



**Kingsbury General Improvement District
Board of Trustees**

*Ed Johns, Chair
Sara Nelson, Vice Chair
Cindy Trigg, Secretary/Treasurer
Jessica Grime, Trustee
John Shearer, Trustee*

MEETING MINUTES

**ADJOURNED MEETING OF THE KGID BOARD OF TRUSTEES
HELD AT 160 PINE RIDGE DR. STATELINE, NV ON MAY 21, 2026
<https://kgid.org>**

**The Meeting of the Kingsbury General Improvement District
Board of Trustees was called to order at 5:00 p.m.**

1. Call to Order

2. Pledge of Allegiance

Chair Johns led the Pledge of Allegiance.

3. Roll Call

Chair Ed Johns, Trustee John Shearer, Trustee Sara Nelson, Secretary/Treasurer Cindy Trigg were all present in person. Trustee Jessica Grime attended via zoom. General Manager Derek Dornbrook, Utility Ops Superintendent Byran Moss, Admin H.R. Supervisor Judy Brewer, Accountant II Brandy Johns and General Counsel Chuck Zumpft were all present in person. Also present in person were Travis Marshall and Patty Page. Also present on zoom were Joel Locke, Michael Miller, Bob Keller, Cynthia Mohiuddin and Janeil's Phone.

4. Public Comment

No public comment

5. Approval of Agenda: For Possible Action: Approval of the Agenda

The full discussion related to item 5 can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (00:45– 01:40)

M-05-21-26-1: To approve the agenda as submitted/posted for Kingsbury GID Board of Trustees Meeting May 21, 2026.

Moved by Nelson Seconded by Shearer

YEAS: Johns, Grime, Shearer, Trigg and Nelson

5

NAYS: None

0

Motion Passed

6. Approval of Minutes: For Possible Action: Approval of the Minutes for the Board of Trustees meeting April 9, 2026.

The full discussion related to item 6 can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (01:45 – 02:54)

Grime asked to correct the spelling of her name on Item #6.

M-05-21-26-2: To approve the minutes for April 9, 2026.

Moved by Nelson Seconded by Shearer

YEAS: Johns, Grime, Shearer, Trigg and Nelson

5

NAYS: None

0

Motion Passed

- 7. Closed Session:** Pursuant to NRS 241.030, the Board met in closed session to receive an update and discuss matters related to labor negotiations and collective bargaining strategy regarding the Collective Bargaining Agreement (CBA).

NEW BUSINESS FOR POSSIBLE ACTION

8. For Discussion and Possible Action: Approve the list of Claims – April 2026

The full discussion related to item 8 can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (06:30 – 09:30)

M-05-21-26-3: Approve the list of claims for April 7, 2026, to May 12, 2026, from check number 66324 to 66435 for a total of \$744,048.36.

Seconded by Trigg

YEAS: Johns, Grime, Shearer, Nelson and Trigg

5

NAYS: None

0

Motion Passed

9. For Discussion and Possible Action: PUBLIC HEARING on Fiscal Year 2026/2027 Final Budget including discussion and approval of FY 2026/2027 Budget.

The full discussion related to item 9 can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (09:42 – 56:05)

M-05-21-26-4: Approval of Budget for fiscal year 2026/2027

Moved by Trigg

Seconded by Nelson

YEAS: Johns, Grime, Trigg, Shearer and Nelson

5

NAYS: None

0

Motion Passed

10. For Discussion and Possible Action: Discussion of Employee Healthcare Benefit Options and HSA Contribution Structure.

The full discussion related to item 10 can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (56:17 – 1:08:47)

The board addressed healthcare benefits, deciding to maintain the current high-deductible HSA plan structure rather than switching to a lower deductible plan.

M-05-21-26-5: Continuation of the current High-Deductible Health Plan (HDHP) and Health Savings Account (HSA) contribution structure.

Moved by Nelson

Seconded by Shearer

YEAS: Johns, Grime, Trigg, Shearer and Nelson

5

NAYS: None

0

Motion Passed

BOARD OF TRUSTEES UPDATE – (not for possible action) Updates are intended to inform the Board and/or the public. The Board of Trustees will not deliberate or take action with respect to any of the reported items.

The full discussion related to Items 1-7 The Board of Trustees Updates review can be <https://kqid.org/board-meeting-recordings>

Media Timestamp (1:10:22 – 1:52:38)

1. Board Member Reports

Nelson:

South Tahoe Public Utility District has approved its budget and has obtained the necessary permits from the U.S. Forest Service for the relocation of its sewer export line, with construction anticipated to begin in 2028.

South Tahoe Public Utility District (STPUD) is currently working on obtaining permits to realign the Tahoe Keys sewer system who is also in the process of drilling a new well. In addition, the marina redevelopment project is moving forward and is estimated at approximately \$200 million.

Grime:

Representatives from Tahoe Beach Club have raised concerns regarding discrepancies in their meter sizes and have contacted KGID to discuss the inconsistencies. The matter is currently under review and is expected to be addressed during a KGID Board meeting in either June or July.

2. Engineering Report

Travis provided updates on the District's infrastructure needs, including planned water line replacement projects. He also discussed the proposed \$3 million operations yard project, which was initially envisioned as a cooperative effort with the fire department but now requires additional evaluation and consideration before moving forward.

3. Management Reports

GM Dornbrook:

The General Manager reported that his annual performance evaluation, which is typically conducted in June, has been postponed until July.

He also noted that he has drafted Artificial Intelligence (AI) and Social Media Policy for consideration and implementation.

During the discussion, it was mentioned that the Administrative Supervisors, Utility Operations Superintendent and Accountant II positions have not received formal performance evaluations in approximately six years.

Additionally, the General Manager indicated that he would assume responsibility for employee salary adjustments moving forward, rather than bringing individual compensation requests before the Board for consideration.

Brewer:

It was noted that only two management meetings have been held with the General Manager during the past year. To improve communication and keep employees informed of District activities and Board actions, it was suggested that staff meetings be held monthly following Board meetings to provide updates and discuss ongoing projects, initiatives, and organizational matters.

Moss:

Repaired water leaks located on Market Street, 201 Manor Drive, and South Benjamin Drive.

Removed water from the crawl space at 201 Manor Drive utilizing fans and dehumidifiers to facilitate drying and prevent further damage.

Performed after-hours shutdown and startup operations at the treatment plant to accommodate NV Energy's connection of new power lines.

Continued routine road sweeping operations throughout the district.

Removed fallen rocks and debris from Linda Way and Jack Drive to maintain roadway safety and accessibility.

4. Attorney Report

Nothing to report

5. Correspondence

6. Final Public Comment:

The full discussion related to public comment can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (1:52:40 – 1:55:22)

It was expressed that there is strong enthusiasm for the potential refurbishment of the building located at 298 Kingsbury Grade for District use. Repurposing the facility could provide long-term operational benefits, and better support District needs while maximizing the value of an existing asset.

7. ADJOURNMENT (for possible action)

The meeting of the Kingsbury GID Board of Trustees adjourned at 6:55 PM.

Respectfully submitted,

Attest:

Ed Johns, Chair

Cindy Trigg, Secretary

**ADJOURNED MEETING OF THE KGID BOARD OF TRUSTEES
HELD AT 160 PINE RIDGE DR. STATELINE, NV ON MAY 21, 2026**

