

**MINUTES OF THE REGULAR MEETING OF THE
KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES
TUESDAY, JULY 18, 2023**

CALL TO ORDER - The meeting was called to order at the Kingsbury General Improvement District office located at 255 Kingsbury Grade, Stateline, Nevada at 5:00 p.m. by Jodie Nelson.

PLEDGE OF ALLEGIANCE

ROLL CALL – In attendance were Trustees Nelson, Trigg, Parks, Schorr and Yanish. Also present were General Manager Mitch Dion and General Counsel Chuck Zumpft. There was no public present.

PUBLIC COMMENT – None.

APPROVAL OF AGENDA –

M-7/18/2023-1 - Motion by Trigg, seconded by Yanish, and unanimously passed to approve the agenda.

NEW BUSINESS

FOR POSSIBLE ACTION:

Agenda item 6: Approval of Professional Service for the FY 24 Waterline and Road Repair and Renovation Project.

A written report was provided. The program was explained as next sequence of the annual capital project for the water line and road programs which have been merged for design and construction. The retaining walls along Tramway Drive were identified as uniquely different than previous projects and integrated into the road project for both safety and drainage of roadway. It was determined that Eastern Sierra Engineering was more qualified for the design of this element of the project while Dowl Engineering would do the remainder as well as provide overall coordination throughout the entire project. The two firms have been working together on Kingsbury projects and the program is successful in maintaining/repairing the infrastructure on an ongoing basis.

Nelson requested additional information regarding the division of responsibilities and overall capital funds to complete all of the projected work in the next five years. Dion responded that all current active projects were covered however funding in the wastewater and snow programs were clearly inadequate in the near future, while water and general fund are healthier, these could become stressed which would necessitate some slowing of the planned program or funding through grants or debt.

Parks sought clarification on the location of the project and expressed concerns regarding total project costs.

Schorr requested clarification regarding coordination of the roads program and water program. In addition, he wanted assurance that what is being approved was not incurring additional debt.

M-7/18/2023-2 - Motion by Yanish, seconded by Trigg, and unanimously passed to approve Task Order 64 with DOWL LLC for professional services necessary to design, bid and manage construction for the FY 24 Waterline and Road Repair and Renovation Project in the amount of \$365,042.00 and authorize the General Manager to sign necessary documents. AND to approve Task Order 3 with Eastern Sierra Engineering for professional services necessary to design, bid and construction for the FY24 Waterline and Road Repair and Renovation Project in the amount of \$ 112,234.00 and authorize the General Manager to sign appropriate contractual agreements.

FINAL PUBLIC COMMENT – None.

ADJOURNMENT

M-7/18/2023-3 - Motion by Parks, seconded by Trigg, and unanimously passed to adjourn the meeting at 5:24 p.m. for purposes of engaging in Planning Workshop

Agenda item 10: Planning Workshop

The Planning Workshop was opened by Chair Nelson and led by Dion along the outline:

Review - Planning Effort Fall 2021

 Mission - services provided

 Water

 Sewer

 Road maintenance

 Drainage

 Douglas County Stormwater BMP's

 Snow Removal

Reliability or Resiliency

 Organizational Capacity

 Managerial

 Accountability/ownership

 Staffing and organization

 In-house or Outsource

 Effective External Linkages

 Technical

 Source Water Adequacy

 Water reuse

 Infrastructure Adequacy

 Technical Knowledge

 Financial

 Revenue Sufficiency

 Credit Worthiness

 Fiscal and management controls

Next Planning Meeting

 Topics

 Customer experience

 Measurements

 Board member continuity

 Additional Services

 Emerging Issues of Concern

 Climate Adaptation

 Emergency Response - Roles

Considerable discussion focused upon the capital plans and funding, recruiting & retention, future roles & relationships, and best methods to deliver services. Each board member participated in the discussion, and it was concluded that an additional session was necessary and should be scheduled.

FINAL PUBLIC COMMENT – None.

ADJOURNMENT

M-7/18/2023-4 - Motion by Yanish, seconded by Trigg, and unanimously passed to adjourn the meeting at 7:29 p.m.

Respectfully submitted,

Jodie Nelson, Chair

Attest:

Cindy Trigg, Secretary