



**KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES  
MEETING NOTICE  
AGENDA  
TUESDAY, June 18, 2024**

A meeting of the Kingsbury General Improvement District Board of Trustees shall be held Tuesday June 18, 2024, at the district office (160 Pine Ridge Drive, Stateline, NV, 89449), commencing at 5:00 p.m. The agenda and supporting material are available on the district website ([www.kgid.org](http://www.kgid.org)), News & Notices. Copies of this agenda were posted 3 business days prior to the meeting at: The District Office, Stateline Post Office, Zephyr Cove Post Office, and Douglas County Lake Tahoe Administration Building.

Remote attendance is welcomed. To offer public comment prior to the meeting, individuals may submit comments using the drop box located at the district office entrance, or email to [mitch@kgid.org](mailto:mitch@kgid.org).

- To provide public comment or attend the meeting by phone, **(669) 900-9128** - ID code **775-588-3548** passcode **906347**. Although the phone line accommodates multiple callers, should you receive a busy signal, please call back.
- Public comment is limited to three minutes and occurs at the beginning and end of the meeting and also invited during the Board's consideration of each action item, as well as before action is taken.

**Join the meeting using the link below via Zoom:**

<https://us02web.zoom.us/j/7755883548?pwd=UnF2YzBxb05Ya0pjWjRCNUNEMUFVZz09>

Meeting ID: 775 588 3548 Passcode: 5883548

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**MISSION STATEMENT**

As a team, our employees and Board of Trustees provide water and sewer service, maintain roads and drainage systems for the benefit of our customers using modern business systems in an efficient courteous, and accountable manner which surpass standards set for public health, safety, and the environment.

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**Notice to persons with disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the district by calling 775-588-3548 at least one day in advance of the meeting.

**ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION**

## AGENDA

5:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment**  
This is the public's opportunity to speak on any topic pertinent to the district and not listed on this agenda. Public comment will also be invited during the Board's consideration of each action item, and before action is taken. Please limit your comments to three minutes. Nevada Open Meeting Law (NRS 241.034) prohibits action on items not listed on the agenda.
5. **Approval of Agenda: For Possible Action:** Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.
6. **Approval of Minutes: For Possible Action:** Approval of the minutes for the Board of Trustees meeting held on May 21, 2024.

### NEW BUSINESS

7. **For Information:** Presentation by Barton Hospital, Chris Proctor & Clint Purvance
8. **For Information and Possible Action:** Presentation and Acceptance of POOL for Renewal Proposal
9. **For Information and Possible Action:** Approval of list of Claims, May 2024
10. **For Information and Possible Action:** Receive and review Financial Statements, April 2024
11. **For Information and Possible Action:** Approval of Task Order 66 with DOWL Engineering for Engineering Services for the FY 26 Waterline & Road Repair and Renovation Project
12. **For Information and Possible Action:** Approval of Task Order 67 with DOWL Engineering for Engineering Services for an FY 25/26 Road Surface Repair and Renovation Project
13. **For Information and Possible Action:** Approve change order with Aspen Construction to provide for asphalt coating deleted from the FY 24 Waterline & Road Repair and Renovation Project
14. **For Information and Possible Action:** Approval of setting FY2025 Health Savings Account (HAS) allocation for employees
15. **For Information and Possible Action:** Approval of authorization for General Manager to negotiate for ToolCat procurement and commit district funds
16. **For Information and Possible Action:** Approval of salary adjustment for non-represented employees
17. **For Information and Possible Action:** Approval of the 2024/25 Workers Compensation Policy Renewal

**18. For Information and Possible Action:** Conduct Evaluation of General Manager and provide compensation adjustment/contract revision

**ACTION WILL NOT BE TAKEN ON ANY REPORTS OR CORRESPONDENCE:**

1. Board Member Reports
2. Management Report
3. Attorney Report
4. Correspondence
  
5. **Announcements and Final Public Comment**
  
6. **For Possible Action; Adjournment**

