name

Attorney-in-Fact
Title

Signature

Title Witness for Surety



Note: Addresses are to be used for giving any required notice.
Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2 All Bids are rejected by Owner, or
 - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8210689 - 905001

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies").

each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 31st day of August, 2023.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: [Signature]
David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 31st day of August, 2023 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1129044
Member, Pennsylvania Association of Notaries

By: [Signature]
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 22nd day of March, 2024.



By: [Signature]
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

SECTION 00440

5% SUBCONTRACTORS AND CONTRACTOR SELF-PERFORMING LIST

Per NRS Chapter 338.141, each Bid submitted must include the name of the prime contractor and each first tier subcontractor who will provide labor or a portion of the work on the public work to the prime contractor for which the first tier subcontractor will be paid an amount exceeding five (5) percent of the prime contractor's total bid.

If a Bidder fails to provide a complete list, their Bid shall be deemed not responsive. Subcontractors must not be on a disqualified status with the State Public Works Board.

Complete the following table for the prime contractor and first tier subcontractors who will be employed and the segregation of the Work each will perform if the Contract is awarded to the party or parties listed herein.

First tier subcontractor is defined as a contractor who contracts directly with a prime contractor to provide labor, materials, or services for a construction project, as defined by NRS 338.141(8)(a).

Work to be Performed	Percentage of Total Contract	Subcontractor's Name, Address, and License Number
1. All work not performed by subcontractors	92.6%	<i>(Prime Contractor)</i> Aspen Developers Corp. 2340 E 5th Steet Reno, Nevada 89512 #55758
2.		<i>(Subcontractor)</i>
3.		<i>(Subcontractor)</i>
4.		<i>(Subcontractor)</i>
5.		<i>(Subcontractor)</i>
6.		<i>(Subcontractor)</i>

NOTE: Additional numbered pages may be attached if needed.

SECTION 00441

1% SUBCONTRACTORS AND CONTRACTOR SELF-PERFORMING LIST

Per NRS Chapter 338.141, within 2 hours after the completion of the opening of the bids, the prime contractors who submitted the three lowest bids must submit a list containing:

- (1) The name of each first tier subcontractor who will provide labor or a portion of the work on the public work to the prime contractor for which the first tier subcontractor will be paid an amount **exceeding \$250,000**.

OR

- (2) If any one of the prime contractors who submitted one of the three lowest bids will employ a first tier subcontractor who will provide labor or a portion of the work on the public work to the prime contractor for which the first tier subcontractor will **not** be paid an amount exceeding \$250,000, the name of each first tier subcontractor who will provide labor or a portion of the work on the public work to the prime contractor for which the first tier subcontractor will be paid 1 percent of the prime contractor's total bid or \$50,000, whichever is greater.

If a Bidder fails to provide a complete list with all requested information provided, their Bid shall be deemed not responsive. Subcontractors must not be on a disqualified status with the State Public Works Board.

Complete the following table for the prime contractor and first tier subcontractors who will be employed and the segregation of the Work each will perform if the Contract is awarded to the party or parties listed herein.

First tier subcontractor is defined as a contractor who contracts directly with a prime contractor to provide labor, materials, or services for a construction project, as defined by NRS 338.141(8)(a).

Work to be Performed	Percentage of Total Contract	Subcontractor's Name, Address, and License Number
1. All work not performed by subcontractors	92.6%	<i>(Prime Contractor)</i> Aspen Developers Corp. 2340 E 5th Street Reno, Nevada 89512 #55758
2. Milling	1.7%	<i>(Subcontractor)</i> Anrak Cooperation License # 16211 5820 Mayhew Rd Sacramento, CA 95827
3. QC Testing	2.2%	<i>(Subcontractor)</i> CME License # N/A 300 Sierra Manor Dr Reno, NV 89512
4. Trucking	3.5%	<i>(Subcontractor)</i> TK Transportation License # N/A PO Box 973 Yreka, CA 96097
5.		<i>(Subcontractor)</i>

NOTE: Additional numbered pages may be attached if needed.

SECTION 00445

PUBLIC WORKS BIDDER'S PREFERENCE AFFIDAVIT

I, Kurt Matzoll, on behalf of Aspen Developers Corp. ("Contractor"), hereby certify and affirm under penalty of perjury, for purposes of qualifying for a preference in bidding under Nevada Revised Statutes Chapter 338 on Project No. Do-2024-179, Project Name Kingsbury Water Main Replacement Project ("Project"), that the following requirements will be adhered to, documented and attained for the duration of the Project:

1. At least fifty percent (50%) of workers employed on the Project (including Subcontractors) hold a valid driver's license or identification card issued by the Nevada Department of Motor Vehicles;
2. All vehicles used primarily for the Project will be (a) registered and (where applicable) partially apportioned to Nevada; or (b) registered in Nevada;
3. At least fifty percent (50%) of the design professionals who work on the Project (including subcontractors) hold a valid driver's license or identification card issued by the Nevada Department of Motor Vehicles;
4. The Contractor shall maintain and make available for inspection within Nevada all payroll records related to this Project.

Contractor recognizes and accepts that failure to comply with the requirements herein shall be a material breach of the contract and entitle the Kingsbury General Improvement District ("Owner") to liquidated damages in the amount set by statute. In addition, the Contractor recognizes and accepts that failure to comply with any requirements herein may lose its certification for preference in bidding for five (5) years and/or the ability to bid on any contracts for public works for one (1) year pursuant to NRS Chapter 338.

Signature: *Kurt Matzoll*

By: Kurt Matzoll

Title: Project Manager Date: 3/26/24

State of Nevada)
)ss.
County of Washoe)

Signed and sworn to (or affirmed) before me on this 26 day of March, 2024, by Kurt Matzoll (name of person making statement).

STAMP AND SEAL



Lori Graham
Notary Signature



BIDDER QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL
TO THE EXTENT PERMITTED BY LAWS AND REGULATIONS

1. SUBMITTED BY:

Official Name of Firm: Aspen Developers Corp.

Address: 2340 E 5th Street

Reno, Nevada 89512

2. SUBMITTED TO:

Kingsbury General Improvement District

3. SUBMITTED FOR:

Owner: Kingsbury General Improvement District

Project Name: 2024-2025 Kingsbury Water Main Replacement

TYPE OF WORK:

Furnish and install new water main and service connection on
Tramway Dr, Tina Ct, Ponderosa Dr, Crecent Dr, and Sage Dr.

4. CONTRACTOR'S CONTACT INFORMATION

Contact Person: Brian Graham

Title: Project Manager

Phone: 775-770-4507

Email: Brian@aspensdevs.com

5. AFFILIATED COMPANIES:

Name: _____

Address: _____

6. TYPE OF ORGANIZATION:

SOLE PROPRIETORSHIP

Name of Owner: _____

Doing Business As: _____

Date of Organization: _____

PARTNERSHIP

Date of Organization: _____

Type of Partnership: _____

Name of General Partner(s): _____

CORPORATION

State of Organization: Nevada

Date of Organization: 01/27/2003

Executive Officers:

- President: Eric Luster

- Vice President(s): _____

- Treasurer: Eric Luster

- Secretary: Eric Luster

LIMITED LIABILITY COMPANY

State of Organization: _____

Date of Organization: _____

Members: _____

JOINT VENTURE

State of Organization: _____

Date of Organization: _____

Form of Organization: _____

Joint Venture Managing Partner

- Name: _____

- Address: _____

Joint Venture Managing Partner

- Name: _____

- Address: _____

Joint Venture Managing Partner

- Name: _____

- Address: _____

7. LICENSING

Jurisdiction: _____

NV Contractors License

Type of License: _____

Contractors License

License Number: _____

55758 A

Jurisdiction: _____

NV

Type of License: _____

State of Nevada Business Lic

License Number: NV20031251005

8. CERTIFICATIONS

CERTIFIED BY: _____

Disadvantage Business Enterprise: _____

Minority Business Enterprise: _____

Woman Owned Enterprise: _____

Small Business Enterprise: _____

Other (_____): _____

9. BONDING INFORMATION

Bonding Company: Anchor Insurance and Surety, Inc

Address: PO 2808

Portland, OR 97208

Bonding Agent: Vicki Mather

Address: _____

Contact Name: Vicki Mather

Phone: 503-224-2500

Aggregate Bonding Capacity: \$25,000,000

Available Bonding Capacity as of date of this submittal: \$15,000,000

10. FINANCIAL INFORMATION

Financial Institution: BMO

Address: 4950 Kietzke Ln

Reno, NV 89509

Account Manager: Jesse Hunter

Phone: 775-300-1069

11. CONSTRUCTION EXPERIENCE:

Current Experience:

List on **Schedule A** all uncompleted projects currently under contract (If Joint Venture list each participant's projects separately).

Previous Experience:

List on **Schedule B** all projects completed within the last 5 Years (If Joint Venture list each participant's projects separately).

Has firm listed in Section 1 ever failed to complete a construction contract awarded to it?

YES NO

If YES, attach as an Attachment details including Project Owner's contact information.

Has any Corporate Officer, Partner, Joint Venture participant or Proprietor ever failed to complete a construction contract awarded to them in their name or when acting as a principal of another entity?

YES NO

If YES, attach as an Attachment details including Project Owner's contact information.

Are there any judgments, claims, disputes or litigation pending or outstanding involving the firm listed in Section 1 or any of its officers (or any of its partners if a partnership or any of the individual entities if a joint venture)?

YES NO

If YES, attach as an Attachment details including Project Owner's contact information.

12. SAFETY PROGRAM:

Name of Contractor's Safety Officer: Lupe Cueva

Include the following as attachments:

Provide as an Attachment Contractor's ~~(and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid)~~ OSHA No. 300- Log & Summary of Occupational Injuries & Illnesses for the past 5 years.

Provide as an Attachment Contractor's ~~(and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid)~~ list of all OSHA Citations & Notifications of Penalty (monetary or other) received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE. NONE

Provide as an Attachment Contractor's ~~(and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid)~~ list of all safety citations or violations under any state received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE. NONE

Provide the following for the firm listed in Section V ~~(and for each proposed Subcontractor furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid)~~ the following (attach additional sheets as necessary):

Workers' compensation Experience Modification Rate (EMR) for the last 5 years:

YEAR	<u>23</u>	EMR	<u>.74</u>
YEAR	<u>22</u>	EMR	<u>.81</u>
YEAR	<u>21</u>	EMR	<u>.91</u>
YEAR	<u>20</u>	EMR	<u>.89</u>
YEAR	<u>19</u>	EMR	<u>.86</u>

Total Recordable Frequency Rate (TRFR) for the last 5 years:

YEAR	<u>23</u>	TRFR	<u>2.97</u>
YEAR	<u>22</u>	TRFR	<u>2.74</u>
YEAR	<u>21</u>	TRFR	<u>3.32</u>
YEAR	<u>20</u>	TRFR	<u>0</u>
YEAR	<u>19</u>	TRFR	<u>5.12</u>

Total number of man-hours worked for the last 5 Years:

YEAR	<u>23</u>	TOTAL NUMBER OF MAN-HOURS	<u>67,394</u>
YEAR	<u>22</u>	TOTAL NUMBER OF MAN-HOURS	<u>73,076</u>
YEAR	<u>21</u>	TOTAL NUMBER OF MAN-HOURS	<u>60,264</u>
YEAR	<u>20</u>	TOTAL NUMBER OF MAN-HOURS	<u>52,549</u>
YEAR	<u>19</u>	TOTAL NUMBER OF MAN-HOURS	<u>39,093</u>

Provide Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) Days Away From Work, Days of Restricted Work Activity or Job Transfer (DART) incidence rate for the particular industry or type of Work to be performed by Contractor and each of Contractor's proposed Subcontractors and Suppliers) for the last 5 years:

YEAR	<u>23</u>	DART	<u>2.97</u>
YEAR	<u>22</u>	DART	<u>2.74</u>
YEAR	<u>21</u>	DART	<u>3.23</u>
YEAR	<u>20</u>	DART	<u>0</u>
YEAR	<u>19</u>	DART	<u>5.12</u>

13. EQUIPMENT:

MAJOR EQUIPMENT:

List on Schedule C all pieces of major equipment available for use on Owner's Project.

I HEREBY CERTIFY THAT THE INFORMATION SUBMITTED HERewith, INCLUDING ANY ATTACHMENTS, IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

NAME OF ORGANIZATION: Aspen Developers Corp.

BY: Kurt Matzoll *Kurt Matzoll*

TITLE: Project Manager

DATED: 3/26/24

NOTARY ATTEST:

SUBSCRIBED AND SWORN TO BEFORE ME
THIS 26 DAY OF March, 2024

NOTARY PUBLIC - STATE OF Nevada

MY COMMISSION EXPIRES: 12/5/27

NOTARY SIGNATURE: *Lori Graham*



REQUIRED ATTACHMENTS

1. Schedule A (Current Experience).
2. Schedule B (Previous Experience).
3. Schedule C (Major Equipment).
- ~~4. Audited balance sheet for each of the last 3 years for firm named in Section 1.~~
5. Evidence of authority for individuals listed in Section 7 to bind organization to an agreement.
6. Resumes of officers and key individuals (including Safety Officer) of firm named in Section 1.
7. Required safety program submittals listed in Section 12.
8. Additional items as pertinent.

CURRENT EXPERIENCE

SCHEDULE A

Name and Location	Description of project	Owner	Design Engineer	Date Completed	Superintendent	Contract Price	Reference/Contact Address and Phone
1 NV) 10 - Mile Tank (Dayton, Watermain	Installation of 1 Million Gallon Water Tank and 7,500 LF of 16" Watermain	Lyon County Utilities	DOWE Engineering	10/15/2023	Lupe Cueva	\$4,144,000	Damon McAllister 775-851-4788
2 Golden Valley	Sewer lift station including underground piping, landscaping and paving.	City of Reno	Brown and Caldwell	3/15/2023	Mike Paquin	\$4,526,000	Steve Gornitis 775 334-2461
3 Carson Sewer reconstruct	Sewer and street rehab including residential sewer service lines, sewer mainline and sewer and sidewalk replacement.	Carson City	Carson City	2/11/2023	Lupe Cueva	\$2,009,988	Jeff Freeman 775-283-7094
4 Lung St. Reconstruct	Sewer/Water Main and lateral replacement including street and sidewalk rehab	Carson City	Carson City	9/21/2022	Lupe Cueva	\$2,598,600	Jeff Freeman 775-283-7094
5 Prater Wy Sparks	Storm drain project including 52,000gal wet well, associated lift station and 3,500' of 24" discharge piping.	City of Sparks	Atkins	3/31/2022	Mike Paquin	\$4,074,702	Ashley Elson 775 353-2375
6 Carson City transmission main	24" Ducrete Transmission Main and booster pump station with associated street paving and sidewalk replacement.	Carson City Purd	Carson City	4/24/2020	Mike Paquin	\$3,250,000	Jeff Freeman 775-283-7094
7 Swan Lake	DCwatering Swan Lake with 18" HDPE, pump station and installation of 4 irrigation pivots	City of Reno	Farr West	4/20/2020	Jon Winfield	\$2,286,979	Farr West Dan Newton 775 851-4788
8 Pershing County School District Athletic field and track Improvement Project	Athletic Field and Track Improvement Project with installation of new synthetic turf and complete replacement of perimeter track and surfacing.	Pershing County School District	Shaw	6/2/2019	Jon Winfield	\$3,400,000	Steve Brigman, P.E. (775)329-5999
9 Lovelock, NV	Cold Springs Elementary School - site utilities, footings, grading and paving.	Washoe County School District	H&K Architects	5/31/2021	Mike Paquin	\$2,275,000	(775) Construction Mike Brunkow 775 786-2677
10 Northstar Road Rehab	Utility adjustment and rebuild existing roadway	Northstar PUD	Northstar PUD	11/25/2022	Lupe Cueva	\$1,371,686	Eric Martin (510) 550-5151

SCHEDULE B

PREVIOUS EXPERIENCE (Include ALL Projects Completed within last 5 years)

Aspen Developers 5 Yr Resume Schedule B

	Name and Location	Description of project	Owner	Design Engineer	Contract Price	Amount Completed	Date of scheduled completion	Reference/Contact Address and Phone
1	Incline Village Water Quality	Install New Storm Drain System	Washoe County	Washoe County	\$ 1,300,000.00	100%	6/14/2016	Joaquin Tabbada (775)328-2055
2	Mackay Stadium	Construction of new restroom building	UNR	UNR	\$ 250,000.00	100%	5/1/2015	Tom Lake (775)826-5500
3	Northstar Admin. Building	Construction of new Building	Northstar		\$ 500,000.00	100%	5/1/2015	Eric Martin (530)550-6133
4	Trout Creek Restoration	Streambed Restoration	Town of Truckee	Town of truckee	\$ 1,600,000.00	100%	5/1/2014	Todd Landey (530)414-3343
5	Daniel Webster Pump Station	Install New Pump Station	TMWA		\$ 500,000.00	100%	12/1/2013	Chris Struffert PO Box 30013 Reno, NV 89520 (775)834-8056
6	Martis Valley Well Th-1	1500 Gpm pump, well house, chlorine facility and 1300 lf of waterline	Northstar Public Utility department		\$ 880,000.00	100%	12/1/2012	Eric Martin 908 Northstar dr. Truckee, Ca 96161 (530)550-6133
7	Chamberland Dr. Water Main Replacement	1075 Ln ft of 8" Water Main	Tahoe City Public Utility department		\$ 350,000.00	100%	10/1/2012	Jon Leroy 221 Fairway Dr Tahoe City, Ca 96145 (530)583-3796
8	Truckee Depot Streetscape	Streetscape improvements in the Historical District of Truckee	Town of Truckee		\$ 655,000.00	100%	5/1/2012	Mike Vaughn 10183 Truckee Airport rd Truckee, Ca 96161 (530)582-7706
9	S-POD Northstar Lift	Site Grading and improvements for new ski Run	Vail Properties		\$ 623,000.00	100%	10/1/2011	Ron Inzell 5001 Northstar Dr Truckee, Ca 96161 (775) 747-5854
10	Truckee Bridge St Streetscape	Streetscape improvements in the Historical District of Truckee	Town of Truckee		\$ 550,000.00	100%	5/1/2011	Mike Vaughn 10183 Truckee Airport rd Truckee, Ca 96161 (530)582-7707
11	IVGID pup Station	Demolition and Reconstruct of a 3000 Gpm Pump Station	Incline Village		\$ 1,300,000.00	100%	11/1/2010	Brad Johnson 1220 Sweetwater Rd Incline Village, Nv 89451 (775)832-1268
12	Northstar Water Meter Install	Install Water meters for the residence of Northstar	Northstar Public Utility department		\$ 350,000.00	100%	9/1/2010	Eric Martin 908 Northstar dr. Truckee, Ca 96161 (530)550-6133
13	Balsam Lane Water Main	Install new water main and service lines to residence	Ward-well Water		\$ 245,000.00	100%	6/1/2010	Vince Bruno PO Box 7553 Tahoe City, Ca 96145
14	Pla-Vada Pumphouse and waterline	Construct new water pumphouse building and installation of 2400 lf new waterline	Pla-Vada Community Assoc.		\$ 580,000.00	100%	2/1/2010	Terry Mc Guigan PO box 94 Norden, Ca 95724 (530)426-3980
15	Northstar Waterline and Pump Station	Install 2600LF of DIP waterline and construct new pump station	Northstar Public Utility department		\$ 1,900,000.00	100%	1/1/2009	Eric Martin 908 Northstar dr. Truckee, Ca 96161 (530)550-6133
16	Pump Station Replacement Project	Construct 2 new pump station buildings and pump systems for residential community	Talmont HOA		\$ 300,000.00	100%	12/1/2008	Libby Gregg PO Box 161 Tahoe City, Ca 96145 (530)583-1889
17	Grays Village Truckee, Ca	All earthwork and underground utilities for new cul-de-sac and future retail center	East West Partners		\$ 2,600,000.00	100%	10/1/2008	Jeff Butterworth PO Box 2537 Truckee, Ca 96160 (530)550-7052
18	Trailside Loop	Construct new road and all utilities for subdivision	East West Partners		\$ 2,700,000.00	100%	8/1/2008	Jeff Butterworth PO Box 2537 Truckee, Ca 96160 (530)550-7052
19	Reno Ballroom Reno, NV	Building Demo, all earthwork, and utilities for a new 55,000 sq ft convention center	City of Reno		\$ 1,100,000.00	100%	2/1/2008	Pelin 905 Industrial Way Sparks, Nv 89431 (775)355-8500
20	Lake Trail Phase IV	Install new trail and boardwalk along shores of Lake Tahoe	TCPUJ		\$ 1,100,000.00	100%	12/1/2007	Jack Beckman PO Box 5249 Tahoe City, Ca 96145 (530)582-8055

SCHEDULE C - LIST OF MAJOR EQUIPMENT AVAILABLE

ITEM	PURCHASE DATE	CONDITION	ACQUIRED VALUE
100k lb Excavator w/ thumb (400)		Good	
75k lb Excavator w/ thumb (300)		Good	
65k lb Excavator w/ thumb (250)		Good	
45k lb Excavator w/ thumb (200)		Good	
30k lb Excavator w/ thumb (130)		Good	
19k lb Excavator w/ thumb (80)		Good	
Mini Excavator (10k lbs)		Good	
Skidsteer loader		Good	
Grader (13' blade)		Good	
Landscape Loader (1cy)		Good	
950 Loader w/ 4:1 bucket		Good	
420 Backhoe w/ 4:1 bucket		Good	
Sheepsfoot compactor (8 ton)		Good	
Smooth drum roller (48")		Good	
35 Ton haul truck		Good	
4,000 Gal water truck		Good	
2,000 Gal water truck		Good	
End dump w/ tractor		Good	
10CY Dump truck		Good	
Transport truck		Good	



NEVADA STATE CONTRACTORS BOARD

5390 KIEITZKE LANE, SUITE 102, RENO, NEVADA, 89511 (775) 688-1141 FAX (775) 688-1271, INVESTIGATIONS (775) 688-1150
8400 WEST SUNSET ROAD, SUITE 150, LAS VEGAS, NV, 89113 (702) 486-1100 FAX (702) 486-1190, INVESTIGATIONS (702) 486-1110

CERTIFICATE OF ELIGIBILITY

PER NRS 338.147 and NRS 338.1389

CERTIFICATE NUMBER: BPC-08-06-20-0361

ASPEN DEVELOPERS CORP (HEREIN THE "GENERAL CONTRACTOR") NEVADA STATE CONTRACTORS' LICENSE NUMBER: 0055758 ORIGINAL ISSUE DATE: 05/09/2003 BUSINESS TYPE: **CORPORATION** CLASSIFICATION: **A-GENERAL ENGINEERING** MONETARY LICENSE LIMIT: **UNLIMITED** STATUS: **ACTIVE** IS HEREBY ISSUED THIS CERTIFICATE BY THE NEVADA STATE CONTRACTORS' BOARD, BASED UPON THE INFORMATION CONTAINED IN THE STATEMENT OF COMPLIANCE WITH NEVADA REVISED STATUTES (NRS) 338.147 AND NRS 338.1389 AND THE AFFIDAVIT OF CERTIFIED PUBLIC ACCOUNTANT SUBMITTED TO THE NEVADA STATE CONTRACTORS BOARD AS PROOF OF CONTRACTOR'S COMPLIANCE WITH THE PROVISIONS OF NRS 338.147 AND NRS 338.1389. IN ACCORDANCE WITH THE PROVISIONS OF NRS 338.147(3), THE ABOVE-NAMED GENERAL CONTRACTOR AND A CERTIFIED PUBLIC ACCOUNTANT HAVE SUBMITTED FULLY EXECUTED AND NOTARIZED SWORN AFFIDAVITS AS PROOF OF PREFERENTIAL BIDDER STATUS, UNDER PENALTY OF PERJURY, CERTIFYING THAT THE GENERAL CONTRACTOR IS QUALIFIED TO RECEIVE A PREFERENCE IN BIDDING AS SET FORTH IN NRS 338.147 AND NRS 338.1389 AND OTHER MATTERS RELATING THERETO.

THIS CERTIFICATE OF ELIGIBILITY IS ISSUED ON JUNE 1, 2023 AND EXPIRES ON MAY 31, 2024, UNLESS SOONER REVOKED OR SUSPENDED BY THE NEVADA STATE CONTRACTORS BOARD.


SUSAN BRODTKAMESCH, LICENSING ADMINISTRATOR DATE 6.27.2023
FOR MARGI A. GREIN, EXECUTIVE OFFICER

The Nevada State Contractors Board assumes no liability or responsibility for the accuracy or validity of the information contained in the Contractors Statement of Compliance or the Affidavit of Certified Public Accountant as Proof of Contractors Compliance with the Provisions of NRS 338.147 and NRS 338.1389. The above-named General Contractor shall bear the responsibility to ascertain the accuracy and validity of the affidavits provided to support the issuance of this certificate.



STATE CONTRACTORS BOARD

The Nevada State Contractors Board certifies that
ASPEN DEVELOPERS CORP

Licensed since May 09, 2003

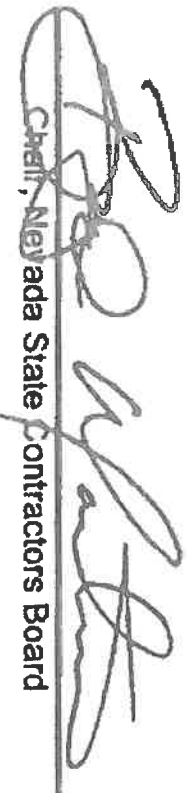
License No. **0055758**

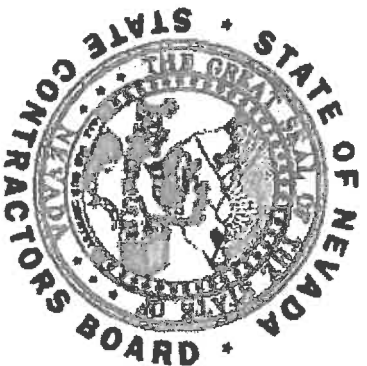
Is duly licensed as a contractor in the following classification(s):

A General Engineering

PRINCIPALS:
ERIC LUSTER, President, COB, CI

LIMIT: Unlimited
EXPIRES: 05/31/2024


Chair, Nevada State Contractors Board



SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

ASPEN DEVELOPERS CORP

Nevada Business Identification # NV20031251005

Expiration Date: 01/31/2024

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 02/13/2023.



Francisco V. Aguilar

Certificate Number: B202302133390803

You may verify this certificate
online at <http://www.nvsos.gov>

FRANCISCO V. AGUILAR
Secretary of State

PART II. MBEWBE PROCUREMENTS MADE DURING REPORTING PERIOD
EPA Financial Assistance Agreement Number: _____

1. Procurement Made By			2. Business Enterprise		3. \$ Value of Procurement	4. Date of Procurement MM/DD/YY	5. Type of Product or Services ^a (Enter Code)	6. Name/Address/Phone Number of MBEWBE Contractor or Vendor
Recipient	Sub-Recipient and/or SRF Loan Recipient	Prime	Minority	Women				
		X	X		\$150,000	3/7 /24	1	TK Transportation 1081 N Foothill Dr Yreka, CA 96097 805-501-2693
		X		X	\$15,000	3/7 /24	2	K&K Supply 140 Inventors Place Sparks, NV 89441 775-843-6871

Type of product or service codes:

1 = Construction

2 = Supplies

3 = Services

4 = Equipment

Note: Refer to Terms and conditions of your Assistance Agreement to determine the frequency of reporting. Recipients are required to submit MBEWBE reports to EPA beginning with the Federal fiscal year quarter the recipients receive the award, continuing until the project is completed.

OSHA's Form 300 (Rev. 01/2004) Log of Work-Related Injuries and Illnesses

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2023
U.S. Department of Labor
Occupational Safety and Health Administration



You must record information about every work-related injury or illness that involves loss of consciousness, restricted work, activity or job transfer (days away from work, or medical treatment beyond first aid). You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Read the instructions for a complete description of how to complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name Aspen Developers Corp

City Reno

State Nevada

Form approved OMB no. 1218-0178

Identify the person

Describe the case

Classify the case

(A) Case No.	(B) Employee's Name	(C) Job Title (e.g. Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from scalding a tarco)	CHECK ONLY ONE box for each case based on the most serious outcome for that case.			Enter the number of days the injured or ill worker was		Check the "injury" column or choose one type of illness								
						(G) Death	(H) Days away from work	(I) Job transfer or restriction	(J) Other recordable cases	(K) Away from Work (days)	(L) On job transfer or restriction (days)	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) Hearing Loss	(6) All other illnesses		
1		Laborer	7/20/2023	INV CAISS	Working in the ditch, asked Elevator to move the excavator bucket and excavator moved unexpectedly pinning his foot under the bucket.		X			6		X							
Page totals								1	0	0	0	6	0	0	0	0	0	0	0

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA-Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20270. Do not send the completed forms to this office.

OSHA's Form 300 (Rev. 01/2004) Log of Work-Related Injuries and Illnesses

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2022
U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no 1216-0176

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that result in the employee being placed on temporary disability or transferred to a different job. You must also record work-related injuries and illnesses that result in the employee being placed on temporary disability or transferred to a different job. You must also record work-related injuries and illnesses that result in the employee being placed on temporary disability or transferred to a different job.

Establishment name Aspen Developers Corp City Reno State Nevada

Identify the person Describe the case Classify the case

(A) Case No	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of Injury or Onset of Illness (mo./day)	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body injured, and circumstances that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for this case				Enter the number of days the injured or ill worker was:		Check the "Injury" column or choose one type of illness.									
						(G) Death	(H) Days away from work	(I) Job transfer or restriction or other recordable cases		(K) Away from Work (days)	(L) On job transfer or restriction (days)	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) Hearing Loss	(6) All other illnesses				
1		Labourer	7/25/2022	NV Carc	Running jumping jack, hot water riser and squirted water below his safety glasses and into his eye				X			X									
Page totals						0	0	0	1	0	0	1									

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave., NW, Washington, DC 20210. Do not send the completed form to the office.

OSHA's Form 300 (Rev. 01/2004)

Log of Work-Related Injuries and Illnesses

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2021

U.S. Department of Labor

Occupational Safety and Health Administration

Form approved OMB no. 1218-0175

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Fill one line in for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Identify the person

Describe the case

Classify the case

City

Reno

Establishment name

Aspen Developers Corp

State

Nevada

(A) Case No.	(B) Employee's Name	(C) Job Title (e.g. Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:		Enter the number of days the injured or ill worker was:		(M) Check the "injury" column or choose one type of illness:										
						(G) Death	(H) Days away from work	(I) Job transfer or restriction	(J) Other recordable cases		(K) Away from Work (days)	(L) On job transfer or restriction (days)	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) Hearing Loss	(6) All other illnesses		
1	Operator		4/23/2021	Printer job	Slipped on nail, got tetanus shot refused other aid															
2	App Labor		7/12/2021	Printer job	Allegedly hurt foot somehow (denied claim)															
3	Labor		10/4/2021	Long St. job	Cut finger with knife deburring pipe end															
Page totals						0	0	0	1	0	0	0	0	0	0	0	0	0	0	0

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave., NW, Washington, DC 20210. Do not send the completed forms to this office.

OSHA's Form 300 (Rev. 01/2004)

Log of Work-Related Injuries and Illnesses

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2020
 U.S. Department of Labor
 Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Identify the person

Describe the case

Classify the case

City Reno

Establishment name Aspen Developers Corp

State Nevada

(A) Case No.	(B) Employee's Name	(C) Job Title (e.g. Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONE: Y ONE box for each case based on the most serious outcome for that case			Enter the number of days the injured or ill worker was:		(H) Check the "Injury" column or choose one type of illness.	(I) Injury	(J) Skin Disorder	(K) Respiratory Condition	(L) Poisoning	(M) Hearing Loss	(N) All other illnesses
						(G) Death	(H) Days away from work	(I) Job transfer or restriction	(J) Other recordable cases	(K) Away from Work (days)							
Page totals						0	0	0	0	0	0	0	0	0	0	0	0

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Purpose are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA, Office of Statistics, Room 14-3544, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

OSHA's Form 300 (Rev. 01/2004) Log of Work-Related Injuries and Illnesses

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work, or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed on 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2019
U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0175

Identify the person: _____ Describe the case: _____ Classify the case: _____
City: Reno Establishment name: Aspen Developers Corp State: Nevada

(A) Case No.	(B) Employer's Name	(C) Job Title / Job	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Enter the number of days the injured or ill worker was:		Check the "Injury" column or choose one type of illness:								
						(G) Death	(H) Days away from work	(I) Job transfer or restriction	(J) Remained at work Other recordable cases	(K) Away from Work (days)	(L) On job transfer or restriction (days)	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) Hearing Loss	(6) All other illnesses			
1		Operator	7/24/2019	Job 1804 Carson City water	Pricked finger on speed shoes pulling them out of his bucket. Crushed nail, broke finger, 8 stitches		X			7		X								
Page totals						0	1	0	0	7	0	1	0	0	0	0	0	0	0	0



Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates of any aspect of this data collection, contact the Department of Labor, OSHA Office of Statistics, Room N-3604, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed form to this office.

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

CORPORATE RESOLUTION OF SIGNING AUTHORITY

RESOLUTION OF: ASPEN DEVELOPERS CORP

RESOLVED that the execution of Deeds, powers of attorney, transfers, assignments, contracts, obligations, certificates, and other instruments of whatever nature entered into by the Company directly or through a transfer agent or registrar for any stock company, acting in its capacity as a corporate director or exercising any and all other powers conferred upon it by the letters Patent incorporating it or by the law pertaining to such matters, shall be signed by the persons listed below:

NAME	TITLE	SPECIMEN SIGNATURE
Eric Luster	President	
Kurt Matzoll	Project Manager	

I, Eric Luster, the undersigned Secretary of Aspen Developers Corp HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution of the Board of Directors of said Company passed by a resolution of the said board dated on December 9, 2022 and that said Resolution is still in full force and effect.



Secretary

Professional Experience

September 2016
- Present

Project Director

Q&D Construction

As a Project Director, I am responsible for overseeing our project management teams, providing guidance and mentorship, and ensuring project success. My responsibilities include providing input, developing bid strategy, reviewing estimates, advancing a project from estimate to creating a project budget, and reviewing the in progress financials with each Project Manager to identify areas for potential improvement and maximize profitability. I also am responsible for training Project Managers and Project Engineers in our various softwares such as Heavybid, Heavyjob, Heavyjob Safety, Viewpoint, P6, as well as MS Office products.

I have driven department success by fostering a collaborative approach which allows for team members to each take some ownership in the decision making process and take the responsibility that comes with it.

In addition to working with Project Managers, I am responsible for the annual department revenue forecast, the department budget based on our anticipated revenue, as well as a monthly review with our executive team of budget vs actuals. I have also negotiated labor agreements with trade unions for our company.

These agreements have allowed us to expand both our scopes of work, territory in which we pursue work, as well as provide access to additional labor resources providing for sustainable company growth.

March 2010 -
August 2016

Project Manager / Estimator

Q&D Construction

As a PM / Estimator, I bid and then subsequently ran my projects.

This level of involvement from inception to closeout with a project allowed me to have a deeper understanding of our approach and position our project team to seize opportunities. With daily tracking of costs and progress, I was able to provide the project team as well as management with monthly cost forecasting which was used in the decision making process throughout the project.

Earning the trust of the project team not only gave me more influence over decision making, but it allowed me to advance to larger and more complex projects.

I have also been part of several Construction Manager at Risk projects where I managed preconstruction design, engineering, and budgeting. The early involvement on these contracts allowed me to provide the owner with budget and schedule information during the design process affecting the final design to bring the most value to the client.

Brian Graham

Project Director

2610 Sunray Drive
Reno, Nevada, 89503
bgraham775@hotmail.com
7753026481

Over the course of my career, I have had involvement with a wide variety of types of projects including public works and private work, hard bid, CMAR, utilities, earthwork, bridges, structures, and most recently, the oil and gas industry.

Throughout these experiences, I have found success by cultivating a teamwork approach and identifying common goals so that project success means the same thing for everyone. By looking forward and identifying opportunities and risks to project teams, I have helped maximize project potential. More recently, I have also taken on a business development role and have found success by identifying clients that look like a good fit for our company, showing them the value we can bring to them, and following through on our commitments.

Key Skills

- Collaborative Team Approach
- Risk Management
- Communication
- Scheduling
- Cost Forecasting
- Estimating
- Budgeting

- February 2010

Q&D Construction

As a Project Engineer, I worked under Project Managers and Estimators assisting with their work on projects and bids. My responsibilities ranged from gathering quotes, preparing bid books, takeoffs for bids. Once we began construction, I was responsible for submittals, schedule updates, permit acquisition and compliance, production tracking, quantity tracking, billing, and project closeout.

Accomplishments

4 Software Implementation/Integrations

Over the course of my career, I have been involved with 4 software implementations.

My involvement with each has included research and selection of software, integration with other existing software, buildout of software platform for my company, and implementation of the new software within the company. With each, I was part of a team tasked with the implementation process and managed the overall process through completion and ensured a successful integration into our company.

Kingsbury Grade CMAR

This was a CMAR project for Nevada DOT. During the RFP process, I created the proposal which included potential project innovations. Once selected, I managed the project team through design which included design engineers, construction management, public outreach, and budgeting. Once in construction, I was directly involved with coordination and outreach with outside stakeholders including casinos, local business associations, resort property owners, and residents. This collaborative and inclusive approach allowed us to deliver this project on budget and well ahead of schedule.

Virginia Street Bridge

This project was a design/bid/build replacing a 100 year old bridge in the center of downtown Reno. This bid was setup as an A+B bid, which places value on schedule during the bid process. Leveraging previously established relationships with the entity, we had the confidence to bid the project using an alternative method, which was an accelerated bridge construction approach. Due to permitting constraints, this allowed us to complete the bridge approximately 10 months early. During construction, I oversaw proposed design accommodations to allow for the different method and was directly involved with stakeholder outreach as this was a very public project.

Paiute Pipeline Replacements

This was a replacement project for a natural gas transmission pipeline and was our first project for this gas company and one of our first in the pipeline industry. As such, I was directly involved with the successful negotiations with union representatives who have coverage for this type of work. With the pipeline industry being very heavily regulated at the federal level, I coordinated the extensive training required for all personnel performing work in the field. Throughout construction, we ensured compliance with all permits from local agencies as well as PHMSA and FERC regulations.

Northwestern Energy Milbank Re-route

never worked in. I was involved with the project from estimating through construction and oversaw all of the project management. The project was completed on time and under budget. Our underlying goal throughout was to establish a relationship with the new client and earn their repeat business. Since this project, we have been invited to bid several projects as well as construct several smaller projects on a time and materials basis.

Education

August 2001 **Mechanical engineering, but changed majors several times, began working full-time, and did not complete a degree.**
University Nevada Reno at Reno, NV

LUPE CUEVA

Wellington, NV 89444 ♦ 7759016194 ♦ lupe@aspencvs.com

PROFESSIONAL SUMMARY

Seasoned Construction Superintendent bringing 16 years of experience and successful background in civil construction. Highly effective project and team manager with strong understanding of safety, scheduling and codes. Focused on completing jobs on time and to meet quality standards by motivating workers.

SKILLS

Training Oversight

Strategic Planning

Staff Management

Quality Assurance

Construction supervision

Recruitment and hiring

Leadership Development

WORK HISTORY

Superintendent, 03/2015 - Current

Aspen Developers – Reno, NV

- Enhanced project efficiency by streamlining communication between team members and stakeholders.
- Implemented safety protocols for reduced workplace accidents and improved employee wellbeing.
- Developed comprehensive budgets and schedules to ensure timely project completion within allocated resources.
- Collaborated with architects, engineers, and contractors to achieve seamless project execution.
- Mentored junior staff, leading to increased productivity and improved teamwork throughout the organization.
- Established effective quality control measures for consistent delivery of high-quality construction projects.

Superintendent, 02/2008 - 01/2015

Fisher Industries – Reno, NV

- Enhanced project efficiency by streamlining communication between team members and stakeholders.
- Implemented safety protocols for reduced workplace accidents and improved employee wellbeing.
- Developed comprehensive budgets and schedules to ensure timely project completion within allocated resources.

rocks found during construction with a certified geotechnical engineer and submit to the Owner and Engineer for approval for use of native rock.

- F. Permanent patching between TRPA Grading Season work is required per section 1.05 Bid Item General Requirements for work items receiving NO direct payment.
- G. Temporary slope stabilization is required if sections of walls are not removed and replaced before the TRPA Grading Season ends, which will receive NO additional payment.
- H. Removal and Replacement of Curb and Gutter is NOT part of this bid item and will be accounted for under separate bid items.

4. SECTION 00410 – BID FORM FOR CONSTRUCTION CONTRACTS

- a. REMOVE Section 000410 BID FORM FOR CONSTRUCTION DOCUMENTS, ARTICLE – 5 BASIS OF BID, Section 5.2, BID SCHEDULE A: TRAMWAY & TINA PORTION OF PROJECT (Non-AIS) table and REPLACE IN ITS ENTIRETY with the following:

BID SCHEDULE A: TRAMWAY & TINA PORTION OF PROJECT (Non-AIS)

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Amount
1A	Mobilization and Demobilization	1	LS	\$ 124,000	\$ 124,000.00
2A	Temporary Traffic Control	1	LS	\$ 265,200	\$ 265,200.00
3A	Temporary Erosion Control	1	LS	\$ 40,800.	\$ 40,800.00
4A	1-Inch Water Service Connection	13	EA	\$ 940	\$ 12,220.00
5A	1.5-Inch Water Service Connection	22	EA	\$ 1,200	\$ 26,400.00
6A	2-Inch Water Service Connection	8	EA	\$ 1,450	\$ 11,600.00
7A	Relocate Existing Water Meter Assembly	9	EA	\$ 2,350	\$ 21,150.00
8A	Traffic Rated Meter Assembly Lid (Contingent Bid Item)	3	EA	\$ 1,100	\$ 3,300.00
9A	1-Inch Private Property Water Service	1,385	LF	\$ 66	\$ 91,110.00
10A	1.5-Inch Private Property Water Service	1,140	LF	\$ 67	\$ 76,380.00
11A	2-Inch Private Property Water Service	975	LF	\$ 69	\$ 67,275.00
12A	6-Inch Waterline Replacement	295	LF	\$ 206	\$ 60,770.00
13A	8-Inch Waterline Replacement	1,320	LF	\$ 186	\$ 245,520.00
14A	10-Inch Waterline Replacement	1,065	LF	\$ 207	\$ 220,455.00
15A	12-Inch Waterline Replacement	1,325	LF	\$ 217	\$ 287,525.00
16A	6-Inch Gate Valve	10	EA	\$ 4,750	\$ 47,500.00
17A	8-Inch Gate Valve	5	EA	\$ 1,250	\$ 6,250.00
18A	10-Inch Gate Valve	3	EA	\$ 1,350	\$ 4,050.00
19A	12-Inch Gate Valve	7	EA	\$ 1,450	\$ 10,150.00
20A	Fire Hydrant Assembly	7	EA	\$ 7,850	\$ 54,950.00
21A	Connection to Existing Water Main	7	EA	\$ 9,750	\$ 68,250.00
22A	Connection to Existing Fire Hydrant Assembly	5	EA	\$ 4,700	\$ 23,500.00
23A	Removal and Disposal of Abandoned Water Main (Contingent Bid Item)	100	LF	\$ 180	\$ 18,000.00

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Amount
24A	Pressure Reducing Assembly	3	EA	\$ 72,500	\$ 217,500.00
25A	Asphalt Trench Patch (6" AC / 12" AB)	2,740	LF	\$ 60	\$ 164,400.00
26A	Asphalt Trench Patch (4" AC / 6" AB)	2,435	LF	\$ 40	\$ 97,400.00
27A	Asphalt Trench Patch (3" AC / 6" AB)	230	LF	\$ 55	\$ 12,650.00
28A	Remove and Replace Concrete Flatwork (Contingent Bid Item)	750	SF	\$ 16	\$ 12,000.00
* 29A	Remove and Replace Curb and Gutter (Contingent Bid Item)	215 160	LF	\$ 57	\$ 9,120.00
30A	Non-Excavatable Rock Removal (Contingent Bid Item)	200	CY	\$ 160	\$ 32,000.00
31A	4" Lateral Water Meter Connection	1	LS	\$ 9,700	\$ 9,700.00
32A	Reconstruction of Existing Retaining Walls	1	LS	\$ 146,000	\$ 146,000.00

* Qty changed to match Planet Bids

5. BID SET DRAWINGS

- a. REMOVE Sheets G1.1, P2.3, P2.5, P4.1, P4.2, P4.3, P4.4, and P4.5 (8 Sheets total) and REPLACE IN ITS ENTIRETY, included in this addendum.

6. BID SET DRAWINGS

- a. ADD Sheets W1, W2, W3, W4, W5, W6, and W7 (7 Sheets Total) to the back of the Plans.

END OF ADDENDUM

**KINGSBURY GENERAL IMPROVEMENT DISTRICT
AGENDA ITEM #7**

TITLE: FY 25 Tentative Budget

For Discussion and Possible Action. Receive presentation of the FY 25 Tentative Budget, discuss, and provide guidance for developing draft Final FY 25 Budget

MEETING DATE: 9 April 2024

PREPARED BY: Mitchell S. Dion, General Manager

RECOMMENDED ACTION: (Not an action item)

Receive presentation, discuss and provide guidance or direction on the tentative budget to be brought forward in the final budget.

BACKGROUND INFORMATION:

Each year the Board of Trustees conducts a budget workshop to consider the tentative budget and provide guidance for developing the final budget. The purpose of the workshop format is to facilitate open discussion and provide the board and members of the public information relevant to the district finances and to obtain guidance appropriate to prepare a draft final budget for adoption in a public hearing.

The key dates as established by district budget policy and State law are:

- April 9 - Budget Workshop
- April 15 – File tentative budget with State (County)
- May 21 – Public Hearing
- Jun 1 – Final budget submitted to State
- Jun 30 – Final budget certified by State (file to County)

Assumptions made include:

Revenues will increase slightly due to property tax and rate increases in place for the snow removal fund. Water use will increase incrementally higher – more units online and stable economic outlook for first half of FY 25). Water and sewer rate increases are not assumed (the district should also update the fee schedule).

Expenses will have moderation as inflation has slowed over the previous 3 years; wages will increase by 5%; services purchased by the district will have some increases; fuel and energy should remain flat. Note, sewer maintenance contract expires in Oct. renewal can be negotiated. The district expenses paid to the sewer authority are anticipated to continue higher. Snow removal expenses are to be budgeted consistent with ten year leveling as used in the rate setting.

Operational service levels are anticipated to be on par with previous years. However, the CMMS will provide operational data needed for reforms. In addition, the district will seek to increase base salaries of the 3 lowest compensated positions and redefine two professional level positions.

The cost for these adjustments is anticipated to balance within the personnel cost projections combined with the reduction in professional services costs currently needed.

The district has successfully implemented annually recurring capital programs reinvesting rates to repair and renovate infrastructure. The draft budget anticipates continuing with the program and providing additional emphasis on pavement restoration in summer of 2026 (needing design funding for FY 25). Additionally, the district seeks to construct an equipment shelter at current corporation yard or site made available by County (Loging Road). Engineering, site preparation and initial instalment of procurement in FY 25.

As presented, the tentative budget reflects each of the funds' balances to decrease from the anticipated FY24 year end. Adjusted for specific reserves, the district annual cash management is transitioning from batching to a dynamic process consistent with best management practices.

The tentative budget provided was prepared in consideration of the information as known. This includes the revenue projections provided by the State and the district rates, fees and charges. During the presentation additional information will be provided such as reserves, revenues and expenses.

INCLUDED:

- (A) Tentative FY25 budget with enclosures

Fund impacted by above action:

- | | |
|---|---|
| <input type="checkbox"/> All Funds | <input checked="" type="checkbox"/> Not a Budget Item |
| <input type="checkbox"/> Water Fund | <input type="checkbox"/> Sewer Fund |
| <input type="checkbox"/> General Fund | <input type="checkbox"/> Snow Removal Fund |
| <input type="checkbox"/> Not Budgeted for | <input type="checkbox"/> Emergency Spending |

KGID COMBINED BUDGET 24-25

	GENERAL FUND	WATER FUND	SEWER FUND	SNOW FUND	TOTAL ALL FUNDS
'REVENUES					
RESIDENTIAL BASE FEES		\$ 3,584,576	\$ 1,751,842	\$ 689,724	\$ 6,026,142
TIER 1 CONSUMPTION REVENUE		\$ 329,000	\$ 26,400		\$ 355,400
TIER 2 CONSUMPTION REVENUE		\$ 68,000			\$ 68,000
TIER 3 CONSUMPTION REVENUE		\$ 72,000			\$ 72,000
FIRE PROTECTION		\$ 88,344			\$ 88,344
COMMERCIAL BASE FEES		\$ 364,056	\$ 44,212	\$ 63,504	\$ 471,772
CONSUMPTION		\$ 110,000	\$ 34,020		\$ 144,020
FIRE PROTECTION		\$ 94,137			\$ 94,137
PENALTIES ON USER FEES		\$ 17,867	\$ 11,682	\$ 4,810	\$ 34,359
SERVICE CHARGES		\$ 14,400			\$ 14,400
RETURN CHECK FEES		\$ 480			\$ 480
CONNECTION FEES		\$ 96,550	\$ 7,200		\$ 103,750
INTEREST ON INVESTMENTS	\$ 311,520	\$ 345,198	\$ 176,809	\$ 8,419	\$ 841,946
TRANSFER FM OTHER FUNDS		\$ -			\$ -
GRANT REVENUE	\$ -	\$ 2,280,274		\$ -	\$ 2,280,274
OTHER, INCL. RENTAL	\$ 108,167	\$ 25,350	\$ 500	\$ 55	\$ 134,072
TRANSFER FEES		\$ 4,176	\$ 2,142	\$ 882	\$ 7,200
PLAN REVIEW FEES		\$ 1,250	\$ 1,500		\$ 2,750
SERVLIN LOSS REVENUE		\$ 14,710			\$ 14,710
SERVLIN LINE REVENUE		\$ 2,856			\$ 2,856
SERVLIN ADMIN REVENUE		\$ 1,860			\$ 1,860
PERSONAL PROPERTY TAX	\$ 7,800				\$ 7,800
AD VALOREM TAXES	\$ 625,935				\$ 625,935
AD VALOREM MAKE-UP	\$ 547,346				\$ 547,346
STATE TAX DISTRIBUTION	\$ 796,808				\$ 796,808
TOTAL REVENUES	\$ 2,397,576	\$ 7,515,085	\$ 2,056,307	\$ 767,394	\$ 12,736,362
'EXPENDITURES					
PAYROLL - MANAGEMENT	\$ 78,921	\$ 247,869	\$ 136,465	\$ 62,890	\$ 526,144
MAINTENANCE	\$ 114,774	\$ 477,149	\$ -	\$ 50,981	\$ 642,903
OFFICE	\$ 27,373	\$ 72,992	\$ 54,742	\$ 27,373	\$ 182,480
ACCRUED LEAVE	\$ 3,500	\$ 13,000	\$ 4,000	\$ 2,000	\$ 22,500
PAYROLL SUBTOTAL	\$ 224,568	\$ 811,008	\$ 195,207	\$ 143,243	\$ 1,374,027
FICA/MEDICARE	\$ 3,597	\$ 12,361	\$ 3,134	\$ 2,346	\$ 21,438
MEDICAL INS.	\$ 65,293	\$ 250,767	\$ 59,056	\$ 49,715	\$ 424,831
EMPLOYER PERS	\$ 42,664	\$ 192,427	\$ 47,576	\$ 32,622	\$ 315,288
WORKMANS COMP	\$ 2,759	\$ 6,946	\$ 859	\$ 1,113	\$ 11,677
SEP/IRA	\$ -	\$ -	\$ -	\$ -	\$ -
UNEMPLOYMENT EXP	\$ -	\$ -	\$ -	\$ -	\$ -
OPEB EXPENSE	\$ 11,040	\$ 40,670	\$ 17,490	\$ 11,392	\$ 80,592
OTHER P/R EXP	\$ 2,000	\$ 3,200	\$ 500	\$ 1,000	\$ 6,700
VEHICLE EXP INCL IN WAGES	\$ (800)	\$ (4,000)	\$ (500)	\$ -	\$ (5,300)
BENEFIT SUBTOTAL	\$ 126,552	\$ 502,371	\$ 128,116	\$ 98,186	\$ 853,825
TOTAL P/R & RELATED COSTS	\$ 351,120	\$ 1,313,379	\$ 323,323	\$ 241,430	\$ 2,227,852
ACCOUNTING	\$ 2,946	\$ 35,355	\$ 17,678	\$ 2,946	\$ 58,925
BANK CHARGES		\$ 52,837	\$ 34,727	\$ 11,906	\$ 99,470
BAD DEBT		\$ 32,053	\$ 20,958	\$ 8,630	\$ 61,641
BUILDING REPAIR & MAINT.	\$ 20,000	\$ 30,000	\$ 31,419	\$ 5,276	\$ 86,695
BUSINESS MEALS	\$ -	\$ 500	\$ -	\$ -	\$ 500
COMPUTER EXPENSE	\$ 7,584	\$ 60,261	\$ 17,861	\$ 5,139	\$ 90,845
DCSID M & O			\$ 833,557		\$ 833,557
DCSID ASSESSMENTS			\$ 490,034		\$ 490,034
DUES AND SUBSCRIPTIONS	\$ 674	\$ 9,038	\$ 4,346	\$ 685	\$ 14,743
ENGINEERING & SURVEYING	\$ 35,000	\$ 22,750	\$ 10,250	\$ 500	\$ 68,500
EQUIP. SUPPLIES & R&M	\$ 4,500	\$ 14,750	\$ 212,748	\$ 700	\$ 232,698
EQUIPMENT RENTAL	\$ 515	\$ 9,146	\$ 3,847	\$ 832	\$ 14,340
EROSION & DRAINAGE	\$ 25,000				\$ 25,000
FACILITIES RENT	\$ -	\$ -	\$ -	\$ -	\$ -
FIELD SUPPLIES/TOOLS/SIGNS	\$ 20,630			\$ 10,000	\$ 30,630
INSURANCE AND BONDS	\$ 8,678	\$ 115,165	\$ 28,694	\$ 4,782	\$ 157,319



KGID COMBINED BUDGET 24-25

INVENTORY PARTS		\$ 15,000	\$ 500		\$ 15,500
LEGAL	\$ 2,900	\$ 34,800	\$ 17,400	\$ 2,900	\$ 58,000
LEGAL LABOR NEGOTIATIONS	\$ 1,612	\$ 7,440	\$ 2,108	\$ 1,240	\$ 12,400
LIEN FEES		\$ 1,250			\$ 1,250
METER REPAIR & MAINT		\$ 30,000			\$ 30,000
MISCELLANEOUS	\$ 14,088	\$ 10,000	\$ 4,600	\$ 5,600	\$ 34,288
OFFICE JANITORIAL	\$ 7,663	\$ 9,274	\$ 4,637	\$ 773	\$ 22,347
OFFICE SUPPLIES	\$ 1,925	\$ 12,570	\$ 6,582	\$ 1,314	\$ 22,390
PERMITS AND FEES	\$ 167	\$ 9,056	\$ 405	\$ 668	\$ 10,296
POSTAGE		\$ 7,800	\$ 5,100	\$ 2,100	\$ 15,000
PUBLICATION CHARGES	\$ 295	\$ 3,180	\$ 1,590	\$ 1,515	\$ 6,580
ROAD MAINT. & SUPPLIES	\$ 45,000		\$ -		\$ 45,000
SAFETY EQUIPMENT	\$ 500	\$ 500		\$ 100	\$ 1,100
SECURITY EXPENSE	\$ 42	\$ 9,531	\$ 8,580	\$ 18	\$ 18,171
SEWER FLOW MANAGEMENT			\$ -		\$ -
SHOP SUPPLIES/SM. TOOLS		\$ 7,000			\$ 7,000
SNOW REMOVAL - PLOWING				\$ 775,000	\$ 775,000
SNOW REMOVAL - SANDING				\$ 75,000	\$ 75,000
SNOW REMOVAL- ANTI/DE ICING				\$ -	\$ -
TELEPHONE	\$ 162	\$ 14,784	\$ 1,632	\$ 162	\$ 16,740
TRAINING & SEMINARS	\$ 4,726	\$ 22,968	\$ 5,874	\$ 2,052	\$ 35,620
TRAVEL	\$ 2,250	\$ 13,404	\$ 3,462	\$ 1,984	\$ 21,100
TRUSTEE COMPENSATION	\$ 2,250	\$ 27,000	\$ 13,500	\$ 2,250	\$ 45,000
UNIFORM EXPENSE	\$ 1,404	\$ 6,962	\$ 117	\$ 877	\$ 9,360
UTILITIES - GAS/ELECTRIC	\$ 16,972	\$ 278,507	\$ 30,000	\$ 1,670	\$ 327,150
VEHICLE EXPENSE FUEL/OIL	\$ 14,311	\$ 106,491		\$ 16,311	\$ 137,114
VEHICLE EXPENSE R&M	\$ 12,053	\$ 51,920		\$ 11,303	\$ 75,275
WATER MONITORING/SAMPLE		\$ 17,583			\$ 17,583
WTR CONSERV. & WTR SHED		\$ 18,500			\$ 18,500
WATER DISTRIBUTION EXP		\$ 62,700			\$ 62,700
WATER TREATMENT EXP		\$ 82,456			\$ 82,456
TOTAL OPERATING EXP.	\$ 604,968	\$ 2,555,910	\$ 2,135,528	\$ 1,195,663	\$ 6,490,669
INTEREST EXPENSE	\$ -	\$ 272,609	\$ -	\$ -	\$ 272,609
DEPRECIATION EXPENSE		\$ 1,357,625	\$ 62,176		\$ 1,419,801
AMORTIZATION EXPENSE		\$ 9,246			\$ 9,246
(GAIN) LOSS ON DISPOSAL OF EQUIP		\$ -			\$ -
TRANSFER TO OTHER FUNDS		\$ -			\$ -
TOTAL EXPENDITURES	\$ 604,968	\$ 4,195,390	\$ 2,197,704	\$ 1,195,663	\$ 8,193,725
NET INCOME	\$ 1,792,608	\$ 3,319,695	\$ (141,396)	\$ (428,269)	\$ 4,542,638
CAPITAL OUTLAY	\$ (2,113,000)	\$ (12,275,589)	\$ (505,000)	\$ (119,000)	\$ (15,012,589)
CONTINGENCY	\$ (81,539)			\$ (39,440)	\$ (120,979)
DEBT PRINCIPAL REPAYMENT		\$ (1,369,133)			\$ (1,369,133)
PROCEEDS FROM SRF LOAN		\$ -			\$ -
PROCEEDS FROM SALE OF EQUIP		\$ -			\$ -
ACCTS RECEIVABLE-GRANT		\$ -			\$ -
ACCTS PAYABLE-PROJECT		\$ -			\$ -
DEVELOPER CAPITAL CONTRIBUTIONS		\$ 6,250,000			
ADD BACK DEPRECIATION/AMORT		\$ 1,366,871	\$ 62,176		
ADJUST TO CASH FLOW		\$ -		\$ -	\$ -
TOTAL CASH FLOW ADJUSTMENTS	\$ (2,194,539)	\$ (6,027,851)	\$ (442,824)	\$ (158,440)	\$ (8,823,654)
NET CASH INCR./DECR.	\$ (401,931)	\$ (2,708,155)	\$ (584,220)	\$ (586,708)	\$ (4,281,015)
AVAIL. CASH - BEGINNING		\$ 6,194,098	\$ 4,196,297		\$ 10,390,395
AVAILABLE CASH - END		\$ 3,485,941	\$ 3,612,076		\$ 7,098,017
OPENING FUND BALANCE	\$ 9,571,460			\$ 42,904	\$ 9,614,362
ENDING FUND BALANCE	\$ 9,169,527			\$ (543,806)	\$ 8,625,722
DEPREC. ACCT. RESERVED		\$ 444,985			\$ 444,985
RESERVE ADDITIONS	\$ 155,734	\$ -	\$ 8,151	\$ 95,564	\$ 259,449
LESS RESERVE USE	\$ -	\$ -	\$ -	\$ -	\$ -
NET RESERVE BALANCE	\$ 155,734	\$ 444,985	\$ 8,151	\$ 95,564	\$ 704,435
DISTRIBUTION DEBT SERVICE		\$ 228,692			\$ 228,692
TREATMENT DEBT SERVICE		\$ 592,179			\$ 592,179

KGID COMBINED BUDGET 24-25

CAPITAL IMPROVEMENT RESERVE		\$ (763,739)			\$ (763,739)
TOTAL RESTRICTED CASH	\$ 155,734	\$ 502,117	\$ 8,151	\$ 95,564	\$ 761,567

GENERAL

KGID GENERAL FUND BUDGET WORKSHEET 2023/2024							4/5/2024	
	ACTUAL 22/23	BUDGET 23/24	1ST 6 MOS. ACTUAL	(OVER)/ UNDER	PROJECT 2ND 6 MOS.	PROJECT 23/24 TOTAL	(OVER)/ UNDER	PROPOSED BUDGET 24/25
REVENUES								
AD VALOREM TAXES	562,056	709,165	394,136	315,029	315,029	709,165	0	625,935
AD VALOREM MAKE-UP	455,944	561,529	312,074	249,455	249,455	561,529	(0)	547,346
STATE TAX DISTRIBUTION	725,207	790,070	395,035	395,035	395,035	790,070	(0)	796,808
INTEREST ON INVESTMENTS	235,091	116,588	203,819	(87,231)	164,414	368,233	(251,645)	311,520
PERSONAL PROPERTY TAX	7,800	4,104	1,991	2,113	2,113	4,104	(0)	7,800
GRANT REVENUE	40,000	-	-	-	-	-	-	-
RENTAL INCOME	113,327	103,353	49,480	53,873	49,536	99,016	4,337	107,167
OTHER, INCL. LAND SALE	1,894	1,000	1,069	(69)	2,872	3,941	(2,941)	1,000
TOTAL REVENUES	2,141,319	2,285,809	1,357,604	928,205	1,178,454	2,536,058	(250,249)	2,397,576
EXPENDITURES								
PAYROLL - MANAGEMENT	52,874	77,222	28,020	49,202	21,734	49,754	27,468	78,921
MAINTENANCE	14,577	57,158	11,267	45,891	55,369	66,636	(9,478)	114,774
OFFICE	23,271	26,349	12,698	13,651	17,661	30,359	(4,010)	27,373
ACCRUED LEAVE	2,741	3,500	1,669	1,831	1,420	3,089	411	3,500
PAYROLL SUBTOTAL	93,463	164,229	53,654	110,575	96,184	149,837	14,392	224,568
FICA/MEDICARE	1,393	2,392	807	1,585	3,541	4,348	(1,956)	3,597
MEDICAL INS.	40,508	62,528	14,824	47,704	26,247	41,070	21,458	65,293
EMPLOYER PERS	22,779	38,641	13,301	25,340	13,510	26,811	11,830	42,664
WORKERS COMP	866	1,975	624	1,351	2,258	2,882	(907)	2,759
SEP/IRA	81	-	-	-	-	-	-	0
UNEMPL BENEFIT	-	-	-	-	-	-	-	0
OPEB EXPENSE	(56,875)	15,190	2,075	13,115	2,075	4,150	11,040	11,040
OTHER P/R EXP.	101	550	562	(12)	935	1,497	(947)	2,000
VEHICLE ALLOW INCL PR	(763)	(800)	(400)	(400)	(26)	(426)	(374)	(800)
BENEFIT SUBTOTAL	8,090	120,476	31,793	88,683	48,565	80,759	40,517	126,552
TOTAL P/R & RELATED COSTS	101,553	284,705	85,447	199,258	144,749	230,596	54,909	351,120
ACCOUNTING	1,911	2,250	2,636	(386)	-	2,636	(386)	2,946
LEGAL	1,543	2,900	1,585	1,315	1,500	3,085	(185)	2,900
LEGAL LABOR NEGOTIATIONS	145	-	-	-	806	806	(806)	1,612
ENGINEERING & SURVEYING	88,694	35,000	100,928	(65,928)	17,400	118,328	(83,328)	35,000
EROSION & DRAINAGE	5,285	25,000	1,529	23,471	5,000	6,529	18,471	25,000
ROAD MAINT. & SUPPLIES	342,681	30,000	553,808	(523,808)	25,599	579,407	(549,407)	45,000
BAD DEBTS	-	-	-	-	-	-	-	-
BANK CHARGES	-	-	-	-	-	-	-	-
BUILDING REPAIRS/MAINT	9,403	16,904	2,469	14,435	11,280	13,749	3,155	20,000
COMPUTER EXPENSE	2,952	5,551	917	4,634	1,639	2,556	2,995	7,584
DUES & SUBSCRIPTIONS	597	674	561	113	113	674	0	674
EQUIPMENT SUPPLIES/R&M	1,029	4,500	82	4,418	4,418	4,500	(0)	4,500
EQUIPMENT RENTAL	378	515	196	319	321	517	(2)	515
FIELD SUPPL./TOOLS/SIGNS	6,704	20,630	27	20,603	6,098	6,125	14,505	20,630
SECURITY EXPENSE	-	42	-	42	42	42	-	42
INSURANCE AND BONDS	9,800	11,543	8,017	3,526	500	8,517	3,026	8,678
MISCELLANEOUS EXP.	10,291	14,088	3,445	10,643	8,092	11,537	2,551	14,088
OFFICE JANITORIAL	9,305	7,663	5,637	2,026	5,980	11,616	(3,953)	7,663
OFFICE/FACILITIES RENT	3,250	2,166	1,625	541	542	2,167	(1)	-
OFFICE SUPPLIES	810	3,535	297	3,238	3,238	3,535	(0)	1,925
PERMITS & FEES	63	67	136	(69)	-	136	(69)	167
POSTAGE	-	-	-	-	-	-	-	-
PUBLICATION CHARGES	331	265	195	70	260	455	(190)	295
SAFETY EQUIPMENT	-	500	-	500	500	500	-	500
TELEPHONE	155	162	78	84	81	159	3	162
TRAINING & SEMINARS	84	4,726	185	4,541	1,600	1,785	2,941	4,726
TRAVEL	332	2,250	82	2,168	750	832	1,418	2,250
TRUSTEE COMPENSATION	2,068	2,250	1,125	1,125	1,125	2,250	-	2,250
UNIFORM EXPENSE	176	1,404	317	1,087	1,087	1,404	(0)	1,404
UTILITIES	17,084	16,314	7,571	8,743	8,743	16,314	(0)	16,972
VEHICLE EXPENSE FUEL/OIL	4,487	13,436	3,538	9,898	9,898	13,436	0	14,311
VEHICLE EXPENSE R&M	13,514	10,121	5,674	4,447	4,447	10,121	0	12,053
INTEREST EXPENSE	-	-	-	-	-	-	-	-
SUBTOTAL EXPENSES	634,625	519,161	788,105	(268,944)	265,808	1,054,314	(534,351)	604,968
CAPITAL OUTLAY	825,097	1,984,760	135,449	1,849,311	141,265	276,714	1,708,046	2,113,000
CONTINGENCY	-	75,118	-	75,118	12,212	12,212	62,906	81,539
SUBTOTAL	1,459,722	2,579,039	923,554	1,655,485	419,285	1,343,240	1,236,600	2,799,507
TRANSF. TO OTHER FUNDS	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,459,722	2,579,039	923,554	1,655,485	419,285	1,343,240	1,236,600	2,799,507
NET GAIN OR LOSS	629,704	(293,230)	434,051	(727,281)	759,169	1,192,817	(1,486,849)	(401,930)
OPENING FUND BALANCE	7,748,938	7,948,743	8,378,642			8,378,642		9,571,460
CLOSING FUND BALANCE	8,378,642	7,655,513	8,812,692			9,571,460		9,169,528

GENERAL

KGID GENERAL FUND BUDGET WORKSHEET 2023/2024							4/5/2024	
	ACTUAL	BUDGET	1ST 6 MOS.	(OVER)/	PROJECT	PROJECT	(OVER)/	PROPOSED
	22/23	23/24	ACTUAL	UNDER	2ND 6 MOS.	23/24 TOTAL	UNDER	BUDGET 24/25
DEPREC. ACCT. RESERVED	0	134,619	134,619	-	0	-		105,659
VEHICLE & EQUIPEMENT								
RESERVE ADDITIONS	134,619	113,944	59,829	54,115	59,829	119,659		155,734
LESS RESERVE USE	0	(14,000)	-	(14,000)	0	(14,000)		-
NET RESERVE BALANCE	0	234,563	194,449	40,115	59,829	105,659		261,393
TOTAL RESTRICTED CASH	134,619	234,563	194,449	40,115	59,829	105,659	-	261,393

WATER

KGID WATER FUND BUDGET WORKSHEET 2023/24		4/5/2024						
	ACTUAL	BUDGET	1ST 6 MOS.	(OVER)/	PROJECT	PROJECT	(OVER)/	PROPOSED
	22/23	23/24	ACTUAL	UNDER	2ND 6 MOS.	23/24 TOTAL	UNDER	BUDGET 24/25
REVENUES								
RESIDENTIAL BASE FEES	3,498,601	3,523,523	1,750,958	1,772,565	1,785,264	3,536,222	(12,699)	3,584,576
CONSUMPTION	0	0	0	-	0	-	-	0
TIER 1 CONSUMPTION	325,557	329,000	170,183	158,817	159,000	329,183	(183)	329,000
TIER 2 CONSUMPTION	64,436	68,000	40,169	27,831	24,000	64,169	3,831	68,000
TIER 3 CONSUMPTION	73,154	69,900	38,996	30,904	29,000	67,996	1,904	72,000
FIRE PROTECTION	81,754	83,277	42,092	41,185	52,422	94,514	(11,237)	88,344
COMMERCIAL BASE FEES	364,187	364,584	186,634	177,950	182,025	368,659	(4,075)	364,056
CONSUMPTION	106,365	88,987	65,150	23,837	45,000	110,150	(21,163)	110,000
FIRE PROTECTION	93,838	94,137	47,069	47,068	47,068	94,137	0	94,137
PENALTIES ON USER FEES	47,459	47,256	28,214	19,042	26,405	54,619	(7,363)	17,867
SERVICE CHARGES	15,121	14,400	6,763	7,637	7,637	14,400	(0)	14,400
RETURN CHECK FEES	543	480	190	290	240	430	50	480
CONNECTION FEES	15,800	25,000	48,200	(23,200)	14,711	62,911	(37,911)	96,550
INTEREST ON INVESTMENTS	268,283	183,210	201,290	(18,080)	182,188	383,478	(200,268)	345,198
GRANT REVENUE	-	-	68,026	(68,026)	151,700	219,726	(219,726)	2,280,274
TRANSFER FEE REVENUE	5,231	3,285	3,467	(182)	1,638	5,105	(1,820)	4,176
PLAN REVIEW FEES	1,500	1,250	3,000	(1,750)	750	3,750	(2,500)	1,250
SERVLIN LOSS REVENUE	18,778	15,801	7,289	8,512	8,512	15,801	0	14,710
SERVLIN LINE REVENUE	2,708	2,851	1,449	1,402	1,402	2,851	(0)	2,856
SERVLIN ADMIN REVENUE	1,828	1,838	915	923	923	1,838	0	1,860
OTHER, INCL. LAND SALE	31,787	25,800	18,457	7,343	25,100	43,557	(17,757)	25,350
TOTAL REVENUES	5,016,930	4,942,579	2,728,511	2,214,068	2,744,985	5,473,497	(530,917)	7,515,085
EXPENDITURES								
PAYROLL - MANAGEMENT	177,657	243,268	93,684	149,584	58,788	152,471	90,797	247,869
MAINTENANCE OFFICE	361,412	457,526	172,443	285,083	217,306	389,749	67,777	477,149
ACCRUED LEAVE EXP	62,057	70,262	33,861	36,401	47,096	80,958	(10,696)	72,992
	7,930	13,000	4,144	8,856	(12,157)	(8,013)	21,013	13,000
PAYROLL SUBTOTAL	609,056	784,056	304,132	479,924	311,033	615,165	168,891	811,008
FICA/MEDICARE	9,238	11,907	4,765	7,142	5,793	10,558	1,349	12,361
MEDICAL INS.	195,535	238,732	91,393	147,339	100,562	191,955	46,777	250,767
EMPLOYER PERS	137,995	186,649	80,679	105,970	78,335	159,014	27,635	192,427
WORKERS COMP	5,962	8,812	(1,176)	9,988	6,723	5,547	3,265	6,946
SEP/IRA	810	0	0	-	-	-	-	0
UNEMPLOYMENT EXP	0	0	0	-	-	-	-	0
OPEB EXPENSE	34,186	138,608	20,335	118,273	20,335	40,670	97,938	40,670
OTHER P/R EXP	1,740	3,200	513	2,687	2,687	3,200	0	3,200
VEHICLE ALLOW INCL WAGES	(3,816)	(4,000)	(2,000)	(2,000)	(134)	(2,134)	(1,866)	(4,000)
BENEFIT SUBTOTAL	381,650	583,908	194,509	13,907	214,301	410,945	176,963	502,371
TOTAL P/R & RELATED COSTS	990,706	1,367,964	498,641	869,324	525,335	1,026,109	345,854	1,313,379
ACCOUNTING	22,933	27,000	31,637	(4,637)	-	31,637	(4,637)	35,355
LEGAL	33,134	34,800	8,849	25,951	28,420	37,269	(2,469)	34,800
LEGAL LABOR NEGOTIATIONS	950	-	-	-	3,720	3,720	(3,720)	7,440
ENGINEERING & SURVEYING	8,637	22,750	3,519	19,232	6,350	9,869	12,882	22,750
BAD DEBTS	0	33,383	0	33,383	4,795	4,795	28,588	32,053
BANK CHARGES	46,723	49,318	23,889	25,429	24,499	48,388	930	52,837
BUILDING REPAIR & MAINT.	5,189	30,000	3,519	26,481	3,098	6,617	23,383	30,000
BUSINESS MEALS	0	0	0	-	0	-	-	500
COMPUTER EXPENSE	44,036	88,179	28,165	60,014	40,133	68,298	19,881	60,261
DUES AND SUBSCRIPTIONS	7,909	9,038	7,162	1,876	1,108	8,270	768	9,038
EQUIP. SUPPLIES & R&M	11,154	14,750	2,141	12,609	12,609	14,750	(0)	14,750
EQUIPMENT RENTAL	7,029	9,146	4,579	4,567	4,390	8,969	177	9,146
SECURITY EXPENSE	6,818	9,531	3,723	5,808	5,808	9,531	(0)	9,531
INSURANCE AND BONDS	90,474	99,908	91,388	8,520	8,787	100,175	(267)	115,165
SAFETY EQUIPMENT	0	500	236	264	500	736	(236)	500
INVENTORY PARTS	6,538	15,000	11,192	3,808	3,808	15,000	0	15,000
LIEN FEES	357	250	(1,902)	2,152	2,152	250	-	1,250
METER REPAIR & MAINT	4,823	30,000	0	30,000	15,000	15,000	15,000	30,000
MISCELLANEOUS	19,653	10,000	1,350	8,650	8,650	10,000	0	10,000
OFFICE JANITORIAL	7,753	9,274	2,839	6,435	6,955	9,794	(520)	9,274
FACILITIES RENT	38,998	25,998	19,499	6,499	6,500	25,999	(1)	0
OFFICE SUPPLIES	7,698	31,890	1,962	29,928	29,928	31,890	(0)	12,570
PERMITS AND FEES	7,864	8,771	4,280	4,491	5,048	9,328	(557)	9,056
POSTAGE	6,502	7,950	3,178	4,772	3,420	6,598	1,352	7,800
PUBLICATION CHARGES	594	3,180	521	2,659	2,364	2,885	295	3,180
SHOP SUPPLIES/SM. TOOLS	1,236	7,000	1,857	5,143	5,143	7,000	0	7,000
TELEPHONE	13,837	14,784	6,892	7,892	7,525	14,417	367	14,784
TRAINING & SEMINARS	4,460	22,968	692	22,276	9,500	10,192	12,776	22,968
TRAVEL	2,835	13,404	1,149	12,255	3,000	4,149	9,255	13,404
TRUSTEE COMPENSATION	24,810	27,000	13,500	13,500	13,500	27,000	-	27,000
UNIFORM EXPENSE	3,133	6,962	1,261	5,701	5,701	6,962	0	6,962
UTILITIES - GAS/ELECTRIC	264,197	255,702	138,946	116,756	141,725	280,671	(24,969)	278,507
VEHICLE EXPENSE FUEL/OIL	30,319	99,486	16,081	83,405	83,405	99,486	0	106,491

WATER

KGID WATER FUND BUDGET WORKSHEET 2023/24	4/5/2024							
	ACTUAL 22/23	BUDGET 23/24	1ST 6 MOS. ACTUAL	(OVER)/ UNDER	PROJECT 2ND 6 MOS.	PROJECT 23/24 TOTAL	(OVER)/ UNDER	PROPOSED BUDGET 24/25
VEHICLE EXPENSE R&M	22,059	36,467	12,831	23,636	23,636	36,467	(0)	51,920
WATER MONITORING/SAMPLE	16,672	17,359	8,197	9,162	9,162	17,359	-	17,583
WTR SHED MANAGEMENT	15,231	15,500	16,877	(1,377)	0	16,877	(1,377)	18,500
WTR DISTRIBUTION EXP	44,173	66,520	10,009	56,511	56,511	66,520	(0)	62,700
WTR TREATMENT EXP	53,091	72,910	25,635	47,275	47,275	72,910	(0)	82,456
TOTAL OPERATING EXP.	1,872,525	2,594,642	1,004,292	1,590,350	1,159,460	2,165,886	432,755	2,555,911
INTEREST EXPENSE	325,516	306,497	157,394	149,103	149,043	306,437	60	272,609
DEPRECIATION EXPENSE	1,321,045	1,335,034	676,836	658,198	680,789	1,357,625	(22,591)	1,357,625
AMORTIZATION EXPENSE	11,701	10,434	5,217	5,217	5,217	10,434	0	9,246
(GAIN) LOSS ON DISPOSAL OF E	326	-	0	-	4,453	4,453	(4,453)	-
TOTAL EXPENDITURES	3,531,113	4,246,607	1,843,738	2,402,869	1,998,963	3,844,836	405,771	4,195,390
NET INCOME	1,485,817	695,972	884,773	(188,801)	746,022	1,628,662	(936,688)	3,319,694
CAPITAL OUTLAY	(1,993,134)	(7,985,340)	(2,696,598)	5,288,742	(1,947,992)	(4,644,590)	(3,340,750)	(12,275,589)
DEBT PRINCIPAL REPAYMENT	(1,611,162)	(1,335,304)	(663,477)	671,827	(671,827)	(1,335,304)	0	(1,369,133)
PROCEEDS FROM SRF LOAN	0	-	0	-	-	-	-	-
PROCEEDS FROM SALE OF EQUI	0	-	0	-	4,453	4,453	(4,453)	-
ACCTS RECEIVABLE-GRANT	0	-	0	-	0	-	-	-
FUND OPEB LIABILITY ACCT	(38,983)	-	0	-	0	-	-	-
ACCTS PAYABLE-PROJECT	0	-	0	-	-	-	-	-
DEVELOPER CAPITAL CONTRIB	0	3,750,000	0	(3,750,000)	219,726	219,726	3,530,274	6,250,000
ADD BACK DEPRECIATION/AMOR	1,332,746	1,345,468	825,879	663,415	686,006	1,368,059	(22,591)	1,366,871
ADJUST TO CASH FLOW	(167,182)	-	(269,295)	(269,295)	269,295	0	(0)	-
TOTAL CASH FLOW ADJUSTMENTS	(2,477,715)	(4,225,176)	(2,803,490)	2,604,690	(1,440,339)	(4,387,656)	162,480	(6,027,851)
NET CASH INCR./DECR.	(991,898)	(3,529,204)	(1,918,717)	1,610,487	(694,318)	(2,758,994)	(770,210)	(2,708,156)
AVAIL. CASH - BEGINNING	9,944,990	9,075,402	8,953,092	-	-	8,953,092	-	6,194,098
AVAILABLE CASH - END	8,953,092	5,546,198	7,034,374	-	-	6,194,098	-	3,485,941
DEPREC. ACCT. RESERVED	618,907	301,954	301,954	0	373,469	301,954	-	444,985
RESERVE ADDITIONS	184,282	-	0	-	0	-	-	0
RESERVE ADDITIONS (VEHICLE)	256,504	143,032	71,516	71,516	71,516	143,032	-	300,670
LESS RESERVE USE	(757,739)	(112,000)	-	-	0	0	-	-
NET RESERVE BALANCE	301,954	332,986	373,469	(40,483)	444,985	444,985	-	745,655
DISTRIB DEBT SERVICE	228,692	228,692	228,692	0	228,692	228,692	-	228,692
TREATMENT DEBT SERVICE	592,179	592,179	592,179	-	592,179	592,179	-	592,179
CAPITAL IMPROV RESERVE	661,385	(763,739)	(585,052)	(178,687)	(514,878)	(514,878)	-	(763,739)
TOTAL RESTRICTED CASH	1,784,209	390,118	609,288	(219,170)	750,978	750,978	-	802,787

SEWER

KGID SEWER FUND BUDGET WORKSHEET 2023/24							4/5/2024	
	ACTUAL	BUDGET	1ST 6 MOS.	(OVER)/	PROJECT	PROJECT	(OVER)/	PROPOSED
	22/23	23/24	ACTUAL	UNDER	2ND 6 MOS.	23/24 TOTAL	UNDER	BUDGET 24/25
'REVENUES								
USER FEES - RESIDENTIAL	1,750,999	1,753,291	870,950	882,341	870,122	1,741,072	12,219	1,751,842
USER FEES - COMMERCIAL	42,233	42,401	21,019	21,382	22,106	43,125	(724)	44,212
CONSUMPTION RESIDENTIAL	29,629	32,400	16,563	15,837	10,200	26,763	5,637	26,400
CONSUMPTION COMMERCIAL	37,961	34,020	15,412	18,608	16,200	31,612	2,408	34,020
PENALTIES ON USER FEES	25,346	20,160	14,057	6,103	12,471	26,528	(6,368)	11,682
CONNECTION FEES	10,200	6,000	5,400	600	600	6,000	-	7,200
INTEREST ON INVESTMENTS	136,635	87,441	109,769	(22,328)	93,316	203,085	(115,644)	176,809
TRANSFER FEES	1,937	1,575	1,106	469	1,071	2,177	(602)	2,142
PLAN REVIEW FEES	1,250	1,250	250	1,000	1,000	1,250	-	1,500
OTHER REVENUE	591	150	2,270	(2,120)	150	2,420	(2,270)	500
TOTAL REVENUES	2,036,782	1,978,688	1,056,796	921,892	1,027,236	2,084,033	(105,344)	2,056,307
'EXPENDITURES								
PAYROLL - MANAGEMENT	84,798	133,104	45,202	87,902	42,994	88,196	44,908	136,465
MAINTENANCE	-	0	-	-	-	-	-	0
OFFICE	46,543	52,695	25,396	27,299	35,322	60,718	(8,023)	54,742
ACCRUED LEAVE	5,189	4,000	2,295	1,705	675	2,970	1,030	4,000
PAYROLL SUBTOTAL	136,530	189,799	72,892	116,907	78,991	151,885	37,914	195,207
FICA/MEDICARE	2,287	3,056	1,236	1,820	1,875	3,110	(54)	3,134
MEDICAL INS.	41,150	57,210	21,284	35,926	20,814	42,097	15,113	59,056
EMPLOYER PERS	33,349	46,179	20,133	26,047	19,392	39,525	6,654	47,576
WORKERS COMP	635	1,049	(13)	1,062	901	888	161	859
SEP/IRA	98	-	-	-	-	-	-	0
UNEMPLOYMENT	-	-	-	-	-	-	-	0
OPEB EXPENSE	595	24,684	3,597	21,087	3,597	7,194	17,490	17,490
OTHER P/R EXP.	337	200	124	76	186	310	(110)	500
VEHICLE EXP INCL WAGES	(509)	(500)	(267)	(233)	(18)	(285)	(215)	(500)
BENEFIT SUBTOTAL	77,941	131,878	46,093	85,785	46,746	92,840	39,255	128,116
TOTAL P/R & RELATED COSTS	214,471	321,677	118,986	202,691	125,737	244,723	77,169	323,323
ACCOUNTING	11,467	13,500	15,818	(2,318)	-	15,818	(2,318)	17,678
LEGAL	11,038	17,400	3,527	13,873	2,280	5,807	11,593	17,400
LEGAL LABOR NEGOTIATIONS	106	-	-	-	1,054	1,054	(1,054)	2,108
ENGINEERING & SURVEYING	2,629	10,250	1,004	9,246	3,350	4,354	5,896	10,250
DCLTSA #1 PRO-RATA M & O	652,903	725,653	362,827	362,827	362,827	725,654	(1)	833,557
DCLTSA CAP PLAN (ASSESS)	496,649	486,029	242,015	244,015	244,015	486,029	-	490,034
BAD DEBTS	-	13,202	-	13,202	10,923	10,923	2,279	20,958
BANK CHARGES	31,519	32,453	15,776	16,677	16,018	31,794	659	34,727
BUILDING REPAIR & MAINT.	2,284	31,419	1,554	29,865	1,549	3,103	28,316	31,419
BUSINESS MEALS	-	-	-	-	-	-	-	-
COMPUTER EXPENSE	12,474	34,269	9,663	24,606	24,606	34,269	(0)	17,861
DUES & SUBSCRIPTIONS	3,486	4,346	3,174	1,172	386	3,560	786	4,346
EQUIP. SUPPLIES & R&M	107,227	212,748	49,592	163,156	102,183	151,775	60,973	212,748
EQUIPMENT RENTAL	3,212	3,847	2,207	1,640	1,768	3,975	(128)	3,847
SECURITY EXPENSE	7,439	8,580	3,613	4,967	3,958	7,571	1,009	8,580
INSURANCE AND BONDS	21,800	25,676	26,514	(838)	-	26,514	(838)	28,694
SAFETY EQUIPMENT	0	-	0	-	-	-	-	-
INVENTORY PARTS	(69)	500	-	500	500	500	-	500
MISCELLANEOUS EXP.	11,026	4,600	(880)	5,480	1,725	845	3,755	4,600
OFFICE JANITORIAL	3,876	4,637	1,419	3,218	3,478	4,897	(260)	4,637
FACILITIES RENT	19,499	12,998	9,750	3,248	3,250	13,000	(2)	0
OFFICE SUPPLIES	4,327	16,242	1,016	15,226	15,226	16,242	(0)	6,582
PERMITS & FEES	379	405	383	22	22	405	(0)	405
POSTAGE	4,416	5,250	2,098	3,152	2,020	4,118	1,132	5,100
PUBLICATION CHARGES	227	1,590	391	1,199	590	981	609	1,590
INTEREST	-	-	-	-	-	-	-	-
SWR FLOW MANAGEMENT	-	-	1,667	(1,667)	-	1,667	(1,667)	-
TELEPHONE	1,553	1,632	730	902	845	1,575	57	1,632
TRAINING & SEMINARS	388	5,874	368	5,506	3,200	3,568	2,306	5,874
TRAVEL	680	3,462	701	2,761	1,500	2,201	1,261	3,462
TRUSTEE COMPENSATION	12,405	13,500	6,750	6,750	6,750	13,500	-	13,500
UNIFORM EXPENSE	59	117	98	19	19	117	(0)	117
UTILITIES - GAS/ELECTRIC	25,698	32,271	11,550	20,721	11,781	23,331	8,940	30,000
SUBTOTAL EXPENSES	1,663,170	2,044,127	892,310	1,151,817	951,560	1,843,873	200,472	2,135,528
CAPITAL OUTLAY	168,293	967,150	701,058	266,092	122,714	823,772	143,378	505,000
LOSS/GAIN ON DISPOSALS	-	-	-	-	-	-	-	-
DEPRECIATION EXPENSE	57,450	56,023	29,970	26,053	32,205	62,176	(6,153)	62,176
PROCEEDS ON SALE OF EQUIP	-	-	-	-	-	-	-	-
DEVELOPER CAPITAL CONTRIB	-	-	-	-	-	-	-	-
ADD BACK DEPR	(57,450)	(56,023)	(29,970)	(26,053)	(32,205)	(62,175)	6,152	(62,176)
ADJUST TO CASH FLOW	(51,594)	-	(52,518)	52,518	52,518	-	-	-
TOTAL EXPENDITURES	1,779,868	3,011,277	1,540,850	1,470,427	1,126,792	2,667,645	343,851	2,640,528
NET CASH INCR./(DECR.)	256,913	(1,032,589)	(484,054)	(548,535)	(99,556)	(583,612)	(449,194)	(584,220)

SEWER

KGID SEWER FUND BUDGET WORKSHEET 2023/24							4/5/2024	
	ACTUAL 22/23	BUDGET 23/24	1ST 6 MOS. ACTUAL	(OVER/ UNDER	PROJECT 2ND 6 MOS.	PROJECT 23/24 TOTAL	(OVER/ UNDER	PROPOSED BUDGET 24/25
PRIOR PERIOD ADJUSTMENT								
AVAIL. CASH - BEGINNING	4,522,995	4,584,233	4,779,908		-	4,779,908		4,196,297
AVAILABLE CASH - END	4,779,908	3,551,644	4,295,854			4,196,297		3,612,076
DEPREC. ACCT. RESERVED	0	4,700	4,700	-	6,510	4,700		8,320
RESERVE ADDITIONS	4,700	3,620	1,810	1,810	1,810	3,620		8,151
LESS RESERVE USE	0	-	-	-	0	0		-
NET RESERVE BALANCE	4,700	8,320	6,510	1,810	8,320	8,320		16,471
TOTAL RESTRICTED CASH	4,700	8,320	1,810	6,510	8,320	3,620	-	16,471

SNOW

4/5/2024

KGID SNOW FUND BUDGET WORKSHEET 2023/24

	ACTUAL 22/23	BUDGET 23/24	1ST 6 MOS. ACTUAL	(OVER)/ UNDER	PROJECT 2ND 6 MOS.	PROJECT 23/24 TOTAL	(OVER)/ UNDER	PROPOSED BUDGET 24/25
REVENUES								
USER FEES	483,329	629,901	284,642	345,259	345,009	629,651	250	689,724
COMMERCIAL USER FEES	44,601	57,996	26,265	31,731	31,752	58,017	(21)	63,504
PENALTIES ON USER FEES	8,247	7,560	4,656	2,904	3,959	8,615	(1,055)	4,810
INTEREST ON INVESTMENTS	24,759	29,147	7,831	21,316	4,444	12,275	16,872	8,419
TRANSFER FEE	504	540	369	171	441	810	(270)	882
GRANT REVENUE	120,000	-	0	-	0	-	-	-
OTHER	196	26	1,043	(1,017)	30	1,073	(1,047)	55
GAIN ON DISPOSAL OF ASSET	-	-	0	-	1,375	1,375	(1,375)	-
TOTAL REVENUES	681,636	725,170	324,806	400,364	387,010	711,816	13,354	767,394
EXPENDITURES								
PAYROLL - MANAGEMENT	37,162	61,219	19,892	41,327	18,581	38,473	22,746	62,890
MAINTENANCE	10,412	40,828	8,048	32,780	18,142	26,190	14,638	50,981
OFFICE	23,271	26,349	12,698	13,651	17,661	30,359	(4,010)	27,373
ACCRUED LEAVE	2,385	2,000	1,366	634	919	2,285	(285)	2,000
PAYROLL SUBTOTAL	73,230	130,396	42,004	88,392	55,303	97,306	33,090	143,243
FICA/MEDICARE	1,100	1,923	638	1,285	1,138	1,776	147	2,346
MEDICAL INS.	31,411	48,513	11,623	36,890	21,459	33,081	15,432	49,715
EMPLOYER PERS	17,061	29,597	10,026	19,571	11,295	21,320	8,277	32,622
WORKERS COMP	552	1,402	232	1,170	1,033	1,265	137	1,113
SEP/IRA	33	0	0	-	-	-	-	0
UNEMPLOYMENT	0	0	0	-	-	-	-	0
OPEB EXPENSE	(36,182)	11,392	1,660	9,732	1,660	3,320	8,072	11,392
OTHER P/R EXP	102	300	419	(119)	569	988	(688)	1,000
CAR ALLOW INCL WAGES	0	0	0	-	0	-	-	0
BENEFITS SUBTOTAL	14,077	93,127	24,598	68,529	37,154	61,751	31,376	98,186
TOTAL P/R & RELATED COSTS	87,307	223,523	66,602	156,921	92,456	159,058	64,465	241,430
ACCOUNTING	1,911	2,250	2,540	(290)	-	2,540	(290)	2,946
LEGAL	2,346	2,900	1,390	1,510	1,500	2,890	10	2,900
LEGAL LABOR NEGOTIATIONS	119	-	-	-	620	620	(620)	1,240
ENGINEERING & SURVEYING	345	500	95	405	416	511	(11)	500
SNOW REMOVAL PLOWING	1,225,979	775,000	14,556	760,444	350,000	364,556	410,444	775,000
SNOW REMOVAL SANDING	31,796	75,000	2,676	72,324	54,160	56,836	18,164	75,000
SNOW REMOVAL ANTI/DE ICING	0	6,600	0	6,600	0	-	6,600	-
BAD DEBTS	0	3,211	0	3,211	1,291	1,291	1,920	8,630
BANK CHARGES	8,981	11,127	5,409	5,718	6,595	12,004	(877)	11,906
BUILDING REPAIRS/MAINT	381	5,276	259	5,017	418	677	4,599	5,276
BUSINESS MEALS	0	-	0	-	0	-	-	-
COMPUTER EXPENSE	4,783	7,640	3,115	4,525	4,525	7,640	(0)	5,139
DUES AND SUBSCRIPTIONS	597	685	561	124	124	685	0	685
EQUIPMENT SUPPLIES & MAINT	134	700	2	698	-	2	698	700
EQUIPMENT RENTAL	718	832	612	220	375	987	(155)	832
FIELD SUPPLIES/TOOLS/SIGN	6,068	10,000	5,226	4,774	4,804	10,030	(30)	10,000
SECURITY	0	18	0	18	18	18	-	18
INSURANCE AND BONDS	3,633	4,279	4,419	(140)	0	4,419	(140)	4,782
MISCELLANEOUS	2,633	5,600	1,793	3,807	3,807	5,600	(0)	5,600
OFFICE JANITORIAL	646	773	237	536	580	816	(43)	773
FACILITIES RENT	3,263	2,166	1,638	528	542	2,180	(14)	-
OFFICE SUPPLIES	1,602	2,924	193	2,731	2,731	2,924	(0)	1,314
PERMITS AND FEES	563	668	64	604	604	668	0	668
POSTAGE	1,685	1,800	719	1,081	890	1,609	191	2,100
PUBLICATION CHARGES	1,281	2,265	195	2,070	435	630	1,635	1,515
SAFETY EQUIPMENT	0	100	0	100	0	-	100	100
TELEPHONE	155	162	78	84	79	157	5	162
TRAINING & SEMINARS	84	2,052	204	1,848	1,000	1,204	848	2,052
TRAVEL	605	1,984	217	1,767	450	667	1,317	1,984
TRUSTEE COMPENSATION	2,068	2,250	1,125	1,125	1,125	2,250	-	2,250
UNIFORM EXPENSE	86	877	223	654	654	877	0	877
UTILITIES	657	1,012	210	802	214	424	588	1,670
VEHICLE EXPENSE FUEL/OIL	4,220	15,436	1,806	13,630	13,630	15,436	0	16,311
VEHICLE EXPENSE R&M	3,072	9,371	2,891	6,480	12,000	14,891	(5,520)	11,303
INTEREST EXPENSE	0	-	0	-	0	-	-	-
TOTAL OPERATING EXP.	1,397,718	1,178,980	119,054	1,059,927	556,043	675,099	503,884	1,195,663
CAPITAL OUTLAY	248,879	120,750	93,036	27,714	18,265	111,301	9,449	119,000
CONTINGENCY	-	38,992	-	38,992	17,229	17,229	21,763	39,440
ADJUST TO CASH FLOW	66,082	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,712,679	1,338,722	212,090	1,126,632	591,538	803,629	535,096	1,354,102
NET GAIN OR LOSS	(1,031,043)	(613,552)	112,716	(726,268)	(204,528)	(91,814)	(521,742)	(586,708)
OPENING FUND BALANCE	1,165,760	225,024	134,717			134,717		42,904
ENDING FUND BALANCE	134,717	(388,528)	247,434			42,904		(543,806)

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SNOW

KGID SNOW FUND BUDGET WORKSHEET 2023/24								4/5/2024
	ACTUAL	BUDGET	1ST 6 MOS.	(OVER)/	PROJECT	PROJECT	(OVER)/	PROPOSED
	22/23	23/24	ACTUAL	UNDER	2ND 6 MOS.	23/24 TOTAL	UNDER	BUDGET 24/25
DEPREC. ACCT. RESERVED	0	73,201	73,201	-	100,206	73,201		127,211
RESERVE ADDITIONS	73,201	36,867	27,005	9,862	27,005	54,010		95,564
LESS RESERVE USE	0	(14,000)	-	-	0	0		-
NET RESERVE BALANCE	73,201	96,068	100,206	(4,138)	127,211	127,211		222,775
TOTAL RESTRICTED CASH	73,201	96,068	27,005	69,063	127,211	54,010	-	222,775

COMPUTER EXP

KGID COMPUTER EXPENSE FY 2024/2025				4/5/2024	
	TOTAL	GENERAL FUND	WATER FUND	SEWER FUND	SNOW FUND
MAINTENANCE, SUPPORT & UPGRADES					
Brightly CMMS Licensing Fees	5,000	250	3,000	1,500	250
Abila/MIP Maintenance Fee	4,504	225	2,702	1,352	225
Springbrook Software (ulity billing) maint fee	13,519		7,030	4,596	1,893
Network & Server Monitoring Pac States	16,200	810	9,720	4,860	810
Springbrook Web Payments	1,500		780	510	210
Misc. software upgrades	3,000	150	1,800	900	150
Consulting fees and support (Thunderbird) (SCADA)	6,000		6,000		
Micropaver Support/Maintenance	650	650			
Fixed Asset Software (Annual maint)	300	15	180	90	15
Charter (office, shop & lake station)					
Office 5:60:30:5	2,020	101	1,212	606	101
Shop & Lake Station	4,060		4,060		
GIS Licensing	5,000	1,000	2,000	2,000	
SCADA Wonderware Support/Maint ST 2	6,379		6,379		
SCADA Wonderware Support/Maint Lake	6,899		6,899		
WIN 911 Support	720		720		
Verizon Networkfleet GPS	1,592	165	1,160	136	131
Verizon Networkfleet GPS - Snow (7)	1,137				1,137
Website Hosting	350	18	210	105	18
New Monitors	750	38	450	225	38
Miscellaneous hardware	3,000	150	1,800	900	150
Adobe Annual Subscription	265	13	159	80	13
Tablet/Cell Phone Replacement	8,000	4,000	4,000	-	-
		-	-	-	-
				-	-
				-	-
TOTAL COMPUTER EXPENSE	90,845	7,584	60,261	17,861	5,139

PAYROLL

KGID PAYROLL CALCULATIONS 2023/24 - WITH 3% CPI INCREASE & 2% MERIT INCREASE							4/5/2024	
2024/25 - WITH 3% CPI & 2% MERIT INCREASE	2023/2024	INCREASE OF	2024/2025	GENERAL	WATER	SEWER	SNOW	
	BASE	5.00%	TOTAL	FUND	FUND	FUND	FUND	
Water Department								
Water Operator 100% PERS Paid								
Lead Operator - Base Rate-\$35.20/hr	71,021	2,195	73,216		73,216			
Lead Operator - Standby Rate 1664hrs 12.5% base \$4.40/hr	7,096	226	7,322		7,322			
Lead Operator - In Charge Pay 10% premium of regular pay - 4wks	1,149	2,230	3,379		3,379			
Lead Operator - Overtime- 52hrs = 4/wk	2,664	82	2,746		2,746			
Lead Operator - Call Back - Field - 78 = 6/wk	3,995	123	4,118		4,118			
Lead Operator - Call Back - Laptop - OT on base 26/hrs = 2/wk	1,332	41	1,373		1,373			
Subtotal	87,257	4,897	92,154		92,154			
Operator III - Base Rate-\$32.64/hr	65,836	2,055	67,891		67,891			
Operator III - Special Skills (2.5%) \$0.82 Reg Rate \$32.64/hr	1,646	60	1,706		1,706			
Operator III - Standby Rate 1664hrs 12.5% base \$4.08/hr	6,581	208	6,789		6,789			
Operator III - In Charge Pay 10% premium of regular pay -	-	-	-		-			
Operator III - Overtime- 52hrs = 4/wk	2,195	415	2,610		2,610			
Operator III - Call Back/OT - Field - 78 = 6/wk	3,293	622	3,915		3,915			
Operator III - Call Back - Laptop - OT on base 26/hrs = 2/wk	1,098	207	1,305		1,305			
Subtotal	80,649	3,567	84,216		84,216			
Water Operator 50%/50% PERS								
Operator II - Base Rate-\$33.46/hr	67,571	2,026	69,597		69,597			
Operator II - Special Skills (2.5%) 0.84 Reg Rate\$33.46/hr	1,692	55	1,747		1,747			
Operator II - Standby Rate 1664hrs 12.5% base \$4.18/hr	6,753	203	6,956		6,956			
Operator II - Overtime- 52hrs = 4/wk	2,598	77	2,675		2,675			
Operator II - Call Back - Field - 78 = 6/wk	3,896	117	4,013		4,013			
Operator II - Call Back - Laptop - OT on base 26/hrs = 2/wk	1,299	39	1,338		1,338			
Subtotal	83,809	2,517	86,326		86,326			
Operator II - Base Rate-\$34.13/hr	71,673	2,150	73,823		73,823			
Operator II - Special Skills (6%) 2.05 Reg Rate \$34.13/hr	4,300	(36)	4,264		4,264			
Operator II - Standby Rate 1664hrs 12.5% base \$4.27/hr	6,753	352	7,105		7,105			
Operator II - In Charge Pay 10% premium of regular pay -	-	-	-		-			
Operator II - Overtime- 52hrs = 4/wk	2,686	136	2,822		2,822			
Operator II - Call Back - Field - 78 = 6/wk	4,029	204	4,233		4,233			
Operator II - Call Back - Laptop - OT on base 26/hrs = 2/wk	1,343	68	1,411		1,411			
Subtotal	90,784	2,874	93,658		93,658			
Operator III - Base Rate-\$38.42/hr	77,532	2,382	79,914		79,914			
Operator III - Special Skills (7.5%) 2.88 Reg Rate \$38.42/hr	5,810	180	5,990		5,990			
Operator III - Standby Rate 1664hrs 12.5% base \$4.80/hr	7,757	230	7,987		7,987			
Operator III - In Charge Pay 10% premium of regular pay -	-	-	-		-			
Operator III - Overtime- 52hrs = 4/wk	3,126	95	3,221		3,221			
Operator III - Call Back - Field - 78 = 6/wk	4,688	144	4,832		4,832			
Operator III - Call Back - Laptop - OT on base 26/hrs = 2/wk	1,562	49	1,611		1,611			
Subtotal	100,475	3,080	103,555		103,555			
Award Budget 1% Total Base Wages	3,536	108	3,644		3,644			
Subtotal	3,536	108	3,644		3,644			
TOTAL WATER OPERATORS								
Base Rate-\$33.81/hr	353,632	10,809	364,442	-	364,442	-	-	
Special Skills	13,448	259	13,706	-	13,706	-	-	
Standby Rate 6656HRS AT 12.5%	34,940	1,219	36,159	-	36,159	-	-	
In Charge Pay 10% premium of regular pay	1,149	2,230	3,379	-	3,379	-	-	
Overtime- 208hrs regular pay	13,269	806	14,075	-	14,075	-	-	
Award Budget 1%	3,536	108	3,644	-	3,644	-	-	
Call Back - Field - 312hrs on regular pay	19,901	1,209	21,110	-	21,110	-	-	
Call Back - Laptop - 104hrs on base pay	6,634	404	7,039	-	7,039	-	-	
Total Water Dept	446,510	17,042	463,555	-	463,555	-	-	
Road/Snow Department								
Street Maintenance Technician II 52.5%GF;10%WF:37.5%Snow								
Base Pay at \$28.52/hr	49,686	9,636	59,322	31,144	5,932		22,246	
Special Skills	-	0	0	0	0		0	
Overtime - 100 hours at \$42.78 per hour	3,584	694	4,278	2,246	428		1,605	
Lead - 510 hours at \$2.85 per hour	1,413	41	1,454	763	145		545	
Standby time 128 hrs/wk for 12 wks @ \$3.57/hr.	4,580	904	5,484	2,879	548		2,056	
Total Street Maintenance Technician II 50/50 PERS	59,263	11,275	70,538	37,033	7,054		26,452	
Maintenance Technician I - Base Pay at \$26.48/hr 100% Pers	43,025	12,053	55,078	28,916	5,508		20,655	
Standby time 128 hrs/wk for 12 wks @ \$3.31/hr.	3,968	1,115	5,084	2,669	508		1,907	
Overtime - 100 hours at \$39.60 per hour	3,103	1,175	4,278	2,246	428		1,604	
Lead - 510 hours at \$2.65 per hour	1,285	67	1,352	710	135		507	
Total Street Maintenance Technician I @100% PERS	50,096	14,345	64,441	33,831	6,443		24,166	
Seasonal person with CDL at \$20.00/hr for 6 mos.	20,800	-	20,800					
Overtime 30 hrs at \$30.00/hr	900	-	900					
Total Seasonal wages & OT X 2	43,400	-	43,400	43,400				
Award Budget 1% Total Base Wages	927	44	971	510	97		363	
Award Subtotal	927	44	971	510	97		363	
Total Road/Snow Department	153,686	25,664	179,350	114,774	13,594	-	50,981	
Office Allocated 15%GF;40%WF;30%SF;15%SnowFund								
Accountant II at \$29.10/hr 100% PERS	59,864	663	60,528	9,079	24,210	18,158	9,079	
Overtime 60 hrs at \$43.65	2,591	28	2,619	393	1,046	786	393	
Utility Billing Coordinator at \$30.71/hr	61,982	1,895	63,877	9,582	25,551	19,163	9,582	
Overtime 30 hrs at \$46.07	1,341	41	1,382	207	554	415	207	
Administrative Clerk/Secretary \$24.62/hr	47,218	3,992	51,210	7,681	20,484	15,363	7,681	
Overtime 30 hrs at \$36.93	968	140	1,108	166	444	333	166	

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PAYROLL

KGID PAYROLL CALCULATIONS 2023/24 - WITH 3% CPI INCREASE & 2% MERIT INCREASE			4/5/2024				
2024/25 - WITH 3% CPI & 2% MERIT INCREASE	2023/2024	INCREASE OF	2024/2025	GENERAL	WATER	SEWER	SNOW
	BASE	5.00%	TOTAL	FUND	FUND	FUND	FUND
Award Budget 1% Total Base Wages	1,691	65	1,756	263	702	527	263
Total Office	175,655	6,824	182,480	27,373	72,992	54,742	27,373
Management Allocated 15%GF; 40%WF; 30%SF; 15%SNOW							
General Manager \$161,570.76 annual w/100% PERS	156,818	4,753	161,571	24,236	64,628	48,471	24,236
General Manager \$26,674 annual In Lieu Health Beni No PERS	28,450	-2,605	25,845	3,877	10,339	7,754	3,877
Operations Super - \$105,817.66 annual w/100% PERS	104,639	1,179	105,818	15,873	79,363	10,582	0
Operations Super Award Budget 1% Base Salary	2,043	(985)	1,058	159	794	105	0
Admin. & Human Resources Super - \$76,588.40 annual	74,355	2,233	76,588	11,488	30,636	22,976	11,488
Admin. & Human Resources Super Award Budget 1% Base Sal	1,452	(686)	766	115	306	230	115
Engineering Technician - \$76,484 annual	72,800	3,684	76,484	11,473	30,594	22,945	11,473
Engineering Technician Award Budget 1% Base Sal	728	37	765	115	307	229	115
Admin. & Financial Anylist - \$76,484 annual	72,800	3,684	76,484	11,473	30,594	22,945	11,473
Admin. & Financial Anylist Award Budget 1% Base Sal	728	37	765	115	307	229	115
Total Management	514,813	11,331	526,144	78,921	247,869	136,465	62,890
TOTAL ALL WAGES & SALARIES	1,290,664	60,863	1,351,529	221,068	798,008	191,207	141,243
Medical Insurance - State Plan & Union 3.25% increase							
4 Water Union Employees including depend. at \$2480/mo each	115,673	3,759	119,432		119,432		
1 Management Non Union Employee \$2158.11/mo (Ops Super)	35,603	842	44,145	6,622	33,109	4,416	
2 Road/Snow Union Employee includ. depend. at \$2480/mo	57,837	1,880	59,717	31,351	5,972		22,394
3 Office Employees includ. depend. at \$2480/mo	86,755	2,820	89,575	13,436	35,831	26,872	13,436
3 Management Non Union Employees \$1253.38/mo	77,195	489	77,684	11,653	31,074	23,305	11,653
1 Water State/Union Employee \$914.11/mo (Byran)	15,295	357	15,652	0	15,652	0	0
Retired Employees State Mandated Contribution \$312/mo	3,744	-	3,744		3,744		
Retired Employees State Mandated Contribution \$1,184.32/mo	14,881	-	14,881	2,232	5,953	4,464	2,232
Total Medical Insurance	406,983	10,148	424,831	65,293	250,767	59,056	49,715
Retirement PERS at 17.5%/33.5% of Base, Special Skills & Stand							
Water Dept. 0:100:0:0 (3)	269,470		47,157		47,157		
Water Dept. 0:100:0:0 100% Employer paid (2)	162,416		54,409		54,409		
Road Dept. 52.5:10:0:37.5 50/50 PERS	64,806		11,341	5,954	1,134		4,253
Road Dept. 52.5:10:0:37.5 100% PERS	60,163		20,154	10,581	2,015		7,558
GM 100% Employer paid	161,571		54,126	8,119	21,651	16,238	8,119
Admin & Human, Engineering Tech, Admin & Finanacial Anylist 50/50 PERS	229,556		40,172	6,026	16,069	12,051	6,026
Ops Super 100% Employer paid	105,818		35,449	5,317	26,587	3,545	0
Office 15:40:30:15 Accountant II 100% Employer Paid	60,528		20,277	3,042	8,112	6,083	3,042
Office 15:40:30:15 Utility Billing Coordinator, Admin/Sec.	115,087		20,140	3,021	8,055	6,042	3,021
Trustees (4) 100% Employer Paid	36,000		12,060	603	7,236	3,618	603
Total PERS	1,265,414	0	315,288	42,664	192,427	47,576	32,622
Fica at 6.2% of all non-PERS Wages & Salaries							
1 Trustee - \$9,000 at 6.2% 5:60:30:5	9,000		558	28	335	167	28
2 Seasonal Employee at 6.2%	43,400		2,691	2,691	0	0	0
Total Fica	43,400		2,691	2,691	0	0	0
Total Retirement			317,978	45,355	192,427	47,576	32,622
Medicare							
5 Water Employees at 1.45%	463,555		6,722		6,722		
Trustees - \$45,000 at 1.45%	45,000		653	33	392	195	33
3 Office Employees + Management at 1.45%	601,748		8,725	1,309	3,490	2,618	1,309
2 Seasonal Employees - at 1.45%	43,400		629	629			
Operations Supervisor at 1.45%	106,876		1,550	232	1,162	155	0
2 Road/Snow Employee at 1.45%	179,350		2,601	1,365	280		975
Total Medicare	1,439,927		20,880	3,569	12,026	2,967	2,318
Worker's Comp. Limit \$36,000 per employee							
Water Dept. 0:100:0:0	0.0276	180,000	4,968		4,968		
Street Maintenance Techs II 52.5:10:0:37.5	0.0276	72,000	1,987	1,044	199		745
Road Dept. Seasonal 100:0:0:0	0.0276	43,400	1,198	1,198			
Management & Engineering Tech 15:40:30:15	0.0276	72,000	1,987	298	796	596	298
Office, Human Resource & Financial Anylist 15:40:30:15	0.00241	180,000	434	65	175	130	65
Operations Supervisor 15:75:10:00	0.0276	36,000	994	149	745	99	0
Trustees at \$9,000/yr x 5 = \$45,000	0.00241	45,000	108	5	65	34	5
Total Worker's Comp.			11,677	2,759	6,946	859	1,113
Uniforms and safety gear (separate line item on worksheets)							
Boot/Safety glasses allowance \$400 per field employee	3200		3,200	480	2,380	40	300
Uniforms \$170 per field empl.	1360		1,360	204	1,012	17	127
Miscellaneous Shirts, Jackets and Coveralls \$600 (8)	4800		4,800	720	3,570	60	450
Total uniforms and safety gear			9,360	1,404	6,962	117	877
SUMMARY TOTALS OF WAGES, SALARIES AND BENEFITS							
Wages & Salaries			1,351,529	221,068	798,008	191,207	141,243
Medical Insurance			424,831	65,293	250,767	59,056	49,715
Pers			315,288	42,664	192,427	47,576	32,622
Fica			2,691	2,691	0	0	0
Medicare			20,880	3,569	12,026	2,967	2,318
Workers Comp			11,677	2,759	6,946	859	1,113
GRAND TOTALS			2,126,895	338,043	1,260,175	301,666	227,010

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EXPENSE ALLOCATION

KGID FUND EXPENSE ALLOCATIONS 2023/2024				4/5/2024		
	PROJECTED	PROPOSED	GENERAL	WATER	SEWER	SNOW
	2023/24	2022/2023	FUND	FUND	FUND	FUND
Insurance/Bonds 5:60:30:5	139,624	131,599	8,678	89,445	28,694	4,782
Servline Water Loss/line Ins		25,720		25,720		
Total Insurance Expense		157,319	8,678	115,165	28,694	4,782
Legal	49,051	58,000	2,900	34,800	17,400	2,900
Accounting/Audit 5:60:30:5	52,632	58,925	2,946	35,355	17,678	2,946
Single Act Audit		0		0		
		58,925	2,946	35,355	17,678	2,946
Bank Charges 0:54:37:09	92,185	99,220	0	52,587	34,727	11,906
Bank Charges wire/usbank		250		250		
Totals		99,470	0	52,837	34,727	11,906
Office Supplies						
298 Kingsbury		400	400			
Billing 0:54:37:09	0	3,500	0	1,855	1,225	420
Other 5:60:30:5	0	18,490	1,525	10,715	5,357	894
Totals	54,592	22,390	1,925	12,570	6,582	1,314
Postage (general) 0:54:37:09	12,326	15,000	-	7,800	5,100	2,100
Telephone 5:60:30:5 Office		3,240	162	1,944	972	162
Telephone 0:100:0:0 Shop		12,840		12,840		
Telephone 0:0:100:0 Sewer		660			660	
Total Telephone	16,308	16,740	162	14,784	1,632	162
Vehicle Exp FUEL/OIL. 10:0:80:10	128,357	125,114	12,511	100,091	0	12,511
Sweeper Brooms pallet		4,000	1,000			3,000
Backhoe Tires		0	0	0		0
Water Veh. Tires		4,000	400	3,200		400
Road Crew Veh Tires		4,000	400	3,200		400
Total Vehicle Exp/Fuel/Tires		137,114	14,311	106,491	0	16,311
Vehicle Exp. R&M 10:0:80:10	61,479	59,275	5,928	47,420	0	5,928
Sweeper R&M 50:0:0:50		6,500	1,625			4,875
Sterling Dump Truck 0025 R&M		1,500	500	500		500
Vactor R&M 50:50:0:0		8,000	4,000	4,000		
Total Vehicle R&M		75,275	12,053	51,920	0	11,303
Facilities Rent 5:60:30:5	43,346	0	0	0	0	0
Trustee Compensation 5:60:30:5	45,000	45,000	2,250	27,000	13,500	2,250
Janitorial 5:60:30:5	27,123	22,347	7,663	9,274	4,637	773
Training and Seminars						
Water 0:0:100:0		13,500		13,500		
Roads 100:0:0:0		4,000	4,000			
Sewer 0:0:100:0		1,000			1,000	
Snow 0:0:0:100		1,200				1,200
Billing 0:54:37:09		1,400		756	518	126
Other 5:60:30:5		14,520	726	8,712	4,356	726
Totals	16,750	35,620	4,726	22,968	5,874	2,052
Travel						
Water 0:0:100:0		9,000		9,000		
Roads 100:0:0:0		2,000	2,000			
Sewer 0:0:100:0		1,000			1,000	
Snow 0:0:0:100		1,500				1,500
Billing 0:54:37:09		2,600		1,404	962	234
Other 5:60:30:5		5,000	250	3,000	1,500	250
Totals	7,848	21,100	2,250	13,404	3,462	1,984
Computer Exp. 5:60:30:5	112,763	90,845	7,584	60,261	17,861	5,139
Utilities						
298 Kingsbury Grade		16,218	15,300			
Office 5:60:30:5		33,427	1,671	20,056	10,028	1,670
Water 0:100:0:0		258,452		258,452		
Sewer 0:0:100:0		19,973			19,973	
Total Utilities	320,739	328,070	16,972	278,507	30,000	1,670
TOTAL		1,183,215	84,420	843,136	187,146	67,592

CAPITAL OUTLAY 24-25

KGID CAPITAL OUTLAY 24/25	TOTAL	GENERAL FUND	WATER FUND	4/5/2024	
				SEWER FUND	SNOW FUND
Miscellaneous	20,000	5,000	5,000	5,000	5,000
2023/2024 Waterline Project Tramway					
Engineering	72,860		72,860		
Construction	2,654,229		2,654,229		
2024/2025 Waterline Project Maryanne/Barrett/Drew					
Engineering	155,000		155,000		
Construction	4,539,000		4,539,000		
2023/2024 Station 3 Pump Renovation					
Engineering	160,000		160,000		
Construction	-				
2023/2024 Andria Storm Water					
Professional Fees	85,000	85,000			
Construction	200,000	200,000			
2022/2023 Market Sewer Lift Station Renovation					
Engineering	50,000			50,000	
Scada Sever Station 1 & Upgrades	475,000		250,000	225,000	
SCADA Alarming	10,000		10,000		
Cathodic Rectifier @ Station 4	7,500		7,500		
298 Kingsbury Grade Markee Roof Replacement	9,000	9,000	-		
298 Kingsbury Grade Building Improvements Const.	50,000	50,000			
Backhoe	140,000	14,000	112,000	-	14,000
Tahoe Beach Club Watermain dedication	3,750,000		3,750,000		
TBC Inspection costs	25,000		25,000		
Palisades Sub Meters	25,000		25,000		
The Ridge Meters	40,000		40,000		
Water Meter Register Replacement	20,000		20,000		
FY 25 Road Maintenance	1,800,000	1,500,000	200,000	100,000	
Andria Project Seal Coat Construction	50,000	25,000	25,000		
Steal Ring/Concrete Collar Repair	75,000	25,000	25,000	25,000	
OperationsYard Equipment Storage Facility	600,000	200,000	200,000	100,000	100,000
TOTAL CAPITAL OUTLAY	15,012,589	2,113,000	12,275,589	505,000	119,000

ENG 23-24 2ND 6 MONTH

KGID 'ENGINEERING 2023/2024 - 2ND 6 MONTHS				4/5/2024	
PROJECT	TOTAL	GENERAL	'WATER	SEWER	SNOW
General Services	6,516	1,900	2,100	2,100	416
Standard Details	3,000	500	1,250	1,250	
Micro Paver	15,000	15,000			
Water Audit Project	3,000		3000		
TOTALS	27,516	17,400	6,350	3,350	416

KGID 'ENGINEERING 2024/2025				4/5/2024	
PROJECT	TOTAL	GENERAL	'WATER	SEWER	SNOW
Miscellaneous	15,000	4,500	5,000	5,000	500
General Services	9,000	9,000	6,500		
Standard Details	3,000	500	1,250	1,250	
Micro Paver Updates	15,000	15,000			
GIS Updates	20,000	6,000	10,000	4,000	
'TOTALS	62,000	35,000	22,750	10,250	500

298 KINGSBURY GRADE RENTAL

(Included in General Fund)

Ordinary Income/Expense Income	AUDITED 2022/2023	BUDGET 2023/2024	1ST 6 MOS.		(OVER)/ UNDER		PROJECT 2ND 6 MOS. 23/24 TOTAL		(OVER)/ UNDER		PROPOSED 2024/2025
			ACTUAL								
Rental Income & Reimbursed Expenses	\$101,493.64	\$97,704.00	\$46,723.74	\$50,980.26	\$46,782.00	\$93,505.74	\$4,198.26	\$100,400.64	\$4,198.26	\$100,400.64	\$6,766.68
Other Revenue	\$285.00	\$0.00	\$2,756.36	\$2,889.64	\$2,754.00	\$5,510.36	\$135.64	\$6,766.68	\$135.64	\$6,766.68	\$0.00
Total Income	\$101,778.64	\$103,350.00	\$49,496.01	\$53,853.99	\$49,536.00	\$99,032.01	\$4,317.99	\$107,167.32	\$4,317.99	\$107,167.32	
Expense											
Property Insurance	\$3,083.40	\$3,391.74	\$3,597.51	-\$205.77	\$0.00	\$3,597.51	-\$205.77	\$3,895.33	-\$205.77	\$3,895.33	
Leasing											
Mgmt-Advtg-Mktg (Misc. Expend)	\$6,771.37	\$7,031.47	\$3,295.58	\$3,735.89	\$3,735.89	\$7,031.47	\$0.00	\$6,974.51	\$0.00	\$6,974.51	\$200.85
Equipment Rental Bear Box	\$195.00	\$200.85	\$97.50	\$103.35	\$103.35	\$200.85	\$0.00	\$200.85	\$0.00	\$200.85	\$16,218.00
UTILITIES Electric/Gas	\$14,451.87	\$15,300.00	\$7,348.53	\$7,951.47	\$7,951.47	\$15,300.00	\$0.00	\$16,218.00	\$0.00	\$16,218.00	\$23,393.36
Total Leasing	\$21,418.24	\$22,532.32	\$10,741.61	\$11,790.71	\$11,790.71	\$22,532.32	\$0.00	\$23,393.36	\$0.00	\$23,393.36	
Property Maintenance											
Janitorial	\$7,775.00	\$6,890.00	\$5,400.00	\$1,490.00	\$5,400.00	\$10,800.00	-\$3,910.00	\$10,800.00	-\$3,910.00	\$10,800.00	\$400.00
Supplies	\$270.59	\$400.00	\$150.74	\$249.26	\$200.00	\$350.74	\$49.26	\$400.00	\$49.26	\$400.00	\$15,000.00
Bldg Repairs & Maintenance	\$8,155.87	\$15,000.00	\$2,209.83	\$12,790.17	\$5,270.20	\$7,480.03	\$7,519.97	\$15,000.00	\$7,519.97	\$15,000.00	\$26,200.00
Total Property Maintenance	\$16,201.46	\$22,290.00	\$7,760.57	\$14,529.43	\$10,870.20	\$18,630.77	\$3,659.23	\$26,200.00	\$3,659.23	\$26,200.00	
Travel											
Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expense	\$40,703.10	\$48,214.06	\$22,099.69	\$26,114.37	\$22,660.91	\$44,760.60	\$3,453.46	\$53,488.69	\$3,453.46	\$53,488.69	
Other Expenses											
Capital Outlay	\$7,095.00	\$84,000.00	\$0.00	\$84,000.00	\$10,000.00	\$10,000.00	\$74,000.00	\$59,000.00	\$74,000.00	\$59,000.00	\$59,000.00
Total Other Expenses	\$7,095.00	\$84,000.00	\$0.00	\$84,000.00	\$10,000.00	\$10,000.00	\$74,000.00	\$59,000.00	\$74,000.00	\$59,000.00	
Total Expenditures	\$40,703.10	\$48,214.06	\$22,099.69	\$110,114.37	\$32,660.91	\$54,760.60	\$77,453.46	\$112,488.69	\$77,453.46	\$112,488.69	
NET INCOME	\$61,075.54	\$55,135.94	\$27,396.32	-\$56,260.38	\$16,875.09	\$44,271.41	-\$73,135.47	-\$5,321.37	-\$73,135.47	-\$5,321.37	

