



**KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES
MEETING NOTICE
AGENDA
TUESDAY, APRIL 15, 2025**

A meeting of the Kingsbury General Improvement District Board of Trustees shall be held Tuesday April 15, 2025, at the district office (160 Pine Ridge Drive, Stateline, NV, 89449), commencing at 5:00 p.m. The agenda and supporting material are available on the district website (www.kgid.org), News & Notices. Copies of this agenda were posted 3 business days prior to the meeting at: The District Office, Stateline Post Office, Zephyr Cove Post Office, and Douglas County Lake Tahoe Administration Building.

Remote attendance is welcomed. To offer public comment prior to the meeting, individuals may submit comments using the drop box located at the district office entrance, or email to the District Secretary.

- To provide public comment or attend the meeting by phone, **(669) 900-9128** - ID code **775-588-3548** passcode **5883548**. Although the phone line accommodates multiple callers, should you receive a busy signal, please call back.
- Public comment is limited to three minutes and occurs at the beginning and end of the meeting and invited during the Board's consideration of each action item, as well as before action is taken.

Join the meeting using the link below via Zoom:

<https://us02web.zoom.us/j/7755883548?pwd=UnF2YzBxb05Ya0pjWjRCNUNEMUFVZz09&omn=82649274040>

Meeting ID: 775 588 3548 Passcode: 5883548

MISSION STATEMENT

As a team, our employees and the Board of Trustees provide water and sewer service, maintain roads and drainage systems for the benefit of our customers using modern business systems in an efficient courteous, and accountable manner which surpass standards set for public health, safety, and the environment.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the district by calling 775-588-3548 at least one day in advance of the meeting.

ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION

AGENDA

5:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment

This is the public's opportunity to speak on any topic pertinent to the district and not listed on this agenda. Public comments will also be invited during the Board's consideration of each action item, and before action is taken. Please limit your comments to three minutes. Nevada Open Meeting Law (NRS 241.034) prohibits action on items not listed on the agenda.

5. **Approval of Agenda: For Possible Action:** Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.
6. **Approval of Minutes: For Possible Action:** Approval of the minutes for the Board of Trustees meeting March 18, 2025, and Tentative Budget meeting April 1, 2025.

NEW BUSINESS

7. **For information and Possible Action:** Approve list of Claims, February & March 2025
8. **For Information and Possible Action:** Recommendation of award for the FY25 Road Replacement & Rehabilitation Project
9. **For information and Possible Action:** Presentation and overview of comprehensive IT support
10. **For information and Possible Action:** Purchase Truck to Replace on Call Truck
11. **For information and Possible Action:** Review draft of Memorandum of Understanding (MOU) between Tahoe Douglas Fire and Kingsbury GID regarding snow removal from around fire hydrants

ACTION WILL NOT BE TAKEN ON ANY REPORTS OR CORRESPONDENCE:

1. Board Member Reports
2. Management Report
3. Attorney Report
4. Correspondence
5. Announcements and Final Public Comment
6. **For Possible Action;** Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES
TUESDAY MARCH 18, 2025**

CALL TO ORDER - The meeting was called to order at Kingsbury General Improvement District office located at 160 Pine Ridge, Stateline, Nevada at 5:04 p.m. by Sandy Parks.

PLEDGE OF ALLEGIANCE -

ROLL CALL - In attendance were Trustees Trigg, Felton, Nelson, Johns and Parks. Also present were Interim General Manager Joe Esenarro, Administrative & H.R. Supervisor Judy Brewer, Accountant Brandy Johns, General Counsel Chuck Zumpf. There were numerous individuals of the public present.

PUBLIC COMMENT -

During public comment, Stacy Baker expressed concern about the snow removal rate increase and the environmental impact of the methods used. Mitch Dion, joining online, thanks everyone for their support during his recovery.

APPROVAL OF AGENDA (Agenda Item #5)-

M-03/18/2025-1 - Motion by Felton, seconded by Trigg, and unanimously passed to approve the agenda.

APPROVAL OF MINUTES (Agenda Item #6)-

M-03/18/2025-2 – Motion by Johns, seconded by Felton, and motion passed after making a minor correction to approve the minutes. Nelson and Trigg abstained as they were not present for the February 18, 2025 meeting.

FOR POSSIBLE ACTION:

LIST OF CLAIMS (Agenda Item #7) -

Tabled for April 15, 2025 meeting

PRESENTATION BY BARTON HEALTH (Agenda Item #8)-

Chris Proctor from Barton Health discussed the expansion of their healthcare services in the Lake Tahoe community. They plan to build a new hospital in Nevada, which will provide higher-level specialty services, including oncology and cardiovascular medicine. The new hospital will also have inpatient services, and all outpatient services will be in the same location. The proposed hospital will be approximately 230,000 square feet, which is double the size of their current facility. The design of the new hospital aims to fit in with the style of

Tahoe and will have green areas for people to enjoy the outdoors. The main entrance and exit for the hospital will be off Highway 50. The project is still in its early stages, and they are seeking community feedback and input.

MEDICAL DEDUCTIBLE OFFSET (Agenda Item #9)-

Tabled for April 15, 2025 meeting

The board discusses the current Health Savings Account (HSA) contribution policy for employees. They consider changing from biannual payments to quarterly or monthly payments to be more fiscally responsible. The board decides to have staff prepare a comprehensive written policy proposal for the HSA program, including payment frequency and eligibility requirements, to be reviewed at the May meeting. They want to finalize the policy before the June meeting when benefit amounts are typically approved for the next year. The board also requests information on comparable organizations' practices and consideration of a potential matching program.

DAMAGE CLAIM FOR SEWER LATERAL (Agenda Item #10)-

M03/18/25-3 – Motion by Felton, seconded by Trigg and unanimously passed to reimburse property owner of 476 Andria Drive \$1,256.00 and seek reimbursement from Far Construction from their retention that we are holding.

The board discussed a reimbursement request from a property owner for sewer lateral damage at 476 Andrea Drive. Joe explains that the district's contractor, Far Construction Corp. dba. Resource Development Company damaged the sewer lateral during a waterline project but did not report or fix it. The board decides to reimburse the property owner \$1,256 for Roto-Rooter bills incurred due to the contractor's damage, while denying the rest of the claim as it relates to the owner's property maintenance. The district will recover the amount of \$1,256 from the contractor's retention. The board also discusses the need for better inspection processes and liability insurance to handle such claims in the future.

KAHLE DRIVE RESTORATION PROJECT (Agenda Item #11)-

NO ACTION TAKEN

The agenda item focused on discussing the Kahle Drive Restoration Project, also known as the Complete Street project. The project aims to address various issues including surface drainage, sewer pipes, and underground utilities. The total cost of the project is close to 5 million dollars, with a significant portion of the funding secured through grants. The project is set to start this summer. However, there was a discussion about the need to replace a 6-inch freshwater line, which was initially excluded from the project due to concerns about

its condition. The attendees agreed to explore options for including the water line replacement in the project, despite the potential challenges of securing additional funding.

The group discusses replacing an aging 6-inch asbestos concrete water pipe on Kahle Road with a new 10-inch pipe. They consider the timing of this project in relation to Barton Hospital's construction plans and the road reconstruction. Matt explains that upgrading to a 10-inch pipe would provide redundancy for the lower area of the district, including the Beach Club. The group also discusses the capacity of the existing infrastructure to support the upgrade, and the potential risks associated with construction near the old pipe. They agree that more information is needed about the existing infrastructure and the exact needs of Barton Hospital before deciding.

The board discussed the feasibility and cost of replacing an aging water line under a road. The line, installed in 1977, is in good condition but could potentially need replacement in the future. The board considered the cost of hiring a contractor, the potential for grant funding, and the urgency of the situation. They ultimately decided to take no action on the proposal, citing budget constraints and the potential for rushing the project. The board agreed to monitor the situation and consider replacement in the future when necessary.

APPLICATION FOR PUBLIC USE OF DISTRICT FACILITIES (Agenda Item #12)-

M03/18/25-4 - The board discussed and approved the application for public use of district facilities, with a minor amendment to fix a typo.

MANAGEMENT REPORTS –

Board Member Report, Management Reports and Attorney Report were provided.

Reports included updates on grant opportunities, fire hydrant snow removal issues, and progress on hiring a new general manager.

CORRESPONDENCE – There were no comments

FINAL PUBLIC COMMENT –

Members of the public express concerns about a proposed Barton hospital project, including its height, impact on the neighborhood, and use of Kahle Drive. The board clarifies they have no decision-making power over the project beyond water and sewer services.

ADJOURNMENT –

M-03/18/25-5 - Motion by Johns, seconded by Parks, and unanimously passed to adjourn the meeting at 7:50 p.m.

- Board members to attend the budget workshop meeting on April 1st at 5 PM.

Respectfully submitted,

Sandy Parks, Chair

Attest:

Cindy Trigg, Secretary

**MINUTES OF THE BUDGET WORKSHOP MEETING OF THE
KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES
TUESDAY APRIL 1, 2025**

CALL TO ORDER - The meeting was called to order at Kingsbury General Improvement District office located at 160 Pine Ridge, Stateline, Nevada at 5:02 p.m. by Sandy Parks.

PLEDGE OF ALLEGIANCE -

ROLL CALL - In attendance were Trustees Trigg, Felton, Nelson, Johns and Parks. Also present were Interim General Manager Joe Esenarro, Administrative & H.R. Supervisor Judy Brewer, Accountant II Brandy Johns. Jodie Nelson was the public present.

PUBLIC COMMENT – Jodie has several questions and comments as it related to the tentative budget.

APPROVAL OF AGENDA (Agenda Item #5)- Tabled Item #6 for the April 15 board meeting.

M-04/01/2025-1 - Motion by Johns, seconded by Trigg, and unanimously passed to approve the agenda.

SUMMARY

Capital Outlay Projections Workshop

The board conducts a budget workshop to review capital outlay projections for the remainder of the current fiscal year ending June 30th and the upcoming 2025-2026 fiscal year. They discussed estimated costs for road rehabilitation projects, including engineering expenses that may occur in May or June. Brandy explained that these projections are estimates of what might be completed or accrued by the end of the fiscal year, and the board will decide if any changes are needed for the tentative budget to be presented in May.

Capital Projects and Associated Costs

The board discussed several capital projects and their associated costs. They focus on the Tahoe Beach Club inspections, which are paid back to the district, and the sprung structure project, which requires an additional \$90,000 for a sprinkler system due to fire department regulations. The board decided to try to get a variance for the sprinkler system requirement. They also discussed the Market Street lift station renovation, with concerns raised about its urgency and potential environmental impact. The board considers the

engineering costs for various projects and debates whether the budgeted amounts are sufficient, particularly for the Market Street project, given its critical nature.

Capital Outlay Projects and Priorities

The board discussed various capital outlay projects and their priorities for the next few years. They reviewed items such as road maintenance, upgrading the SCADA system for remote monitoring and control of water systems, and updating accounting software. The board acknowledges that while they have projects planned for the next two years, they lack a comprehensive long-term plan. They express the need to balance addressing immediate concerns like road resurfacing with longer-term infrastructure improvements for water and sewer systems. The board agrees that once a new general manager is hired, they will reassess priorities and develop a more detailed plan for future projects.

Waterline Project and Rate Increases

In the meeting, Kingsbury discussed the 2425 Waterline project, which is scheduled for completion in 2026. The project is currently out to bid and is expected to be completed this year. Kingsbury also mentioned the need for rate increases, particularly for the water and sewer funds, which have seen significant reductions in their reserves. The decision not to implement rate increases at this time was made to allow the new general manager to assess the situation. Kingsbury also discussed the snow fund, which has been depleted in the past and may require a rate increase in the future. The water fund is expected to recover as there are no major projects planned in the near future.

Property Management and Budget Review

The board discussed the management and potential sale of a property they own at 298 Kingsbury Grade, as well as the need to review and potentially increase in rental rates. They agreed to add this topic to a "parking lot" list of future agenda items. The board also reviewed the budget approval process, confirming they will approve a tentative budget in April and a final budget in May. They discussed the district's financial reserves, noting that while they have significant funds in the bank, they are expecting reserves to decrease due to planned projects and operational expenses.

Budget and Rate Increase Discussion

The board discussed the district's budget and potential rate increases. They reviewed the sewer authority costs, which are increasing by \$20,000 over last year's budget, including a 1.5% rate increase. The board compared rate increase processes in Nevada versus California, noting that Nevada does not require community approval. They consider the need for a rate study to justify potential increases, especially given the declining water fund

reserves. The board debated whether an external engineer is necessary for the study or if internal projections would suffice. They agreed to locate and review the most recent rate study and to further investigate the legal requirements for public rate increases in Nevada.

Staffing and Budget Review Discussion

Brandy reviewed the current staffing situation and budget allocations for different departments. The water department is hoping to hire one more person, while the road crew has two filled positions. The office staff and management positions are fully budgeted, including room for a new general manager. The budget allows for potential new hires or position changes by the incoming general manager. Overall, the district is projected to decrease reserves by \$5-6.5 million in the next year, with the water fund facing the most significant reduction. The board discussed potential ways to reallocate costs between funds and the need to raise rates in the future to address the declining water fund balance.

Email System Setup and Budget Review

The board discusses issues with setting up their emails and IT support. The board also debates whether to keep their email addresses on the website, considering alternatives like a general board email address. They briefly reviewed budget allocations across different funds and discuss potentially adjusting these allocations, agreeing that this would be a task for the new general manager to examine and propose changes.

FINAL PUBLIC COMMENT –

No final comment

ADJOURNMENT –

M-04/01/25-2 - Motion by Trigg, seconded by Johns, and unanimously passed to adjourn the meeting at 7:24 p.m.

**KINGSBURY GENERAL IMPROVEMENT DISTRICT
AGENDA ITEM #7**

TITLE: APPROVAL OF LIST OF CLAIMS

For Discussion and Possible Action. Review and approve the monthly claims which were paid by the district on February 14th Through April 11, 2025.

MEETING DATE: 15 April 2025

PREPARED BY: Joe Esenarro; Interim General Manager

RECOMMENDED ACTION:

It is recommended that the Board of Trustees review and approve the list of claims for February 14th through April 11, 2025, from check number 64986 to 65174.

BACKGROUND INFORMATION:

Each month the district is billed from vendors for a variety of goods and services which are necessary and appropriate for the district operations and administration. In exercising fiduciary duties, these are reviewed and approved monthly by the Board of Trustees.

INCLUDED:

- List of Claims for February 14th through April 11, 2025

Fund impacted by the above action:

- | | |
|---|---|
| <input checked="" type="checkbox"/> All Funds | <input type="checkbox"/> Not a Budget Item |
| <input type="checkbox"/> Water Fund | <input type="checkbox"/> Sewer Fund |
| <input type="checkbox"/> General Fund | <input type="checkbox"/> Snow Removal Fund |
| <input type="checkbox"/> Not Budgeted for | <input type="checkbox"/> Emergency Spending |

KINGSBURY GENERAL IMPROVEMENT DISTRICT
Check/Voucher Register - LIST OF CLAIMS
From 2/14/2025 Through 4/11/2025

Check Number	Check Date	Payee	Transaction Description	Check Amount
64986-64987	VOID	US Bank Visa Rewards		
64988	2/14/2025	US BANK VISA REWARDS	160 PINERIDGE AWNING 1X2X18 PINE STAKE & HMR BIT 5/8X6IN	31.35
64988	2/14/2025	US BANK VISA REWARDS	BM OPS YARD FUEL TRANSFER HOSE	43.56
64988	2/14/2025	US BANK VISA REWARDS	BM TRUCK #1323 DOOR HANDLE KIT	26.75
64988	2/14/2025	US BANK VISA REWARDS	BM TRUCK #1323 INTERIOR DOOR HANDLE KIT LEFT DRIVERS SIDE	24.08
64988	2/14/2025	US BANK VISA REWARDS	CB CONF ROOM TC HDMI SPLITTER 1IN 4 OUT	22.83
64988	2/14/2025	US BANK VISA REWARDS	CB SWIFT COMMUN GENERAL MANAGER RECRUITMENT	399.00
64988	2/14/2025	US BANK VISA REWARDS	JB CSDA CAREER CENTER GENERAL MANAGER JOB POSTING	530.00
64988	2/14/2025	US BANK VISA REWARDS	JB GENERAL MANAGER JOB PUBLICATION	940.00
64988	2/14/2025	US BANK VISA REWARDS	JB GENERAL MANAGER POSTION ADVERTISEMENT	679.00
64988	2/14/2025	US BANK VISA REWARDS	JB ICMA GENERAL MANAGER JOB POSTING	337.50
64988	2/14/2025	US BANK VISA REWARDS	JB LIEN FEES	42.00
64988	2/14/2025	US BANK VISA REWARDS	JB SAFEWAY EARTH TEA, COKE, SPRITE, AGC LEAVES	22.64
64988	2/14/2025	US BANK VISA REWARDS	JB WATER DISTRICT JOBS GENERAL MANAGER AD	145.00
64988	2/14/2025	US BANK VISA REWARDS	JB WORKZONE GENERAL MANAGER JOB POSTING	375.00
64988	2/14/2025	US BANK VISA REWARDS	JE UNITED RENTALS BOOM 65-70' 160 PINERIDGE & 298 KINGSBURY	1,466.54
64988	2/14/2025	US BANK VISA REWARDS	LE MOTT CANYON RECEIPT CHRISTMAS LUNCHEON	29.78
64988	2/14/2025	US BANK VISA REWARDS	LS COSTCO 33 GAL TRASH BAGS, KIRKLAND COFFEE BEAN, HOT COCOA	86.15
64988	2/14/2025	US BANK VISA REWARDS	LS OFFICE TEA, BROWNIE BITES RETIREMENT PARTY, B-DAY GIFT CA	134.28
64988	2/14/2025	US BANK VISA REWARDS	LS SANDWICHES FOR RETIREMENT PARTY	141.96
64988	2/14/2025	US BANK VISA REWARDS	MD CREDIT BACK AMAZON ORDER MERCH RETURN	(143.31)
64988	2/14/2025	US BANK VISA REWARDS	MD STATIONS 3&5 KEMTEK LIQUID CHLORINE QTY. 4	58.02
64988	2/14/2025	US BANK VISA REWARDS	MD TRUCK #0632 FUEL REGULAR GAL 16.546	54.59

KINGSBURY GENERAL IMPROVEMENT DISTRICT
Check/Voucher Register - LIST OF CLAIMS
From 2/14/2025 Through 4/11/2025

Check Number	Check Date	Payee	Transaction Description	Check Amount
64988	2/14/2025	US BANK VISA REWARDS	ME COVER FOR TABLETS	49.04
64988	2/14/2025	US BANK VISA REWARDS	ME HOTEL ROOM CLA VAL TRAINING ORANGE CO 2/17 TO 2/20/24	416.70
64988	2/14/2025	US BANK VISA REWARDS	ME STATION 2 OSHA REPAIRS 1/2IN 3-PIECE KO SEAL & 3/4IN 3-PI	11.28
64988	2/14/2025	US BANK VISA REWARDS	ME SW FLIGHT CLA VAL TRAINING ORANGE CO, CA 2/17 - 2/20	397.36
64988	2/14/2025	US BANK VISA REWARDS	SM STATION 1 MICRO-FUEL CELL	147.80
64988	2/14/2025	US BANK VISA REWARDS	SM TRUCK #1020 FUEL REG 11.645 GAL	39.00
64989	2/18/2025	SARA NELSON	Employee: SNELSO; Pay Date: 2/18/2025	739.12
64990	2/18/2025	GREGORY FELTON	Employee: FELTON; Pay Date: 2/18/2025	739.12
64991	2/18/2025	EDWARD J. JOHNS	Employee: JOHNSE; Pay Date: 2/18/2025	739.12
64992	2/18/2025	SANDRA D. PARKS	Employee: PARKS; Pay Date: 2/18/2025	689.12
64993	2/18/2025	CYNTHIA M. TRIGG	Employee: TRIGG; Pay Date: 2/18/2025	739.12
64994	2/18/2025	ASPEN DEVELOPERS CORP	PAY 5 30274 RETENTION PONDEROSA MHP OCTOBER	8,152.70
64994	2/18/2025	ASPEN DEVELOPERS CORP	PAY APPLICATION 1 RETENTION ANDRIA DR REHAB PROJECT 6/3/20	7,265.07
64994	2/18/2025	ASPEN DEVELOPERS CORP	PAY APPLICATION 3 RETENTION PONDEROSA MHP #30274 7/2024	7,873.26
64994	2/18/2025	ASPEN DEVELOPERS CORP	PAY APPLICATION 4 RETENTION #30274 PONDEROSA MHP 8/31/24	9,866.41
64994	2/18/2025	ASPEN DEVELOPERS CORP	RET PAY APPLICATION 2 6/ TO 6/30/24 PONDEROSA MHP PROJ 30274	11,587.14
64995	2/18/2025	BARTON HEALTHCARE SYSTEM	ACCT. 800002207 DRUG SCREENING PIERSON, CROCKETT, & MCKINSEY	182.00
64996	2/18/2025	BURGARELLO ALARM	ACCT. 209120 160 PINERIDGE ALARM MONITORING 3/1 TO 5/31/25	105.00
64996	2/18/2025	BURGARELLO ALARM	ACCT. 209120 399 KAHLE ALARM MONITORING 3/1 TO 5/31/25	196.20
64996	2/18/2025	BURGARELLO ALARM	ACCT. 209120 97 BEACH CLUB ALARM MONITORING 3/1 TO 5/31/25	241.98
64997	2/18/2025	MITCHELL S. DION	COMPENSATION EQUAL TO H.S.A. 1/2/25	0.00

KINGSBURY GENERAL IMPROVEMENT DISTRICT
Check/Voucher Register - LIST OF CLAIMS
From 2/14/2025 Through 4/11/2025

Check Number	Check Date	Payee	Transaction Description	Check Amount
64998	2/18/2025	THE REINALT-THOMAS CORPORATION	TRUCK #1020 TIRES DYNAPRO AT2 EXTREME	805.80
64999	2/18/2025	DOWL, LLC	ENGINEERING & SURVEYING 2025 ROAD REHAB & REPLACEMENT PROJEC	30,555.00
64999	2/18/2025	DOWL, LLC	ENGINEERING & SURVEYING 25-26 WATER REPLACEMENT PROJECT	20,193.75
64999	2/18/2025	DOWL, LLC	GENERAL SERVICES & PONDEROSA NDEP GRANT	561.25
64999	2/18/2025	DOWL, LLC	REIMBURSE PERMIT 23017 & 30756 PAID NDRW 15% MARK UP	36.00
64999	2/18/2025	DOWL, LLC	REIMBURSE PERMIT 66195 PAID TO NDRW 15% MARK UP FEE	18.00
65000	2/18/2025	EASTERN SIERRA ENGINEERING	GEOTECHNICAL SERVICES 2025-2026 WATER & ROAD IMPROVEMENT PRO	120.00
65001	2/18/2025	MICHAEL EDWARDS JR.	RECEIPT FOX & HOUND PIZZAS DINNER LEAK ANDRIA & BARRET 2/8/2	72.65
65002	2/18/2025	FIRST ADVANTAGE CORPORATION	DRUG TESTING PRE-EMPLOYMENT SEASONAL AND RANDOM	170.37
65003	2/18/2025	FLYERS ENERGY LLC	FUEL DIESEL 125 GAL REGULAR 130 GAL	1,062.86
65003	2/18/2025	FLYERS ENERGY LLC	FUEL REGULAR 147.5 GAL DIESEL 239 GAL	1,629.15
65003	2/18/2025	FLYERS ENERGY LLC	FUEL REGULAR 50 GAL	224.10
65003	2/18/2025	FLYERS ENERGY LLC	FUEL REGULAR 86 GAL	375.51
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-150-0119-103174-5 EASY ST	51.11
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-150-0120-092376-5 DCLTSA	51.11
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-586-8471-100215-5 97 BEACH CLUB	174.79
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-588-1065-022924-5 160 PINERIDGE	206.60
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-588-2401-060791-5 PALISADES	41.74
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-588-2410-111700-5 EASY ST	100.50
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-588-2419-091195-5 PALISADES	98.96
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-588-2705-042476-5 TERRACE VIEW	330.54
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-588-4482-052798-5 MARKET	52.85
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-588-7495-061182-5 MARKET ST	43.34
65004	2/18/2025	FRONTIER COMMUNICATIONS	775-588-8311-081082-5 GALAXY	58.46

KINGSBURY GENERAL IMPROVEMENT DISTRICT

Check/Voucher Register - LIST OF CLAIMS

From 2/14/2025 Through 4/11/2025

Check Number	Check Date	Payee	Transaction Description	Check Amount
65005	2/18/2025	HOMESERVE USA	LOSS & LINE INSURANCE 1/31/25	1,526.80
65005	2/18/2025	HOMESERVE USA	LOSS & LINE INSURANCE 12/31/24	1,526.20
65006	2/18/2025	KINGSBURY AUTOMOTIVE & SUPPLY	SWEEPER BLUE DEF 2.5 GAL	17.99
65006	2/18/2025	KINGSBURY AUTOMOTIVE & SUPPLY	TRUCK #1020 BRAKES SHOES & TURN DRUMS	482.78
65006	2/18/2025	KINGSBURY AUTOMOTIVE & SUPPLY	TRUCK #1323 DEXCOOL 1 GAL	20.79
65006	2/18/2025	KINGSBURY AUTOMOTIVE & SUPPLY	TRUCK #1323 RADIATOR STOP LEAK	4.69
65006	2/18/2025	KINGSBURY AUTOMOTIVE & SUPPLY	TRUCK #1323 RETURN CORE DEPOSIT	(77.78)
65006	2/18/2025	KINGSBURY AUTOMOTIVE & SUPPLY	TRUCK 1323 REMAN ALTERNATOR, SWEEPER BLUE DEF 2.5 GAL	309.76
65007	2/18/2025	KONICA MINOLTA PREMIER FINANCE	ACCT. 3691777720 COPIER LEASE 2/28/25	399.60
65008	2/18/2025	LES SCHWAB TIRE CENTER	TRUCK 0610 DUMP TRUCK ALIGNMENT	119.99
65009	2/18/2025	LINDE GAS & EQUIPMENT INC.	ACCT. 71572887 INDUSTRIAL ACETYLENE	203.55
65009	2/18/2025	LINDE GAS & EQUIPMENT INC.	ACCT. 71572887 INDUSTRIAL ACETYLENE IND HIGH PRESSURE	197.95
65010	2/18/2025	SOUTH LAKE TAHOE ACE HARDWARE	160 PINERIDGE SCADA PP SD LATH TRUS 8-32X3/4 & HILLMAN FASTE	18.79
65010	2/18/2025	SOUTH LAKE TAHOE ACE HARDWARE	160 PINERIDGE SN-PLOW 50LB BAG QTY 4 & EQUIP HILLMAN FASTENE	88.95
65010	2/18/2025	SOUTH LAKE TAHOE ACE HARDWARE	160 PINERIDGE STORAGE UNDER STAIRS 1/2IN CONDUIT BODY, BARRE	22.97
65010	2/18/2025	SOUTH LAKE TAHOE ACE HARDWARE	160 PINERIDGE STORAGE UNDER STAIRS RETURN 1/2IN CONDUIT BODY	(12.99)
65011	2/18/2025	MINDEN LAWYERS, LLC	LEGAL FEES GENERAL, KIMBERLY FIRE HYDRANT, HYDRANT CLEARING,	7,756.17
65012	2/18/2025	PAMELA JOANNE NANCE	298 KINGSBURY JANITORIAL 4 CLEANINGS JAN 2025	800.00
65013	2/18/2025	NAPA AUTO PARTS	TRUCKS #1020,1828,1929 22IN ICE BLADE & WINTER ICE BLADE	135.94
65014	2/18/2025	QUADIENT LEASING USA, INC.	ACCT. 0025060 FOLDING MACHINE 3/1 TO 5/31/25	1,128.99
65014	2/18/2025	QUADIENT LEASING USA, INC.	ACCT. 00250606 POSTAGE MACHINE LEASE 3/1 TO 5/31/25	488.42

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65015	2/18/2025	ROUND HILL GENERAL IMPR DIST	COMMERCIAL CONSUMPTION DORLA CT 12/31/24 TO 1/31/25	135.49
65016	2/18/2025	SGS SILVER STATE LABORATORIES	COLIFORMS-P/A	108.00
65016	2/18/2025	SGS SILVER STATE LABORATORIES	COLIFORMS-P/A & COLIFORMS-QT	324.00
65016	2/18/2025	SGS SILVER STATE LABORATORIES	COLIFORMS-QT	135.00
65017	2/18/2025	SOUTHWEST GAS CORPORATION	9100003227763 3 BUCHANAN RD PUMP	125.18
65017	2/18/2025	SOUTHWEST GAS CORPORATION	910000561117 698 KINGSBURY GRADE	159.22
65017	2/18/2025	SOUTHWEST GAS CORPORATION	910000561180 5 KIMBERLY BROOKE LN PUMP	190.91
65017	2/18/2025	SOUTHWEST GAS CORPORATION	910000561274 4 ANDRIA DR (384) PUMP	145.13
65017	2/18/2025	SOUTHWEST GAS CORPORATION	910000561387 2 TERRACE VIEW DR PUMP	287.17
65017	2/18/2025	SOUTHWEST GAS CORPORATION	910000799713 160 PINERIDGE	518.61
65017	2/18/2025	SOUTHWEST GAS CORPORATION	910000799716 298 KINGSBURY CIR	152.52
65017	2/18/2025	SOUTHWEST GAS CORPORATION	910000799717 298 KINGSBURY CIR UP	33.62
65017	2/18/2025	SOUTHWEST GAS CORPORATION	910000799718 298 KINGSBURY CIR DOWN	314.97
65018	2/18/2025	PUBLIC EMPLOYEES BENEFIT PROG	ACCT. 360 MEDICAL INSURANCE BREWER, ESENARRO, MOSS 2/25	4,343.14
65018	2/18/2025	PUBLIC EMPLOYEES BENEFIT PROG	ACCT. 841 MEDICAL INSURANCE MCKAY, RUNTZEL, VOSBURG 2/25	1,242.78
65018	2/18/2025	PUBLIC EMPLOYEES BENEFIT PROG	ACCT. 841 SCHRAUBEN DECLINE COVERAGE 1/1/25	(169.00)
65019	2/18/2025	STRATIS PRINT COMMUNICATIONS	#9 REGULAR ENVELOPES QTY 5,000	696.24
65020	2/18/2025	SUMMIT FIRE & SECURITY	298 KINGSBURY GRADE WET SPRINKLER SYSTEM ANN INSPECTIONS	595.00
65021	2/18/2025	SUMMIT PLUMBING LLC	476 ANDRIA DR SEWER LATERAL REPAIR DAMAGED FY23 WATERLINE PR	5,788.60
65021	2/18/2025	SUMMIT PLUMBING LLC	MAIN SEWER STATION LIGHT BULBS	64.31
65022	2/18/2025	TAHOE BASIN CONTAINER	ACCT 54345000 801 KINGSBURY GRADE BEAR PROOF RENTAL JAN 25	30.00
65022	2/18/2025	TAHOE BASIN CONTAINER	ACCT. 54591700 160 PINERIDGE/298 KINGSBURY BEAR PROOF RENT	32.50

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65023	2/18/2025	VERIZON WIRELESS	MONTHLY GPS SERVICES & MEI SNOW EQUIPMENT 1/31/25	227.40
65024	2/18/2025	WESTERN NEVADA SUPPLY CO	8X6 FLG T TY QTY 1	887.52
65024	2/18/2025	WESTERN NEVADA SUPPLY CO	OPS YARD HYDRANT PARTS LF 2 BRS UNION, TEE, 2X3/4 BRS HEX BU	200.27
65024	2/18/2025	WESTERN NEVADA SUPPLY CO	SMBL 226 FCRC 5.95-6.35X7 1/2 QTY 1	155.98
65024	2/18/2025	WESTERN NEVADA SUPPLY CO	STATION 1 CLAV 9169811J RUBBER & CLA-VAL 3/8 CRD REBUILD KIT	757.00
65025	2/21/2025	CARRIE BAUWENS	Employee: BAUWEN; Pay Date: 2/21/2025	1,613.54
65026	2/21/2025	JUDITH BREWER	Employee: BREWER; Pay Date: 2/21/2025	2,060.01
65027	2/21/2025	LELAND B. CHURCHYARD II	Employee: CHURCH; Pay Date: 2/21/2025	1,919.28
65028	2/21/2025	TY CROCKETT	Employee: CROCKE; Pay Date: 2/21/2025	1,364.02
65029	2/21/2025	MICHAEL E. EDWARDS, JR	Employee: EDWARD; Pay Date: 2/21/2025	2,819.55
65030	2/21/2025	JOSEPH ESENARRO	Employee: ESENAR; Pay Date: 2/21/2025	5,486.37
65031	2/21/2025	BRANDY JOHNS	Employee: JOHNS; Pay Date: 2/21/2025	1,912.56
65032	2/21/2025	SHANE T. MORTENSEN	Employee: MORTEN; Pay Date: 2/21/2025	3,237.71
65033	2/21/2025	BYRAN D. MOSS	Employee: MOSS; Pay Date: 2/21/2025	4,170.54
65034	2/21/2025	JERRON D. PIERSON	Employee: PIERSO; Pay Date: 2/21/2025	932.08
65035	2/21/2025	LEIGH C. STANTON	Employee: STANTO; Pay Date: 2/21/2025	1,443.98
65036	2/21/2025	JEFF T. WOOD	Employee: WOOD; Pay Date: 2/21/2025	2,817.34
65037	2/21/2025	AFLAC	ACCT. FA935 LIFE INSURANCE CHURCHYARD, EDWARDS, JOHNS, MOSS,	552.61
65038	2/21/2025	AT & T MOBILITY	ACCT. 287301170124 CELL PHONES	666.13
65039	2/21/2025	EMPLOYERS ASSURANCE CO.	WORKERS COMPENSATION INSTALLMENT 09 3/1/25	852.30
65040	2/21/2025	IMMENSE IMPACT, LLC	ANNUAL WEBSITE SUBSCRIPTION, HOSTING, SOFTWARE UPDATE, SUPPO	679.00
65041	2/21/2025	STATIONARY ENGINEERS LOCAL 39	LOCAL 39 EMPLOYEES HEALTH/LIFE INSURANCE 4/1/25	20,440.00
65042	2/21/2025	IUOE STATIONARY ENGINEERS LO39	EMPLOYEE UNION DUES 3/1/25	643.36

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65043	2/21/2025	PUBLIC EMPLOYEES	EMPLOYEE AND EMPLOYERS PERS CONTRIBUTION 2/25	24,868.41
65044	2/21/2025	NEVADA STATE FIRE MARSHAL	ACCT. 57464 HAZARDOUS MATERIALS STORAGE PERMIT	310.00
65045	2/21/2025	NEVADA STATE COLLECTION	ID #3200008846 JERRON DOUGLAS PIERSON SUPPORT	685.84
65046	2/21/2025	SOUTH TAHOE REFUSE	ACCT. 10534153 169 TERRACE VEIW DR COML BIN 1/9/25	80.36
65046	2/21/2025	SOUTH TAHOE REFUSE	ACCT. 13186400 160 PINERIDGE/298 KINGSBURY COMM BIN JAN 2025	445.20
65047	3/7/2025	CARRIE BAUWENS	Employee: BAUWEN; Pay Date: 3/7/2025	1,613.54
65048	3/7/2025	JUDITH BREWER	Employee: BREWER; Pay Date: 3/7/2025	2,060.01
65049	3/7/2025	LELAND B. CHURCHYARD II	Employee: CHURCH; Pay Date: 3/7/2025	2,244.55
65050	3/7/2025	TY CROCKETT	Employee: CROCKE; Pay Date: 3/7/2025	1,074.76
65051	3/7/2025	MICHAEL E. EDWARDS, JR	Employee: EDWARD; Pay Date: 3/7/2025	2,306.98
65052	3/7/2025	JOSEPH ESENARRO	Employee: ESENAR; Pay Date: 3/7/2025	4,478.20
65053	3/7/2025	BRANDY JOHNS	Employee: JOHNS; Pay Date: 3/7/2025	2,068.85
65054	3/7/2025	SHANE T. MORTENSEN	Employee: MORTEN; Pay Date: 3/7/2025	2,622.24
65055	3/7/2025	BYRAN D. MOSS	Employee: MOSS; Pay Date: 3/7/2025	3,536.58
65056	3/7/2025	JERRON D. PIERSON	Employee: PIERSO; Pay Date: 3/7/2025	932.08
65057	3/7/2025	LEIGH C. STANTON	Employee: STANTO; Pay Date: 3/7/2025	1,443.98
65058	3/7/2025	JEFF T. WOOD	Employee: WOOD; Pay Date: 3/7/2025	1,785.33
65059	3/8/2025	AIRGAS USA, LLC	Acct#:3255567 NITROGEN LIZ FG 265 LT.	542.32
65059	3/8/2025	AIRGAS USA, LLC	ACCT: 3255567 CYLINDER RENTAL	1,296.67
65059	3/8/2025	AIRGAS USA, LLC	ACCT: 3255567 CYLINDER RENTAL FEB. 25	1,035.21
65059	3/8/2025	AIRGAS USA, LLC	ACCT: 3255567 NITROGIN LIG. 265 LTRS	548.97
65060	3/8/2025	CHARTER COMMUNICATIONS	ACCT 8411100140191184 160 PINERIDGE	154.98
65060	3/8/2025	CHARTER COMMUNICATIONS	ACCT. 8411108990013853 169 TERRACE VIEW	309.96

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65061	3/8/2025	CINDERLITE TRUCKING CORP	169 TERRACE VIEW GONI BASE	514.60
65062	3/8/2025	ZACHRY GOOD	TRUCK#0610 DUMP-STARTER, FUEL REGULATOR, FUEL INJECTORS ETC	10,953.80
65063	3/8/2025	BEATRIZ HERNANDEZ	160 PINERIDGE-4 CLEANINGS FEBRUARY 2025	2,000.00
65064	3/8/2025	INTEGRITY LOCKSMITH	160 PINERIDGE DEADBOLT FOR FRONT OFFICE DOOR - 3 KEYS	217.83
65065	3/8/2025	KINGSBURY AUTOMOTIVE	TRUCK-1828 2018 GMC SIERRA - OIL CHANGE	196.99
65066	3/8/2025	MANCHESTER ENTERPRISES	2/18-2/19 SHOVELD 210 HYDRANTS	21,000.00
65066	3/8/2025	MANCHESTER ENTERPRISES	ADVANCE ON 23-24 SEASON	32,674.74
65066	3/8/2025	MANCHESTER ENTERPRISES	SNOW REMOVAL AND SANDING 1/3-1/31/2025	43,358.20
65067	3/8/2025	NAPA AUTO PARTS	DEXCOOL TRUCK 1323	17.99
65067	3/8/2025	NAPA AUTO PARTS	DEXCOOL TRUCK#: 1323	20.79
65067	3/8/2025	NAPA AUTO PARTS	INDUSTRIAL BALL VALVE	31.99
65067	3/8/2025	NAPA AUTO PARTS	RADIATOR STOP LEAK	4.69
65068	3/8/2025	NEVADA NEWS GROUP	AD#: 50381 2025 ROAD REPLACEMENT NOTICE OF BIDS	170.00
65069 65070	3/8/2025 VOID	NEXTIVA, INC. NV Energy	ACCT: 3680856 DISTRICT OFFICE PHONE LINE	259.36
65071	3/8/2025	NV ENERGY	1000044046907329692 399 EUGUENE DR.	917.38
65071	3/8/2025	NV ENERGY	1000044086803270814 801 KINGSBURY GRADE LIGHTS	34.83
65071	3/8/2025	NV ENERGY	1000044086803274204 GALAXY LN PUMP	114.17
65071	3/8/2025	NV ENERGY	1000044086803294236 160 PINERIDGE LIGHTS	11.61
65071	3/8/2025	NV ENERGY	1000044086803297452 298 KINGSBURY DOWN	70.06
65071	3/8/2025	NV ENERGY	1000044086803297460 298 KINGSBURY GRADE UP	310.94
65071	3/8/2025	NV ENERGY	1000044086803297478 298 KINGSBURY GRADE DOWN	88.40
65071	3/8/2025	NV ENERGY	1000044086803297486 298 KINGSBURY GRADE DOWN	95.89
65071	3/8/2025	NV ENERGY	1000044086803297718 403 KIMBERLY BROOK LN	320.25
65071	3/8/2025	NV ENERGY	1000044086803301502 504 LAUREL LN. UNIT PMPSTA	36.64

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65071	3/8/2025	NV ENERGY	1000044086803301940 EASY ST. UNIT N/T134	39.93
65071	3/8/2025	NV ENERGY	1000044086803304290 KINGSBURY GRADE UNIT F1	20.08
65071	3/8/2025	NV ENERGY	1000044086803305073 KINGSBURY GRADE PMPPLS	47.22
65071	3/8/2025	NV ENERGY	1000044086803320205 KINGSBURY GRADE PHPHS2	3,125.25
65071	3/8/2025	NV ENERGY	1000044086803320221 314 ANDRIA WAY BRADBU	1,343.74
65071	3/8/2025	NV ENERGY	1000044086803320239 698 KINGSBURY GRADE UNIT NTFRS	1,882.06
65071	3/8/2025	NV ENERGY	1000044086803320247 176 BUCHANAN RD. PMPHS3	2,242.72
65071	3/8/2025	NV ENERGY	1000044086804621577 801 KINGSBURY GRADE #B	50.55
65071	3/8/2025	NV ENERGY	1000044086805221187 180 LAKE PKWY UNIT PUMP	610.46
65071	3/8/2025	NV ENERGY	1000044086807006297 92 BEACH CLUB	7,039.06
65071	3/8/2025	NV ENERGY	1000044086808604306 160 PINERIDGE	219.24
65071	3/8/2025	NV ENERGY	1000044087003270836 801 KINGSBURY GRADE	36.64
65071	3/8/2025	NV ENERGY	100004471003320176 KINGSBURY GRADE UNIT DSPMP	1,468.43
65072	3/8/2025	PACIFIC STATES COMMUNICATIONS	MONTHLY NETWORK MONITORING SVCE. 3/5	1,222.50
65073	3/8/2025	PACIFIC SHREDDING/PACIFIC STOR	CUST#R9999-00402 SHRED 20 BOXES AFTER SCANNING	240.00
65074	3/8/2025	ROUND HILL GENERAL IMPR DIST	COMMERCIAL CONSUMPTION DORLA CT 01/31/25-02/28/25	127.52
65075	3/8/2025	SAFEGUARD BUSINESS SYSTEMS	LSR CHECKS	760.69
65076	3/8/2025	NEVADA STATE COLLECTION	ID #32000088446 JERRON DOUGLAS PIERSON SUPPORT	685.84
65077	3/8/2025	SPRINGBROOK SOFTWARE COMPANY	COMPUTER EXP/ACH & CC CHARGES FEB. 2025	1,720.00
65078	3/8/2025	SUMMIT PLUMBING LLC	ASSIST WITH WATER LEAK ON ANDRIA	2,667.60
65079	3/8/2025	TAHOE NOW VENTURES LLC	129 SIERRA COLINA, LOT 18 REFUND DPST.	2,033.00
65079	3/8/2025	TAHOE NOW VENTURES LLC	REFUND DPST. 144 SIERRA COLINA	2,033.00
65080	3/8/2025	THUNDERBIRD COMMUNICATIONS INC	ENG. SVCE FOR SCADA	1,959.00
65080	3/8/2025	THUNDERBIRD COMMUNICATIONS INC	WONDERWARE SCADA SUPPORT EXP. 2/21/26	5,984.00

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65081	3/8/2025	VEOLIA WATER TECHNOLOGIES TREA	CONVERTER, CFV-04 FOR TREATMENT PLANT	42,086.00
65082	3/14/2025	PUBLIC EMPLOYEES BENEFIT PROG	ACCT. 360 MEDICAL INSURANCE BREWER, ESENARRO, MOSS 3/25	4,343.14
65082	3/14/2025	PUBLIC EMPLOYEES BENEFIT PROG	ACCT. 841 MEDICAL INSURANCE MCKAY, RUNTZEL, VOSBURG 2/25	1,242.78
65083	3/14/2025	SUMMIT PLUMBING LLC	SEWER PUMP STATION MAINTENANCE MAR. 2025	8,549.75
65084-65085 VOID		US Bank Visa Reward		
65086	3/14/2025	US BANK VISA REWARDS	BJ EFILE ATRIX FORM 1099-MISC & FORM 1096	27.99
65086	3/14/2025	US BANK VISA REWARDS	BJ EFILE ATRIX FORM 1099-NEC & FORM 1096	32.90
65086	3/14/2025	US BANK VISA REWARDS	BJ EFILE ATRIX FORMS W-2'S & W-3	54.05
65086	3/14/2025	US BANK VISA REWARDS	BM 160 PINERIDGE AWNING 10.1 OZ FAST DRY WHI	9.36
65086	3/14/2025	US BANK VISA REWARDS	BM AMAZON RECEIPT STATION 5 BLOCK HEATER 1000W 120V	81.39
65086	3/14/2025	US BANK VISA REWARDS	BM AZUL 2/19/25 - ELECTRICAL COVER FOR STATION #2 SCADA ROOM	15.58
65086	3/14/2025	US BANK VISA REWARDS	BM LOWES STATION 3&5 KEMTEK LIQUID CHLORINE QTY 4	55.92
65086	3/14/2025	US BANK VISA REWARDS	BM TRUCK #0808 & #1020 WINDSHIELDS INSTALLED	602.00
65086	3/14/2025	US BANK VISA REWARDS	BM WINDSHIELD RECEIPT TRUCK #1323 REPLACE BACK WINDOW	315.00
65086	3/14/2025	US BANK VISA REWARDS	BYRAN AMAZON US8G96LR0T33 UNKNOWN NEED RECEIPT 3/7/25	45.01
65086	3/14/2025	US BANK VISA REWARDS	CB BILLING PAPER ON STAPLES	12.80
65086	3/14/2025	US BANK VISA REWARDS	CB FEBREZE, HAND SOAP, 2-PRING REPORT COVERS, POST-ITS, SALE	93.53
65086	3/14/2025	US BANK VISA REWARDS	CB GOV JOBS GENERAL MANAGER POSTING	199.00
65086	3/14/2025	US BANK VISA REWARDS	CB LEIN FILING FEES	42.00
65086	3/14/2025	US BANK VISA REWARDS	CB RETURN 2 PRONG REPORT COVER RED	(15.59)
65086	3/14/2025	US BANK VISA REWARDS	CB STAPLES ORDER PAPER & OFFICE SUPPLIES	51.41
65086	3/14/2025	US BANK VISA REWARDS	JB 160 PINERIDGE RODENT CONTROL	85.00
65086	3/14/2025	US BANK VISA REWARDS	JB INDEED GENERAL MANAGER POSTING 1/31/25	266.00

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65086	3/14/2025	US BANK VISA REWARDS	JB LEIGH TRAINING FRONT DESK SKILLS FOR ADMIN ASSIST	110.00
65086	3/14/2025	US BANK VISA REWARDS	JB PORT OF SUBS BOARD MEETING 2/18/25	80.00
65086	3/14/2025	US BANK VISA REWARDS	JW LTAP TRAINING SLECTING PAVEMENT PRESERVATION PROJECT 2/11	20.00
65086	3/14/2025	US BANK VISA REWARDS	LS BASE CAMP PIZZA SAFETY LUNCH	257.77
65086	3/14/2025	US BANK VISA REWARDS	LS BASE CAMP PIZZA TIP FOR SAFETY LUNCH	20.00
65086	3/14/2025	US BANK VISA REWARDS	LS COSTCO COFFEE, BATH TISSUE, PAPER TOWELS, DISH SOAP, KITC	156.32
65086	3/14/2025	US BANK VISA REWARDS	LS PORT OF SUBS BOARD MEETING SANDWICHES 1/21/25	69.00
65086	3/14/2025	US BANK VISA REWARDS	LS STAPLES CORRECT TAPE, FILE FOLDERS LTR, GEL PENS, ENVELOP	142.13
65086	3/14/2025	US BANK VISA REWARDS	ME AMAZON CHARGED TO CARD IN ERROR CHECK 2319 TO OFFSET 2/3	54.56
65086	3/14/2025	US BANK VISA REWARDS	ME SAFEWAY SPRING WATER 400 ANDRIA BOIL WATER/LEAK ANDRIA BA	38.43
65086	3/14/2025	US BANK VISA REWARDS	ME STATION 1 PLUG	8.49
65086	3/14/2025	US BANK VISA REWARDS	ME STATION 2 OSHA DRILL PRESS SAFETY SHIELD	74.96
65086	3/14/2025	US BANK VISA REWARDS	ME STATION 2 OSHA SIGN ON DOOR	7.45
65086	3/14/2025	US BANK VISA REWARDS	SM STATION 1 DISTILLED WATER	32.94
65086	3/14/2025	US BANK VISA REWARDS	STATION 2 TAPE MEASR & UTILITY KNIFE, 160 PINE RIDGE AWNING	22.56
65087	3/18/2025	SARA NELSON	Employee: SNELSO; Pay Date: 3/18/2025	739.12
65088	3/18/2025	GREGORY FELTON	Employee: FELTON; Pay Date: 3/18/2025	739.12
65089	3/18/2025	EDWARD J. JOHNS	Employee: JOHNSE; Pay Date: 3/18/2025	739.12
65090	3/18/2025	SANDRA D. PARKS	Employee: PARKS; Pay Date: 3/18/2025	689.12
65091	3/18/2025	CYNTHIA M. TRIGG	Employee: TRIGG; Pay Date: 3/18/2025	739.12
65092	3/18/2025	AFLAC	ACCT. FA935 LIFE INSURANCE CHURCHYARD, EDWARDS, JOHNS, MOSS,	552.61

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65093	3/18/2025	AIRGAS USA, LLC	Acct#:3255567 NITROGEN LIZ FG 265 LT.	542.62
65094	3/18/2025	CHRIS ORTIZ ELECTRICAL SERVICE	298 KINGSBURY GRADE 2B INSTALL NEW LED LIGHT FIXTURE	280.00
65095	3/18/2025	DOWL, LLC	ENGINEERING & SURVEYING 2024 WATERLINE PROJECT 2/28/25	490.00
65095	3/18/2025	DOWL, LLC	ENGINEERING & SURVEYING 2025 ROAD REHAB PROJECT 2/28/25	7,250.00
65095	3/18/2025	DOWL, LLC	ENGINEERING & SURVEYING 25-26 WATER REPLACEMENT PROJECT 2/28	38,547.65
65095	3/18/2025	DOWL, LLC	ENGINEERING & SURVEYING GENERAL SERVICE & TAHOE BEACH CLUB	7,317.50
65096	3/18/2025	EMPLOYERS ASSURANCE CO.	WORKERS COMPENSATION INSTALLMENT 10 4/1/25	852.30
65097	3/18/2025	FLYERS ENERGY LLC	91.10 GALLONS OF REGULAR ORDER#:3941350-25	421.17
65097	3/18/2025	FLYERS ENERGY LLC	DEISEL AND UNLEADED FUEL ORDER#:3951289-25	873.22
65097	3/18/2025	FLYERS ENERGY LLC	FUEL DIESEL 85 GAL REGULAR 115 GAL	903.07
65097	3/18/2025	FLYERS ENERGY LLC	FUEL REGULAR 65 GAL AT \$4.093764	311.61
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-150-0119-103174-5 EASY ST	51.90
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-150-0120-092376-5 DCLTSA	51.90
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-586-8471-100215-5 97 BEACH CLUB	177.48
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-588-1065-022924-5 160 PINERIDGE	206.60
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-588-2401-060791-5 PALISADES	42.39
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-588-2410-111700-5 EASY ST	201.01
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-588-2419-091195-5 PALISADES	100.48
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-588-2705-042476-5 TERRACE VIEW	335.34
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-588-4482-052798-5 MARKET	52.85
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-588-7495-061182-5 MARKET ST	44.01
65098	3/18/2025	FRONTIER COMMUNICATIONS	775-588-8311-081082-5 GALAXY	59.36

KINGSBURY GENERAL IMPROVEMENT DISTRICT
Check/Voucher Register - LIST OF CLAIMS
From 2/14/2025 Through 4/11/2025

Check Number	Check Date	Payee	Transaction Description	Check Amount
65099	3/18/2025	HYDRO SPECIALTIES COMPANY	2IN BADGER M-170 METER W/TEST PLUG QTY 3	2,851.83
65099	3/18/2025	HYDRO SPECIALTIES COMPANY	ANTENNAS FOR METER READING	552.08
65100	3/18/2025	KINGSBURY AUTOMOTIVE & SUPPLY	TRUCK #1827 LUBE, OIL & FILTER	196.99
65101	3/18/2025	KONICA MINOLTA PREMIER FINANCE	ACCT. 3691777720 COPIER LEASE 3/31/25	399.60
65102	3/18/2025	LINDE GAS & EQUIPMENT INC.	INDUSTRIAL ACETYLENE IND HIGH PRESSURE	203.55
65103	3/18/2025	MANCHESTER ENTERPRISES	SNOW REMOVAL SERVICES 2/1 TO 2/21/25	38,001.20
65104	3/18/2025	SOUTH LAKE TAHOE ACE HARDWARE	FASTENERS FOR HUSQVARNA TAMPER (WACKER) & GORILLA TAPE SHOP	16.17
65104	3/18/2025	SOUTH LAKE TAHOE ACE HARDWARE	FASTENERS FOR THE HUSQVARNA TAMPER (WACKER)	1.60
65104	3/18/2025	SOUTH LAKE TAHOE ACE HARDWARE	FASTENERS FOR WACKER & 2 CABLETIES FOR SHOP	22.73
65104	3/18/2025	SOUTH LAKE TAHOE ACE HARDWARE	SHOP SUPPLIED INSULATE R30 15X48X9.5	139.99
65105	3/18/2025	MINDEN LAWYERS, LLC	LEGAL FEES GENERAL, DION, FIRE HYDRANT ISSUES	16,494.10
65106	3/18/2025	NEVADA PUBLIC AGENCY INSURANCE	CLAIM #P243-24-09020-01/03 MCDANIEL, WELCH, MIZE, DON & RENA	2,052.50
65107	3/18/2025	PACIFIC STATES COMMUNICATIONS	PULL CABLE TWO LOCATION DATA PORT	720.00
65108	3/18/2025	SGS SILVER STATE LABORATORIES	COLIFORMS-P/A & COLIFORMS-QT	162.00
65108	3/18/2025	SGS SILVER STATE LABORATORIES	COLIFORMS-QT	162.00
65109	3/18/2025	SHRED-IT	160 PINERIDGE SHRED 3/10/25	37.00
65110	3/18/2025	SOUTH TAHOE REFUSE	ACCT: 10534153 169 TERRACE VIEW 2Y	80.36
65111	3/18/2025	SOUTHWEST GAS CORPORATION	9100003227763 3 BUCHANAN RD PUMP	113.43
65111	3/18/2025	SOUTHWEST GAS CORPORATION	910000561117 698 KINGSBURY GRADE	134.58
65111	3/18/2025	SOUTHWEST GAS CORPORATION	910000561180 5 KIMBERLY BROOKE LN PUMP	186.22
65111	3/18/2025	SOUTHWEST GAS CORPORATION	910000561274 4 ANDRIA DR (384) PUMP	168.61
65111	3/18/2025	SOUTHWEST GAS CORPORATION	910000561387 2 TERRACE VIEW DR PUMP	233.17
65111	3/18/2025	SOUTHWEST GAS CORPORATION	910000799713 160 PINERIDGE	495.07
65111	3/18/2025	SOUTHWEST GAS CORPORATION	910000799716 298 KINGSBURY CIR	158.40

KINGSBURY GENERAL IMPROVEMENT DISTRICT
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Check Number	Check Date	Payee	Transaction Description	Check Amount
65111	3/18/2025	SOUTHWEST GAS CORPORATION	910000799717 298 KINGSBURY CIR UP	33.62
65111	3/18/2025	SOUTHWEST GAS CORPORATION	910000799718 298 KINGSBURY CIR DOWN	293.78
65112	3/18/2025	STRATIS PRINT COMMUNICATIONS	#10 WINDOW ENVELOPES BILLING QTY 10,000	1,220.00
65113	3/18/2025	SUMMIT PLUMBING LLC	STATIONS A/C POWER FAIL CHECKED MAIN GENERATOR TURNED OVER,	1,133.60
65114	3/18/2025	TAHOE BASIN CONTAINER	ACCT. 54345000 801 KINGSBURY GRADE	30.00
65114	3/18/2025	TAHOE BASIN CONTAINER	ACCT. 54591700 160 PINERIDGE/298 KINGSBURY BEAR PROOF RENT	32.50
65115	3/18/2025	THUNDERBIRD COMMUNICATIONS INC	HMI RELOCATION FROM STATION 2 TO PINERIDGE PROJ 24-0908 50%	8,284.22
65116	3/18/2025	VERIZON WIRELESS	MONTHLY GPS SVCE. & MEI SNOW EQUIPMENT 03/25	227.40
65117	3/18/2025	WESTERN NEVADA SUPPLY CO	CLAVA 9170002B REPAIR KIT FOR 3/8 & CLAV GREEN SPRIND CRD 71	0.00
65117	3/18/2025	WESTERN NEVADA SUPPLY CO	CRISPIN UL10.1 COMBO VLV- AIR COMBO RELIEF & WAS INSTALLED-	0.00
65117	3/18/2025	WESTERN NEVADA SUPPLY CO	LINDA WAY AIR VAC CRISPIN UL 10.1 COMBO	0.00
65117	3/18/2025	WESTERN NEVADA SUPPLY CO	SHAR 1-1/2 VLV REPAIR KIT FOR STATION 1 - QUOTE 1154567	0.00
65117	3/18/2025	WESTERN NEVADA SUPPLY CO	SMBL 226 FCRC 5.95-6.35X7 1/2 QTY 2	0.00
65118	3/18/2025	WESTERN NEVADA SUPPLY CO	CLAVA 9170002B REPAIR KIT FOR 3/8 & CLAV GREEN SPRIND CRD 71	376.65
65118	3/18/2025	WESTERN NEVADA SUPPLY CO	CRISPIN UL10.1 COMBO VLV- AIR COMBO RELIEF & WAS INSTALLED-	731.23
65118	3/18/2025	WESTERN NEVADA SUPPLY CO	LINDA WAY AIR VAC CRISPIN UL 10.1 COMBO	763.96
65118	3/18/2025	WESTERN NEVADA SUPPLY CO	SHAR 1-1/2 VLV REPAIR KIT FOR STATION 1 - QUOTE 1154567	141.42
65118	3/18/2025	WESTERN NEVADA SUPPLY CO	SMBL 226 FCRC 5.95-6.35X7 1/2 QTY 2	311.96
65119	3/18/2025	MITCHELL S. DION	COMPENSATION EQUAL TO H.S.A. 1/2/25	4,150.00
65120	3/21/2025	CARRIE BAUWENS	Employee: BAUWEN; Pay Date: 3/21/2025	1,613.54
65121	3/21/2025	JUDITH BREWER	Employee: BREWER; Pay Date: 3/21/2025	2,060.01

KINGSBURY GENERAL IMPROVEMENT DISTRICT
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Check Number	Check Date	Payee	Transaction Description	Check Amount
65122	3/21/2025	LELAND B. CHURCHYARD II	Employee: CHURCH; Pay Date: 3/21/2025	1,919.28
65123	3/21/2025	TY CROCKETT	Employee: CROCKE; Pay Date: 3/21/2025	1,058.69
65124	3/21/2025	MICHAEL E. EDWARDS, JR	Employee: EDWARD; Pay Date: 3/21/2025	3,187.58
65125	3/21/2025	JOSEPH ESENARRO	Employee: ESENAR; Pay Date: 3/21/2025	4,458.43
65126	3/21/2025	BRANDY JOHNS	Employee: JOHNS; Pay Date: 3/21/2025	1,912.56
65127	3/21/2025	SHANE T. MORTENSEN	Employee: MORTEN; Pay Date: 3/21/2025	3,047.82
65128	3/21/2025	BYRAN D. MOSS	Employee: MOSS; Pay Date: 3/21/2025	2,311.87
65129	3/21/2025	JERRON D. PIERSON	Employee: PIERSO; Pay Date: 3/21/2025	932.08
65130	3/21/2025	LEIGH C. STANTON	Employee: STANTO; Pay Date: 3/21/2025	1,443.98
65131	3/21/2025	JEFF T. WOOD	Employee: WOOD; Pay Date: 3/21/2025	1,763.36
65132	3/19/2025	JOSEPH ESENARRO	Employee: ESENAR; Pay Date: 3/21/2025	5,552.83
65133	3/21/2025	AT & T MOBILITY	ACCT. 287301170124 CELL PHONES	636.15
65134	3/21/2025	F AND B INC	TRAMWAY PRV VAULT REPAIR COMPLETED 10/11/23	4,974.00
65135	3/21/2025	PAMELA JOANNE NANCE	298 KINGSBURY JANITORIAL 4 CLEANINGS FEB 2025	800.00
65136	3/21/2025	PUBLIC EMPLOYEES	EMPLOYEE AND EMPLOYERS PERS CONTRIBUTION 3/25	24,238.34
65137	3/21/2025	QUADIENT LEASING USA, INC.	PURCHASE POSTAGE MACHINE IX5AF MAILING SYSTEM	4,137.25
65138	3/21/2025	NEVADA STATE COLLECTION	ID #3200008846 JERRON DOUGLAS PIERSON SUPPORT 3/21/25	685.84
65139	3/21/2025	SOUTH TAHOE REFUSE	ACCT. 13186400 160 PINERIDGE/298 KINGSBURY COMM BIN FEB 25	484.52
65139	3/21/2025	SOUTH TAHOE REFUSE	ACCT. 13186400 160 PINERIDGE/298 KINGSBURY COMM BIN JAN 25	157.50
65140	3/31/2025	BURGARELLO ALARM	VARIOUS STATIONS ALARM MONITORING 4/1 - 6/30/25	2,062.02
65141	3/31/2025	CHARTER COMMUNICATIONS	ACCT 8411100140031448 169 TERRACE VIEW	150.00
65141	3/31/2025	CHARTER COMMUNICATIONS	ACCT 8411100140098488 97 BEACH CLUB DR	160.00

KINGSBURY GENERAL IMPROVEMENT DISTRICT

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Check Number	Check Date	Payee	Transaction Description	Check Amount
65141	3/31/2025	CHARTER COMMUNICATIONS	ACCT 8411100140191184 160 PINERIDGE	163.94
65142	3/31/2025	LELAND CHURCHYARD II	REIMBURE DISTRIBUTION 3 PERMIT DIVISION OF ENVIRONMENTAL PRO	150.00
65143 65144	3/31/2025 VOID	HAJOCA COPORATION NV Energy	PERMA-PATCH 60LB QTY 52	1,196.00
65145	3/31/2025	NV ENERGY	1000044046907329692 399 EUGENE DR	645.54
65145	3/31/2025	NV ENERGY	1000044086803270814 801 KINGSBURY GRADE UNIT LIGHTS	34.83
65145	3/31/2025	NV ENERGY	1000044086803274204 GALAXY LN PUMP	108.99
65145	3/31/2025	NV ENERGY	1000044086803297718 403 KIMBERLY BROOKE LN	274.61
65145	3/31/2025	NV ENERGY	1000044086803301502 504 LAUREL LN UNIT PMPSTA	36.64
65145	3/31/2025	NV ENERGY	1000044086803301940 EASY ST UNIT N/T134	39.46
65145	3/31/2025	NV ENERGY	1000044086803304290 KINGSBURY GRADE UNIT F1	20.08
65145	3/31/2025	NV ENERGY	1000044086803305073 KINGSBURY GRADE UNIT PMPPLS	46.07
65145	3/31/2025	NV ENERGY	1000044086803320205 KINGSBURY GRADE UNIT PMPHS2	2,913.90
65145	3/31/2025	NV ENERGY	1000044086803320221 314 ANDRIA WAY UNIT BRADBU	1,325.46
65145	3/31/2025	NV ENERGY	1000044086803320239 698 KINGSBURY GRADE UNIT NTFRS	1,890.50
65145	3/31/2025	NV ENERGY	1000044086803320247 176 BUCHANAN RD UNIT PMPHS3	2,286.34
65145	3/31/2025	NV ENERGY	1000044086804621577 801 KINGSBURY GRADE UNIT B	64.42
65145	3/31/2025	NV ENERGY	1000044086805221187 180 LAKE PKWY UNIT PUMP	574.79
65145	3/31/2025	NV ENERGY	1000044086807006297 97 BEACH CLUB DR	6,264.55
65145	3/31/2025	NV ENERGY	1000044087003270836 801 KINGSBURY GRADE	36.64
65145	3/31/2025	NV ENERGY	1000044771003320176 KINGSBURY GRADE UNIT DISPMP	1,271.43
65146	4/4/2025	CARRIE BAUWENS	Employee: BAUWEN; Pay Date: 4/4/2025	1,613.54

KINGSBURY GENERAL IMPROVEMENT DISTRICT
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Check Number	Check Date	Payee	Transaction Description	Check Amount
65147	4/4/2025	JUDITH BREWER	Employee: BREWER; Pay Date: 4/4/2025	2,060.01
65148	4/4/2025	LELAND B. CHURCHYARD II	Employee: CHURCH; Pay Date: 4/4/2025	2,231.21
65149	4/4/2025	TY CROCKETT	Employee: CROCKE; Pay Date: 4/4/2025	1,219.39
65150	4/4/2025	MICHAEL E. EDWARDS, JR	Employee: EDWARD; Pay Date: 4/4/2025	2,306.98
65151	4/4/2025	JOSEPH ESENARRO	Employee: ESENAR; Pay Date: 4/4/2025	4,451.84
65152	4/4/2025	BRANDY JOHNS	Employee: JOHNS; Pay Date: 4/4/2025	2,100.54
65153	4/4/2025	SHANE T. MORTENSEN	Employee: MORTEN; Pay Date: 4/4/2025	2,447.28
65154	4/4/2025	BYRAN D. MOSS	Employee: MOSS; Pay Date: 4/4/2025	3,131.23
65155	4/4/2025	JERRON D. PIERSON	Employee: PIERSO; Pay Date: 4/4/2025	732.08
65156	4/4/2025	LEIGH C. STANTON	Employee: STANTO; Pay Date: 4/4/2025	1,443.98
65157	4/4/2025	JEFF T. WOOD	Employee: WOOD; Pay Date: 4/4/2025	1,769.95
65158	4/4/2025	LELAND CHURCHYARD II	REIMBURSE RECEIPT TREATMENT T2 PERMIT DIVISION OF ENVIRONMEN	150.00
65159	4/4/2025	DOUGLAS COUNTY LAKE TAHOE	MAINTENANCE & OPERATIONS ASSESSMENTS QTR 4 04/25	327,931.25
65160	4/4/2025	MICHAEL EDWARDS JR.	REIMBURSE LYFT RECEIPT FROM AIRPORT TO HOTEL CLA VAL TRAINI	26.39
65160	4/4/2025	MICHAEL EDWARDS JR.	REIMBURSE UBER RECEIPT CLA VAL TRAIN TO AIRPORT 2/20/25	24.96
65160	4/4/2025	MICHAEL EDWARDS JR.	REIMBURSE UBER RECEIPT FROM HOTEL TO CLA VAL TRAINING 2/20/2	13.98
65161	4/4/2025	BEATRIZ HERNANDEZ	160 PINERIDGE DR 5 CLEANINGS MARCH 2025	2,500.00
65162	4/4/2025	KINGSBURY AUTOMOTIVE & SUPPLY	TRUCK #0808 REPLACE WIPER ARM	45.99
65162	4/4/2025	KINGSBURY AUTOMOTIVE & SUPPLY	TRUCK #1323 DEXCOOL 1 GAL	17.99
65162	4/4/2025	KINGSBURY AUTOMOTIVE & SUPPLY	TRUCK #1929 AGM BATTERY	254.95
65163	4/4/2025	LES SCHWAB TIRE CENTER	SWEeper TIRE REPAIR	51.99
65164	4/4/2025	NEXTIVA, INC.	ACCT. 3680856 DISTRICT OFFICE PHONE LINES APRIL 2025	259.42
65165	4/4/2025	NV ENERGY	1000044086803294236 160 PINERIDGE DR UNIT LIGHTS	11.61

KINGSBURY GENERAL IMPROVEMENT DISTRICT
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Check Number	Check Date	Payee	Transaction Description	Check Amount
65165	4/4/2025	NV ENERGY	1000044086803297452 298 KINGSBURY GRADE APT ADOWN	70.46
65165	4/4/2025	NV ENERGY	1000044086803297460 298 KINGSBURY GRADE APT B-UP	276.28
65165	4/4/2025	NV ENERGY	1000044086803297478 298 KINGSBURY GRADE APT CDOWN	89.00
65165	4/4/2025	NV ENERGY	1000044086803297486 298 KINGSBURY GRADE APT DDOWN	107.54
65165	4/4/2025	NV ENERGY	1000044086808604306 160 PINERIDGE DR	182.35
65166	4/4/2025	PACIFIC STATES COMMUNICATIONS	MONTHLY NETWORKING & MONITORING SERVICES 4/25	1,222.50
65167	4/4/2025	NEVADA STATE COLLECTION	ID #3200008846 JERRON DOUGLAS PIERSON SUPPORT	685.84
65168	4/4/2025	SPRINGBROOK SOFTWARE COMPANY	COMPUTER EXPENSE/ACH & CC CHARGES MARCH 2025	1,753.00
65169	4/10/2025	STATIONARY ENGINEERS LOCAL 39	LOCAL 39 EMPLOYEES HEALTH/LIFE PREMIUMS 5/2025	20,440.00
65170	4/10/2025	IUOE STATIONARY ENGINEERS LO39	EMPLOYEE UNION DUES 4/2025	643.36
65171	4/10/2025	MANCHESTER ENTERPRISES	SNOW REMOVAL SERVICES 3/1 TO 3/31/25	78,802.49
65172	4/10/2025	PACIFIC STATES COMMUNICATIONS	SUPERIOR ESSEX CAT6, LEVITON CAT6 JACK, WALLPLATE	130.30
65173	4/10/2025	SUMMIT PLUMBING LLC	CHECKED AND SHOVELED OUT ALL STATIONS	166.40
65173	4/10/2025	SUMMIT PLUMBING LLC	SEWER PUMP STATION MAINTENANCE 4/25	7,694.77
65174	4/10/2025	THUNDERBIRD COMMUNICATIONS INC	SCADA TROUBLESHOOT WIN911, STATION 2&5 PROGRAM VALVE CONTROL	1,085.00
Report Total				1,169,485.41

MISSING OR VOIDED CHECKS

DATE	CHECKS	PAYEE	MISSING/VOIDED
02/14/25	64986	US BANK VISA	VOIDED
02/14/25	64987	US BANK VISA	VOIDED
03/08/25	65070	NV ENERGY	VOIDED
03/14/25	65084	US BANK VISA	VOIDED
03/14/25	65085	US BANK VISA	VOIDED
03/31/25	65144	NV ENERGY	VOIDED

**KINGSBURY GENERAL IMPROVEMENT DISTRICT
AGENDA ITEM #8**

TITLE: RECOMMENDATION OF AWARD FOR THE FY25 ROAD REPLACEMENT AND REHABILITATION PROJECT

For discussion and possible action to award the construction contract for the FY25 Road Surface Repair and Renovation Project

MEETING DATE: 15 April 2025

PREPARED BY: Joe Esenarro, Interim General Manager

RECOMMENDED ACTION: Award Sierra Nevada Construction the Contract for the FY25 Road Surface Repair and Renovation Project and authorize the Interim General Manager to execute appropriate documents.

BACKGROUND INFORMATION:

On March 21, 2025, DOWL held a bid opening for the KGID FY25 Road Replacement and Rehabilitation Project on behalf of Kingsbury General Improvement District (KGID). Bid information was compiled and Sierra Nevada Construction, Inc. is the apparent low bidder with a base bid price of \$533,007.00, a bid alternate 1 price of \$670,000.00, and a bid alternate 2 price of \$611,000.00. The combined Base and Bid Alternate total is \$1,814,007.00.

DOWL has evaluated the Sierra Nevada Construction Bid and finds that it complies with the prescribed requirements of the Bid Form and therefore is considered “responsive”. They have also performed a due diligence check on the company by checking the references provided, the Nevada State Contractor’s Board, the Secretary of State, and the Labor Commissioner. The references were all positive; the consensus is that Sierra Nevada Construction is qualified to perform and complete the work associated with this project. A search with the Contractor’s Board shows no disciplinary action against them and they are within their licensed limits. A search by the Secretary of State shows that they are in good standing. Lastly, a search by the Labor Commissioner shows no actions, pending or filed, against them.

Sierra Nevada Construction has over 30 years of experience in the construction industry and has performed similar projects in the past. Based on a review of their bid and background check, DOWL finds Sierra Nevada Construction as being a “responsible” Bidder and we recommend awarding them the Construction Contract.

INCLUDED:

Attachment: Dowl’s Bid tabulation for 2025 Road Rehab & Replacement Project (PWP-DO-2026-001)

Fund impacted by above action:

- | | |
|--|--|
| <input type="checkbox"/> All Funds | <input type="checkbox"/> Not a Budget Item |
| <input checked="" type="checkbox"/> Water Fund | <input checked="" type="checkbox"/> Sewer Fund |
| <input checked="" type="checkbox"/> General Fund | <input type="checkbox"/> Snow Removal Fund |
| <input type="checkbox"/> Not Budgeted for | <input type="checkbox"/> Emergency Spending |

BID OPENING FORM
Kingsbury General Improvement District
2025 Road Rehab & Replacement Project - PWP-DO-2026-001

Bid Opening Location: Planet Bids
Date: Friday, March 21, 2025
Time: 2:00pm
Owner: KGID
Engineer: DOWL

Bid Item	Description	Quantity	Units	ENGINEER'S OPINION OF PROBABLE			SIERRA NEVADA CONSTRUCTION			WEST COAST PAYING			AVERAGE	
				UNIT PRICE	COST	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	UNIT PRICE	TOTAL	UNIT PRICE	AVER UNIT PRICE	AVER TOTAL
1A	Mobilization and Demobilization	1	LS	\$1,200.00	\$1,200.00	\$1,200.00	\$10,000.00	\$10,000.00	\$11,575.00	\$11,575.00	\$11,575.00	\$11,575.00	\$11,575.00	\$11,575.00
2A	Temporary Traffic Control	1	LS	\$46,000.00	\$46,000.00	\$46,000.00	\$27,157.00	\$27,157.00	\$32,000.00	\$32,000.00	\$32,000.00	\$32,000.00	\$32,000.00	\$32,000.00
3A	Temporary Erosion Control	1	LS	\$1,200.00	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00	\$9,300.00	\$9,300.00	\$9,300.00	\$9,300.00	\$9,300.00	\$9,300.00
4A	Stalling - Microsurface	0	SY	\$4.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5A	Stalling - Chip Seal	20,029	SY	\$9.50	\$190,475.00	\$190,475.00	\$3.00	\$60,087.00	\$8.48	\$170,074.00	\$170,074.00	\$8.48	\$161,597.00	\$161,597.00
6A	Transverse Crack Repair - Pavement Reconstruction (2' width Major/Local)	105	LF	\$90.00	\$9,450.00	\$9,450.00	\$350.00	\$36,750.00	\$128.00	\$13,440.00	\$13,440.00	\$239.00	\$23,900.00	\$23,900.00
7A	Local Road - Half Section Reconstruction (12' width 4' ACB" AB)	135	LF	\$562.50	\$76,000.00	\$76,000.00	\$480.00	\$64,800.00	\$299.00	\$37,375.00	\$37,375.00	\$389.50	\$46,687.50	\$46,687.50
8A	Major Road - Half Section Reconstruction (12' width 6' ACB" AB)	125	LF	\$625.00	\$78,125.00	\$78,125.00	\$310.00	\$38,750.00	\$432.00	\$54,000.00	\$54,000.00	\$471.00	\$58,875.00	\$58,875.00
9A	Local Road - Full Section Reconstruction (24' width 4' ACB" AB)	20	LF	\$1,125.00	\$22,500.00	\$22,500.00	\$1,400.00	\$28,000.00	\$719.00	\$14,380.00	\$14,380.00	\$1,059.50	\$21,190.00	\$21,190.00
10A	Major Road - Full Section Reconstruction (24' width 6' ACB" AB)	370	LF	\$1,250.00	\$463,750.00	\$463,750.00	\$350.00	\$129,500.00	\$860.00	\$318,200.00	\$318,200.00	\$745.00	\$126,650.00	\$126,650.00
11A	Remove/Replace Existing Manhole Collar	5	EA	\$3,500.00	\$17,500.00	\$17,500.00	\$6,500.00	\$32,500.00	\$1,600.00	\$8,000.00	\$8,000.00	\$2,500.00	\$12,500.00	\$12,500.00
12A	Remove/Replace Existing Valve Collar	9	EA	\$2,500.00	\$22,500.00	\$22,500.00	\$1,500.00	\$13,500.00	\$1,500.00	\$7,500.00	\$7,500.00	\$2,500.00	\$12,500.00	\$12,500.00
13A	Force Account	1	LS	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
Date Bid Total:				\$767,462.50			\$533,007.00			\$665,794.00			\$599,400.50	

Bid Item	Description	Quantity	Units	ENGINEER'S OPINION OF PROBABLE			SIERRA NEVADA CONSTRUCTION			WEST COAST PAYING			AVERAGE	
				UNIT PRICE	COST	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	UNIT PRICE	TOTAL	UNIT PRICE	AVER UNIT PRICE	AVER TOTAL
1B	Mobilization and Demobilization	1	LS	\$41,200.00	\$41,200.00	\$41,200.00	\$10,000.00	\$10,000.00	\$78,000.00	\$78,000.00	\$78,000.00	\$78,000.00	\$78,000.00	\$78,000.00
2B	Temporary Traffic Control	1	LS	\$61,700.00	\$61,700.00	\$61,700.00	\$30,000.00	\$30,000.00	\$74,800.00	\$74,800.00	\$74,800.00	\$74,800.00	\$74,800.00	\$74,800.00
3B	Temporary Erosion Control	1	LS	\$41,200.00	\$41,200.00	\$41,200.00	\$1,000.00	\$1,000.00	\$7,300.00	\$7,300.00	\$7,300.00	\$7,300.00	\$7,300.00	\$7,300.00
4B	Stalling - Microsurface	31,729	SY	\$4.90	\$155,453.10	\$155,453.10	\$4.00	\$126,916.00	\$8.12	\$258,157.00	\$258,157.00	\$8.12	\$115,570.00	\$115,570.00
5B	Stalling - Chip Seal	500	SY	\$9.50	\$4,750.00	\$4,750.00	\$3.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6B	Transverse Crack Repair - Pavement Reconstruction (2' width Major/Local)	90	LF	\$90.00	\$8,100.00	\$8,100.00	\$250.00	\$22,500.00	\$115.00	\$10,350.00	\$10,350.00	\$192.50	\$17,225.00	\$17,225.00
7B	Local Road - Half Section Reconstruction (12' width 4' ACB" AB)	5	LF	\$562.50	\$2,812.50	\$2,812.50	\$5,000.00	\$25,000.00	\$596.00	\$2,980.00	\$2,980.00	\$4,791.00	\$23,990.00	\$23,990.00
8B	Major Road - Half Section Reconstruction (12' width 6' ACB" AB)	460	LF	\$625.00	\$287,500.00	\$287,500.00	\$300.00	\$138,000.00	\$456.00	\$209,760.00	\$209,760.00	\$750.00	\$348,600.00	\$348,600.00
9B	Local Road - Full Section Reconstruction (24' width 4' ACB" AB)	0	LF	\$1,125.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10B	Major Road - Full Section Reconstruction (24' width 6' ACB" AB)	275	LF	\$1,250.00	\$343,750.00	\$343,750.00	\$700.00	\$192,500.00	\$904.00	\$248,600.00	\$248,600.00	\$803.00	\$220,550.00	\$220,550.00
11B	Remove/Replace Existing Manhole Collar	2	EA	\$3,500.00	\$7,000.00	\$7,000.00	\$6,500.00	\$13,000.00	\$1,700.00	\$3,400.00	\$3,400.00	\$1,000.00	\$8,200.00	\$8,200.00
12B	Remove/Replace Existing Valve Collar	4	EA	\$2,500.00	\$10,000.00	\$10,000.00	\$1,500.00	\$6,000.00	\$1,600.00	\$6,400.00	\$6,400.00	\$2,500.00	\$10,000.00	\$10,000.00
13B	Force Account	1	LS	\$16,000.00	\$16,000.00	\$16,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
Bid Alternate 1 Total:				\$1,017,487.50			\$670,000.00			\$816,268.00			\$743,134.00	

Bid Item	Description	Quantity	Units	ENGINEER'S OPINION OF PROBABLE			SIERRA NEVADA CONSTRUCTION			WEST COAST PAYING			AVERAGE	
				UNIT PRICE	COST	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	UNIT PRICE	TOTAL	UNIT PRICE	AVER UNIT PRICE	AVER TOTAL
1C	Mobilization and Demobilization	1	LS	\$33,700.00	\$33,700.00	\$33,700.00	\$1,000.00	\$1,000.00	\$38,400.00	\$38,400.00	\$38,400.00	\$38,400.00	\$38,400.00	\$38,400.00
2C	Temporary Traffic Control	1	LS	\$50,600.00	\$50,600.00	\$50,600.00	\$40,000.00	\$40,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
3C	Temporary Erosion Control	1	LS	\$33,700.00	\$33,700.00	\$33,700.00	\$1,400.00	\$1,400.00	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00
4C	Stalling - Microsurface	44,400	SY	\$4.90	\$217,560.00	\$217,560.00	\$4.00	\$177,680.00	\$7.41	\$329,184.00	\$329,184.00	\$7.41	\$194,302.00	\$194,302.00
5C	Stalling - Chip Seal	9	SY	\$9.50	\$85.50	\$85.50	\$3.00	\$27.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6C	Transverse Crack Repair - Pavement Reconstruction (2' width Major/Local)	130	LF	\$90.00	\$11,700.00	\$11,700.00	\$250.00	\$32,500.00	\$144.00	\$18,720.00	\$18,720.00	\$197.00	\$25,610.00	\$25,610.00
7C	Local Road - Half Section Reconstruction (12' width 4' ACB" AB)	150	LF	\$562.50	\$84,375.00	\$84,375.00	\$400.00	\$60,000.00	\$236.00	\$35,400.00	\$35,400.00	\$562.00	\$84,300.00	\$84,300.00
8C	Major Road - Half Section Reconstruction (12' width 6' ACB" AB)	400	LF	\$625.00	\$250,000.00	\$250,000.00	\$300.00	\$120,000.00	\$743.00	\$297,200.00	\$297,200.00	\$405.00	\$162,000.00	\$162,000.00
9C	Local Road - Full Section Reconstruction (24' width 4' ACB" AB)	5	LF	\$1,125.00	\$5,625.00	\$5,625.00	\$1,500.00	\$7,500.00	\$2,121.50	\$10,607.50	\$10,607.50	\$962.50	\$19,250.00	\$19,250.00
10C	Major Road - Full Section Reconstruction (24' width 6' ACB" AB)	20	LF	\$1,250.00	\$25,000.00	\$25,000.00	\$2,000.00	\$40,000.00	\$1,500.00	\$30,000.00	\$30,000.00	\$1,000.00	\$20,000.00	\$20,000.00
11C	Remove/Replace Existing Manhole Collar	3	EA	\$3,500.00	\$10,500.00	\$10,500.00	\$6,500.00	\$20,500.00	\$1,600.00	\$4,800.00	\$4,800.00	\$2,500.00	\$7,500.00	\$7,500.00
12C	Remove/Replace Existing Valve Collar	6	EA	\$2,500.00	\$15,000.00	\$15,000.00	\$1,500.00	\$9,000.00	\$1,500.00	\$9,000.00	\$9,000.00	\$2,500.00	\$15,000.00	\$15,000.00
13C	Force Account	1	LS	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Bid Alternate 2 Total:				\$832,260.00			\$611,000.00			\$626,639.00			\$611,319.50	

BID BOUNDARY AREA				ENGINEER'S OPINION OF PROBABLE COST		SIERRA NEVADA CONSTRUCTION		WEST COAST PAYING		AVERAGE	
BASE BID				\$767,463		\$533,007		\$665,794		\$599,400	
BID ALTERNATE #1				\$1,017,388		\$670,000		\$816,268		\$743,135	
BID ALTERNATE #2				\$832,260		\$611,000		\$626,639		\$618,820	
TOTALS				\$2,617,210		\$1,814,007		\$2,108,701		\$1,961,355	
% of ENGINEER'S EST				100%		69%		81%		75%	

**KINGSBURY GENERAL IMPROVEMENT DISTRICT
AGENDA ITEM #9**

TITLE: PRESENTATION AND OVERVIEW OF COMPREHENSIVE IT SUPPORT

Discussion and possible action regarding the overview of comprehensive IT Support with flat rate pricing from PacStates.

MEETING DATE: 15 April 2025

PREPARED BY: Joe Esenarro, Interim General Manager

RECOMMENDED ACTION: Discuss and provide direction and/or action regarding presentation from PacStates.

BACKGROUND INFORMATION: On March 31, 2025 PacStates presented Kingsbury GID with a written proposal for flat rate IT support services. This subject was briefly discussed between the board members and staff.

PacStates requested that they come and speak to the board regarding the details of the offer that was briefly presented to the board at the April 1st meeting.

INCLUDED:

A. Email regarding IT Support Services

Fund impacted by above action:

- | | |
|---|---|
| <input checked="" type="checkbox"/> All Funds | <input type="checkbox"/> Not a Budget Item |
| <input type="checkbox"/> Water Fund | <input type="checkbox"/> Sewer Fund |
| <input type="checkbox"/> General Fund | <input type="checkbox"/> Snow Removal Fund |
| <input type="checkbox"/> Not Budgeted for | <input type="checkbox"/> Emergency Spending |

Judy Brewer

From: Ryan Baskharoon <rbaskharoon@pacstatesnv.com>
Sent: Monday, March 31, 2025 5:27 PM
To: Joe Esenarro
Cc: Judy Brewer
Subject: Comprehensive IT Support with Flat Rate Pricing

Importance: High

Joe,
I am writing to provide you with an overview of our Flat Rate IT Support services. Our goal is to offer you peace of mind by ensuring that all aspects of your network and workstations are covered under a single, predictable monthly fee. Estimated cost per month would be a ballpark figure of \$3990 to \$5100 per month. This would allow us to build the network and get the network to industry standard.

Our Flat Rate IT Support includes:

Support Services:

- Remote Assistance Support
- Help Desk during your business hours
- Onsite Support as needed
- Desktop Phone Support
- Smartphone Support
- Mobile Device Management

Network Maintenance:

- Application and antivirus updates
- Critical monitoring 24/7/365
- Continual event and alert monitoring and remediation

Vendor Management:

- Manage technology relationships
- Single point-of-contact for vendor issues

Security Management:

- Physical security and unified threat management
- Intrusion prevention
- Ransomware and data theft protection
- Web content filtering and reporting
- Malware, botnets, and phishing protection
- VPN – Remote access

Professional Services:

- Technology consulting
- Technology solution engineering
- Project management and onsite implementation
- Technology business reviews
- Annual phone and internet services audit
- Proof of concept lab testing

Backup and Disaster Recovery:

- Automatic backups performed nightly

- Data is secure in multiple places
- Backup verification and reporting
- Email and M365 user backups

Cyber Security and Education:

- Quarterly phishing threat testing
- Staff education and training
- Domain monitoring and reporting

Key Benefits:

- **Predictable Costs:** As long as no additional items are added to the network beyond what is included in the original agreement, the price will remain the same. This means you can budget your IT expenses with confidence, knowing there will be no unexpected costs.
- **Comprehensive Coverage:** Our services cover all aspects of your IT infrastructure, ensuring that your network and workstations are always running smoothly.
- **Expert Support:** With 24/7 monitoring and a dedicated help desk, you can rest assured that any issues will be addressed promptly by our team of experts.

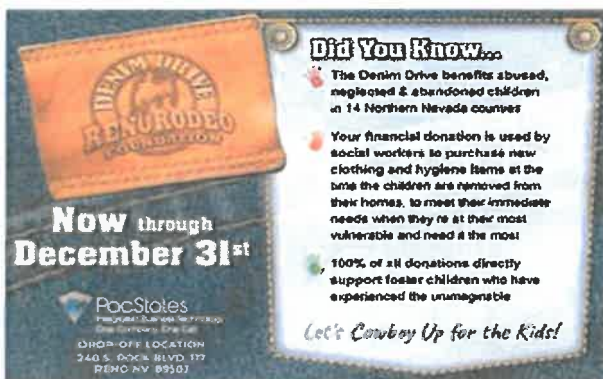
Testimonials: "PacStates has transformed our IT operations. Their flat rate pricing model has saved us money and provided us with unparalleled support." – Randi Lone Eagle, Summit Lake Paiute Tribe

Case Study: One of our clients, Robertson Law Firm, experienced a 30% reduction in IT-related downtime after switching to our Flat Rate IT Support services. This allowed them to focus more on their core business activities and less on technical issues.

We are committed to providing you with reliable and efficient IT support, allowing you to focus on your core business activities without worrying about technical issues.

If you have any questions or need further clarification, please do not hesitate to reach out. We look forward to continuing to support your IT needs.

Blessings,



Donate

**HELP PACSTATES,
HELP THE KIDS**
Please stop by PacStates,
or Scan the QR to Donate



**KINGSBURY GENERAL IMPROVEMENT DISTRICT
AGENDA ITEM # 10**

TITLE: PURCHASE TRUCK TO REPLACE ON CALL TRUCK

MEETING DATE: April 15, 2025

PREPARED BY: Joe Esenarro, Interim General Manager

RECOMMENDED ACTION: Discussion and possible action regarding purchasing a new on-call truck.

BACKGROUND INFORMATION: The weekly on call water operators currently use a 2010 Toyota Tacoma Double Cab that is at the end of its life with over 300,000 plus miles. This truck is scheduled to be replaced this year and is included in the 24/25 budget.

We have received a solid quote for a 2025 Toyota Tacoma 4x4 with a camper shell in the amount of \$45,423.74.

INCLUDED:

Quote for 2025 Toyota Tacoma with Camper Shell

Fund impacted by above action:

- | | |
|--|---|
| <input type="checkbox"/> All Funds | <input type="checkbox"/> Not a Budget Item |
| <input checked="" type="checkbox"/> Water Fund | <input type="checkbox"/> Sewer Fund |
| <input type="checkbox"/> General Fund | <input type="checkbox"/> Snow Removal Fund |
| <input type="checkbox"/> Not Budgeted for | <input type="checkbox"/> Emergency Spending |

C. 3/31/2025
Dick Campagni's

CARSON CITY TOYOTA

CAMPAGNI AUTO GROUP

WWW.CARSONCITYTOYOTA.COM 775-882-8211

BUYER		CO-BUYER		Deal #:	44434
KINGSBURY GID				Deal Type:	Retail
PO BOX 2220				Deal Date:	03/31/2025
STATELINE, NV 894492220				Print Time:	10:41am
Home #: (775) 588-3548		Home #:			
Work #: 775		Work #:		Salesperson:	
VEHICLE					
New	<input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used	<input type="checkbox"/>		2025 TOYOTA TACOMA 4X4		
Demo	<input type="checkbox"/>				
TRADE					
AFTERMARKETS			MSRP: \$ 42,684.00 Discount: \$ 1,000.00 Sale Price: \$ 41,684.00 Total Financed Aftermarkets: \$ 0.00 Total Trade Allowance: \$ 0.00 Trade Difference: \$ 41,684.00 Documentary Fee: \$ 399.50 State & Local Taxes: \$ 0.00 Total License and Fees: \$ 28.25 Total Cash Price: \$ 42,111.75 Total Trade Payoff: \$ 0.00 Delivered Price: \$ 42,111.75 Cash Down Payment + Deposit: \$ 0.00 Unpaid Balance: \$ 42,111.75 Service Agreement: \$ 0.00 Maintenance Agreement: \$ 0.00 GAP Insurance: \$ 0.00 Credit Life, Accident & Health: \$ 0.00 Other: \$ 0.00 Amount Financed: \$ 42,111.75		
MAINTENANCE AT NO CHARGE MILE SERVICE 2 YEARS OR 25,000 PRICE INCLUDES					
Total Aftermarkets: \$ 0.00					
PRICE INCLUDES 2 YEARS OR 25,000 MILE SERVICE MAINTENANCE AT NO CHARGE					
Rate: 0.00% Amount Financed: \$ 42,111.75					

Buyer Signature

Co-Buyer Signature



3/31/25

**TOYOTA****Carson City Toyota**

2590 South Carson Street
Carson City NV 89701
775-882-8211

2025 Tacoma

Tacoma SR5

Model: 2025 Tacoma SR5 2.4L 4-Cyl. Turbo Engine 4-Wheel
Drive 6-ft. bed Double Cab 7570A

Stock: 251061

Engine: i-FORCE 2.4L 4-Cyl. Turbo Engine

Transmission: 8-Speed Automatic Transmission

**EXTERIOR**

Ice Cap

**INTERIOR**

Bucket Fabric w/Smoke
Silver

PRICE

Base MSRP *	\$40,990.00
Port Installed Packages & Accessories	\$199.00
Delivery Processing and Handling	\$1,495.00
Total Advertised Price	\$42,684.00

FUEL ECONOMY**21**

MPG

19

MPG

24

MPG

Combined City/Hwy

City

Highway

INSTALLED PACKAGES & ACCESSORIES

50 State Emissions

Long Bed - Content Included as Standard

All Weather Floor Liners

Total Optional Equipment

Vehicle Base Model

Delivery Processing and Handling

PRICE INCLUDES**2 YEARS OR 25,000****MILE SERVICE****MAINTENANCE AT NO CHARGE****MAINTENANCE AT NO CHARGE****MILE SERVICE****2 YEARS OR 25,000****PRICE INCLUDES**

FIO	\$0.00
FIO	\$0.00
PIO	\$199.00
	\$199.00
	\$40,990.00
	\$1,495.00

FEATURES**Mechanical & Performance**

- Powertrain: i-FORCE 2.4L turbocharged inline-4 engine
- Drivetrain: 4WDemand part-time 4-Wheel Drive with electronically controlled 2-speed transfer case (high/low ranges)
- Air Intake: Twin-scroll turbocharger with wastegate valve control and air-cooled intercooler
- Engine: i-FORCE 2.4L 4-Cyl. Turbo Engine
- Weight Rating: 6005 lbs

- Transmission: 8-speed Electronically Controlled automatic Transmission with intelligence (ECT-i), sequential shift mode, and uphill/downhill shift logic
- Suspension: Independent double-wishbone front suspension; coil spring multi-link rear suspension
- Stabilizer: Front and rear stabilizer
- 8-Speed Automatic Transmission

Exterior

- 17-in. styled alloy wheels
- LED bed lighting
- LED fog lights
- 6-ft. bed

- Color-keyed rear bumper
- LED headlights with Daytime Running Lights (DRL) auto on/off feature and manual leveling adjustment
- Deck rail system with four adjustable tie-down cleats and fixed

3/26/2025
Store: 1

Sales Order #11857

Ordered: 3/26/2025
Associate: James
Page 1

TSA Custom Car and Truck

2860 US Highway 50 East
Carson City, NV 89701-2811
Phone 775-883-0477
Fax 775-883-2521

Bill To:
Byran Moss
7759013808

INSTRUCTIONS: 2025 • Toyota • Tacoma • Double Cab • 73.5 in.

Cap Build: 23" Deluxe Commercial Unit (DCU)

- DCU Height: 23"
- DCU Color: White
- DCU Interior: No Skin
- Rear Door Choice: 1/2 Rear Door
- Driver Side Door Choice: Full Length Door
- Passenger Side Door Choice: Full Length Door
- Driver Side Toolbox Choice: Standard Toolbox (Steel)
- Passenger Side Toolbox Choice: Standard Toolbox (Steel)
- Front Window Choice: No Window
- Ladder Rack Choice: No Ladder Rack

Order Status: Open

Item Name	Item Description	Ordered	Price	Ext Price	Attribute	Lookup
ARE DCU	Commercial Unit	1	\$2,832.00	\$2,832.00		DCU
shipping	shipping	1	\$250.00	\$250.00		
Labor		1	\$210.00	\$210.00		
Shop Supplies		1	\$19.99	\$19.99		

Subtotal: \$3,311.99
Exempt 0 % Tax: + \$0.00
TOTAL: \$3,311.99
Balance Due: \$3,311.99
Deposit Balance: \$0.00

NO REFUNDS ON SPECIAL ORDERS.
NO CASH REFUNDS, STORE CREDIT ONLY.
RETURNED ITEMS WILL BE CHARGED 30%
RESTOCKING FEE. NOT RESPONSIBLE
FOR PARTS LEFT OVER 15 DAYS.

*6 Weeks Lead Time
For Delivery*



Dealer Information

TSA Custom Car & Truck
2860 Hwy 50 East
Carson City, NV 89701
Tel: 775-883-0477

Truck Information

Truck Year: 2025
Truck Make: Toyota
Truck Model: Tacoma
Truck Cab: Double Cab
Truck Bed: 73.5 in.

Model

Deluxe Commercial Unit (DCU)



Options

DCU Height

23 inch



DCU Color

White

White

DCU Interior
No Skin



DCU Front Window
No Window



DCU Rear Door
1/2 Rear Door

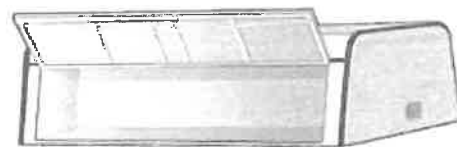
DCU Driver Side Options
Full Length Door



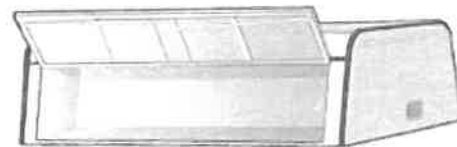
DCU Passenger Side Options
Full Length Door



DCU Driver Side Toolbox
Standard Toolbox (Steel)



DCU Passenger Side Toolbox
Standard Toolbox (Steel)



DCU Ladder Rack
No Ladder Rack



Additional Accessories

No Additional Accessories Selected



Print

Disclaimer: Requesting a quote is not an order. Orders will be placed through and by your local RealTruck A.R.E. dealer. Information provided throughout the build your own can be changed with the RealTruck A.R.E. dealer you are sending the quote to. Availability of options is subject to change and is specific to truck make and model. Options listed throughout the build your own are not available on all truck makes and models. RealTruck A.R.E. reserves the right to change options and availability at any time without notice.

ATTN: STATE OF CALIFORNIA CONSUMERS

⚠ WARNING: Cancer and Reproductive Harm - www.P65Warnings.ca.gov.

**KINGSBURY GENERAL IMPROVEMENT DISTRICT
AGENDA ITEM #11**

**TITLE: REVIEW DRAFT OF MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN TAHOE DOUGLAS FIRE AND KINGSBURY GID REGARDING SNOW
REMOVAL FROM AROUND FIRE HYDRANTS.**

MEETING DATE: April 15, 2025

PREPARED BY: Edward Johns, Vice Chairman for Board of Trustees

RECOMMENDED ACTION: Motion to approve the draft of the Memorandum of Understanding (MOU) to the Tahoe Douglas Fire Department regarding clearing snow and debris from around fire hydrants within our district.

BACKGROUND INFORMATION:

On March 18, 2025, the Kingsbury GID board members agreed to form a negotiations committee to discuss creating a Memorandum of Understanding with the Tahoe Douglas Fire Department. The intent is to clear the Kingsbury GID board members of any legal ramifications regarding clearing snow and debris from around the 300+ fire hydrants within the district. The draft of the MOU is to be presented to the board for discussion and possible adoption.

INCLUDED:

Draft of Memorandum of Understanding (MOU)

Fund impacted by above action:

- | | |
|---|---|
| <input checked="" type="checkbox"/> All Funds | <input type="checkbox"/> Not a Budget Item |
| <input type="checkbox"/> Water Fund | <input type="checkbox"/> Sewer Fund |
| <input type="checkbox"/> General Fund | <input type="checkbox"/> Snow Removal Fund |
| <input type="checkbox"/> Not Budgeted for | <input type="checkbox"/> Emergency Spending |

MEMORANDUM OF UNDERSTANDING

AMONG

Kingsbury General Improvement District (“KGID”)

AND

Tahoe Douglas Fire Protection District (“TDFPD”)

AND

Nevada State Fire Marshal (“NSFM”)

This **Memorandum of Understanding (“MOU”)** is made and entered into as of April ___, 2025, by and between KGID, TDFPD, and NSFM collectively referred to as the “Parties.”

I. PURPOSE

The primary purpose of this MOU is to establish a cooperative framework between the Parties for managing snowplow berm and cutter discharge piled in front and on top of hydrants, causing icy blockage and preventing access within KGID’s boundary. A secondary purpose of this MOU is to eliminate the threat of criminal sanctions levied upon KGID for failure to manage obstacles around the hydrants.

The Parties seek to enhance efficiency, reduce costs, and improve service and safety for their respective communities.

II. SCOPE OF COOPERATION

The Parties agree to collaborate in the following areas:

- 1. Area of Cooperation 1:** Parties will work together to manage plow berm and cutter discharge piled in front and on top of hydrants within KGID’s district boundaries.
- 2. Area of Cooperation 2:** The Parties will work together to remove berms or cutter debris blocking hydrants within a reasonable period of time.
- 3. Area of Cooperation 3:** The Parties agree, by mutual understanding, that the Parties are co-equal districts and will collaboratively endeavor to share the ongoing costs

and duties associated with managing snowplow berm and cutter discharge piled in front and on top of hydrants.

4. **Area of Cooperation 4:** Parties will cooperate to remove the threat of civil and or criminal sanctions upon KGID. The Parties agree that neither TDFPD nor the NSFM will seek or assert civil penalties or criminal sanctions against the KGID so long as KGID, in good faith, continues to manage snowplow berm and cutter discharge piled in front or on top of hydrants as provided herein.

III. ROLES AND RESPONSIBILITIES

The Parties shall work collaboratively to fulfill the following roles and responsibilities:

A. Responsibilities of KGID:

1. KGID will work with and direct its snow removal contractor to avoid plowing berms in front of or on top of hydrants to the best of their ability.
2. Avoiding the creation of berms which block hydrants may not be feasible during plowing. If so, KGID's snow removal contractor will return to those locations and will remove berms and /or cutter debris as may be required, and in any event shall do so prior to the end of that operator's shift.
3. The need for snow removal varies depending on hydrant riser height. Rather than clear snow removal after a set number of inches of snowfall, removal shall be required only when it hinders access to, or operation of, the hydrant.

Hydrant riser heights will be mapped by TDFPD, with KGID. The need for snow removal is based on the size of the snow event coupled with ability to access the hydrant.

4. If Zephyr Crew is used, as provided below, the actual crew cost will be billed to KGID without markup. KDIG shall pay said bills in the usual course of business.¹
5. KGID will work with its snow removal contractor to identify potential issues and ways to make berm avoidance easier for their operators and equipment. This may

necessitate modification to existing equipment, new equipment, better or different hydrant marking, or a change in practice.

6. KGID will endeavor to maintain reporting and compliance obligations by email with TDFPD.
7. Upon the determination of a preferred hydrant marking method, KGID will purchase the markers and install them at the hydrants so that TDFPD and others may gain an unobstructed and clear view of each hydrant location.

B. Responsibilities of TDFPD:

1. TDFPD will provide a hand crew as they have in the past, free of charge to clear non-berm snow from hydrants, subject to scheduling and workload. If TDFPD needs additional help, TDFPD will contact KGID representatives to discuss and implement mutually beneficial solutions.
2. TDFPD will provide its mapping to KGID. TDFPD will identify the priority of hydrant clearing to effectuate snow removal, beginning with the highest priority and ending with the lowest priority.

Non-priority hydrants will be cleared only after priority hydrants are cleared.

There is potential for a real-time online map showing cleared hydrants to first responders. TDFPD will provide real-time mapping in due course.

3. TDFPD requires clear marking of actual hydrant locations to avoid damage during hand excavation. TDFPD has yet to determine which clear marking method to use; one possibility is fiberglass stakes or similar attached to the hydrant which will not interfere with operation.

TDFPD will continue to investigate and determine a clear marking method and will collaborate with KGID to choose a method agreeable to both Parties.

4. TDFPD shall not seek or assert civil penalties or criminal sanctions against KGID related to hydrant access so long as the KGID, in good faith, complies with its obligations set forth herein.

C. Responsibilities of NSFM:

1. NSFM Division will retract or clarify the Nevada State Fire Marshal's Opinion, 23-01, dated November 30, 2023 which opines that "the GID or designated representative has an affirmative duty to remove snow that hinders or deters immediate access to a fire hydrant," to instead conform with the language of International Fire Code ("IFC") Section 507.5.5 and Douglas County Code, that "fire hydrants must be cleared of snow within 24 hours of snowfall."
2. NSFM will recognize that IFC (2018) Section 507.5.5 language "A 3-foot (914mm) clear space shall be maintained around the circumference of fire hydrants, except as otherwise required or approved," is consistent with the terms of this MOU, and constitutes a mutually beneficial solution to clear and maintain space around hydrants.
3. NSFM shall not seek or assert civil penalties or criminal sanctions against KGID related to hydrant access so long as KGID, in good faith, complies with its obligations set forth herein.

IV. FUNDING AND COST-SHARING

The Parties agree to share or allocate costs as follows, unless otherwise agreed to in a writing signed by the Parties' representatives:

1. KGID will bear the costs of maintenance of the hydrants.
2. KGID will bear the costs of the hydrant markers.
3. KGID will continue to bear the cost of the snowplow contractors and the Zephyr crew.
3. TDFPD will share mapping of Priority hydrants with KGID.

4. TDFPD will provide a hand crew at no cost to KGID to clear non-berm snow from hydrants.

V. GOVERNANCE AND DECISION-MAKING

1. The Parties shall establish a Joint Committee composed of representatives from both GIDs and NSFM to oversee implementation and resolve disputes.
 - a. KGID representative shall be its General Manager.
 - b. TDFPD representatives shall be Fire Board Trustee Members of the Tahoe-Douglas Fire Protection District Board of Trustees.
 - c. NSFM representative is The State Fire Marshal or designee.
2. Meetings shall be held as necessary.

VI. DURATION AND TERMINATION

1. This MOU shall commence April ____ 2025, and remain in effect in perpetuity until and unless terminated in writing.
2. Any Party may terminate this MOU with 30 days' written notice to the other Parties.

VII. DISPUTE RESOLUTION

1. In the event of a dispute, the Parties agree to first attempt resolution through mutual cooperation.
2. If mutual cooperation fails, the Parties shall attempt negotiation.
3. If negotiation fails, the Parties shall seek mediation.

VIII. GENERAL PROVISIONS

1. **Amendments** – This MOU may only be amended in writing, signed by authorized representatives of the Parties.

2. **Severability** – If any provision of this MOU is deemed invalid, the remainder shall continue in full force.

3. **Governing Law** – This MOU shall be governed by the laws of the State of Nevada.

IX. ADDITIONAL OBLIGATIONS

All parties shall enter a stipulation requesting that the Nevada Supreme Court vacate Judge Gregory’s “Findings of Fact, Conclusions of Law and Decree of Judicial Confirmation,” filed January 7, 2025. That court’s decision shall have no effect on the balance of this agreement.

X. SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this MOU as of the date first written above.

KGID

By: _____

Name: _____

Title: _____

Date: _____

TDFPD

By: _____

Name: _____

Title: _____

Date: _____

NSFM

By: _____

Name: _____

Title: _____

Date: _____

S:\GID\KGID\Hydrant\Appeal documents\MOU between KGID and TDFPD and NSFM v.3 2025.4.10.docx

MEMO TO: Board of Trustees

FROM: Joe Esenarro, Interim General Manager

SUBJECT: Interim General Manager Report for the meeting of April 15, 2025

Continuing to tackle tasks which include budgeting, claims, updating banking, addressing Mitch's emails, communicating with important contacts, educating myself on upcoming projects and continuing to oversee the crew to make sure they are prioritizing daily projects as needed.

Attended budget workshop meeting on April 1st

Submitted payment for \$1,256.00 to the homeowner at 476 Andria for sewer lateral reimbursement, K.G.I.D. is seeking reimbursement from Far West/RDC retention.

K.G.I.D is in the process of collecting \$5788.60 for sewer lateral damage caused by RDC out of their retention.

Working with pool/ pact on a claim filed by the resident at 688 Kingsbury Grade.
Air Vac froze on March 11th causing water damage to property.

Our crew is completing pump station maintenance as time allows.

Road crew has been patching potholes, cleaning drains, and sweeping the roads throughout the district.

Phone calls and e-mails with Dowl to go over upcoming projects and budget.

Submitted additional forms to Matthew Livingston for the Ponderosa M.H.P. for grant reimbursement.

The 2025 Road Rehabilitation and Replacement projects went out to bid and Sierra Nevada Construction was the low bid, Award contract.

Meeting with East Fork Fire to discuss fire sprinkler system requirements for Sprung Structure.

Met with Christine from Harper Professional Services regarding the WEE Grant for Scada upgrades, that is pending in May.

Ozonix tech working on ozone generator at Treatment Plant, installing converter and troubleshooting.

Sent out response letters to O.S.H.A. from previous inspection.

Submitted NDEP Quarterly reports to the state.

Water production for the month was 13,970,000 gallons.

Comprehensive Maintenance Management System (CMMS) asset input continues, and configuration for the sequencing for reviews and assignments.

Underground Service Alerts have been very steady, committing at least one operator on a regular basis.

VEHICLES and EQUIPMENT:

Alternator replaced in truck 1927

TRAINING:

MEMO TO: Joe Esenarro, Interim General Manager

FROM: Judy Brewer, Administrative & Human Resource Supervisor

SUBJECT: Management Report for April 2025

Rental Property (298 Kingsbury)

- Full occupancy
- Exploring the possibility of changing Property Management Company
- Looking at lease contracts, to see which units we can raise rates
- Housekeeper reported TP and Paper towel holders are falling off the wall, went to investigate and didn't see any issues. I Informed them to contact the Property Manager in the future

General Information

- Document imaging project continuing to move forward at a fast pace
- The postage machine that we purchased has been delivered and set up
- Temporarily revising AI generated board meeting minutes
- Removed Board of Trustee emails off the website except for two.
- Having intermittent service with Charter/Spectrum, they replaced the modem and configured box on the external pole, it seems to have helped.

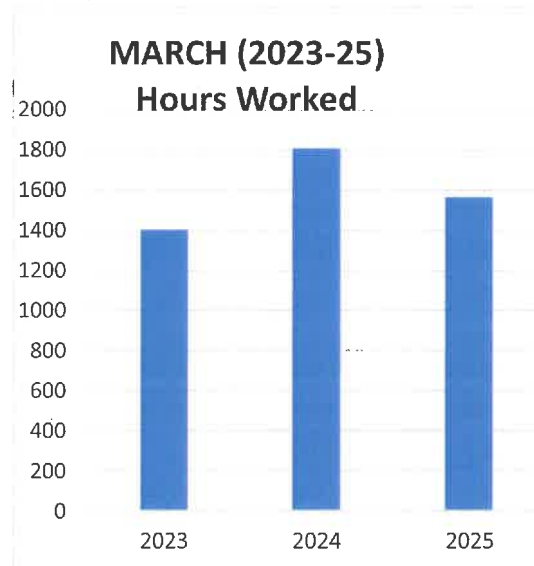
Human Resources

- Posted open positions for Water Operator and Seasonal Workers
- Completed class to renew my Notary license, taking the final steps to complete
- Resolving a variety of issues and requests as they pop up on a daily basis

SERVICE REQUEST (MARCH 24 vs MARCH 25)

Jan. 2024			Jan. 2025		
<u>REQUEST</u>			<u>REQUEST</u>		
<u>CODE:</u>	<u>COUNT:</u>	<u>AMOUNT:</u>	<u>CODE:</u>	<u>COUNT:</u>	<u>AMOUNT:</u>
OFF/ON	1	50.00	OFF/ON	1	100.00
INSPECTION	2	0.00	INSPECTION	2	0.00
LEAK	0	0.00	LEAK	1	0.00
REPAIR	1	61.25	REPAIR	0	0.00
OFF	4	50.00	OFF	6	250.00
ESCROW	0	0.00	ESCROW	0	0.00
ON	4	100.00	ON	4	50.00
ONCALL	0	0.00	ONCALL	4	300.00
NEW	10	0.00	NEW	2	0.00
PROFILE	0	0.00	PROFILE	0	0.00
REREAD	0	0.00	REREAD	0	0.00
FROZEN	0	0.00	FROZEN	1	950.61
CHANGE	0	0.00	CHANGE	12	0.00
REMOVE	0	0.00	REMOVE	0	0.00
TOTAL	22	261.25	TOTAL	33	1650.00

**HOURS WORKED COMPARISON
(MARCH 2023-2024-2025)**



LIENS (December 2024)

111 Tramway Dr. A-10 \$ 2,673.27

County Tax roll collection:

759 Boulder Court #Q \$107,800.24

495 Tramway Drive, #12 \$107,417.02

Service Turned Off:

165 Irwin A&B \$55,724.89 Turned off in 2016

302 Griffin Court \$14,833.72 Turned off in 2021



MEMORANDUM

TO: Joe Esenarro, General Manager, Kingsbury GID
FROM: Travis Marshall, PE, Project Manager, DOWL
DATE: April 8, 2025
SUBJECT: Engineering Report for the Meeting of April 15, 2025

GENERAL

- Assisted with general service request items and general correspondence:
 - Coordination with General Manager and OFA for document uploads to NIFS to draw money.
 - NIFS Pre-Application updates for OFA SRF Priority List for anticipated water and sewer projects.

PROJECTS

Task Order #33: Tahoe Beach Club Management/Observation Services

- Review of project redesign and easement reallocations.
- On-call construction observation will resume next summer.

Task Order #61: FY23 Water Main and Road Improvement Project

- Final retention release payment to contractor withheld until Contractor provides DOWL lien releases from paving sub-contractor.
- Board and General Manager discussed and took action on plumbing payment and RDC final retention.
- DOWL to continue coordination with Contractor and new General Manager and District staff to receive final documentation and close out project.

Task Order #64: FY24 Water Main and Road Repair/Replacement Project:

- Work for the 2024 Construction Season for Tramway and Tina has been paused and will continue May 2025.
- DOWL has been coordinating with Aspen Developers and General Manager to discuss project and prepare for start of Construction May 2025.

Task Order #65 – Ponderosa MHP Waterline Replacement Project

- DOWL continues to coordinate with the District to complete contractual requirements and Federal Funding Requirements.
- Project Closeout Documents provided to District for upload to NIFS.
- Final Contract price and Pay Applications have been completed. Closeout documentation received from Contractor to close out construction.

Task Order #66 – 25-26 Water Replacement Project: Maryanne, Barrett, and Panorama

- DOWL coordinated with General Manager on Construction and Bidding schedule. Amendment to Design Schedule provided to General Manager as project construction to begin Summer 2026.
- Final design deliverables and contract documents to be submitted to General Manager April 2025.
- Replacement of approximately 9,200 LF of water main with ductile iron for Maryanne, Barrett, and Panorama. Minor streets include Carol Cir, Drew Ct, and Vista Dr.

MEMORANDUM

Task Order #67 – 2025 Road Rehabilitation & Replacement Project

- Bids opened March 21st and Sierra Nevada Construction (SNC) is the apparent low bidder.
- Bids were vetted by DOWL and a Recommendation of Award letter sent to the General Manager.
- Construction anticipated to begin June / July 2025.
- Project includes full rehabilitation for Andria/N Benjamin, Tramway, Quaking Aspen, S Benjamin, and Terrace View. Other roadwork includes a district-wide crack repair, full section replacements, and Manhole/valve collar reconstruction.