



**KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES
MEETING NOTICE
AGENDA
TUESDAY, JUNE 17, 2025**

A meeting of the Kingsbury General Improvement District Board of Trustees shall be held Tuesday June 17, 2025, at the district office (160 Pine Ridge Drive, Stateline, NV, 89449), commencing at 5:00 p.m. The agenda and supporting material are available on the district website (www.kgid.org), News & Notices. Copies of this agenda are posted 3 business days prior to the meeting at: The District Office, Stateline Post Office, Zephyr Cove Post Office, and Douglas County Lake Tahoe Administration Building.

Electronic copies of the agenda and supporting materials are also available at the following website: • State of Nevada Public Notices website: <https://notice.nv.gov/>

Remote attendance is welcomed. To offer public comment prior to the meeting, individuals may submit comments using the drop box located at the district office entrance, or email to the District Secretary.

- To provide public comment or attend the meeting by phone, **(669) 900-9128** - ID code **775-588-3548** passcode **5883548**. Although the phone line accommodates multiple callers, should you receive a busy signal, please call back.
- Public comment is limited to three minutes and occurs at the beginning and end of the meeting and invited during the Board's consideration of each action item, as well as before action is taken.

Join the meeting using the link below via Zoom:

<https://us02web.zoom.us/j/7755883548?pwd=UnF2YzBxb05Ya0pjWjRCNUNEMUFVZz09&omn=82649274040>
Meeting ID: 775 588 3548 Passcode: 5883548

MISSION STATEMENT

As a team, our employees and the Board of Trustees provide water and sewer service, maintain roads and drainage systems for the benefit of our customers using modern business systems in an efficient courteous, and accountable manner which surpass standards set for public health, safety, and the environment.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the district by calling 775-588-3548 at least one day in advance of the meeting.

ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION

AGENDA

5:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment**

This is the public's opportunity to speak on any topic pertinent to the district and not listed on this agenda. Public comments will also be invited during the Board's consideration of each action item, and before action is taken. Please limit your comments to three minutes. Nevada Open Meeting Law (NRS 241.034) prohibits action on items not listed on the agenda.

5. **Approval of Agenda: For Possible Action:** Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.
6. **Approval of Minutes: For Possible Action:** Approval of the minutes for the Board of Trustees meeting April 22 and May 20, 2025.

NEW BUSINESS

7. **For information and Possible Action:** Review and Approve the Nevada public agency insurance pool member 2025 proposal
8. **For information and Possible Action:** Approval of the FY 2025/26 workers compensation insurance policy
9. **For information and Possible Action:** Approval of list of Claims, May 2025
10. **For information and Possible Action:** To consider that KGID should take a public position of neutrality with regard to projects
11. **For information and Possible Action:** Memorandum of Understanding (MOU) between Tahoe Douglas fire and Kingsbury GID regarding snow removal from around fire hydrants
12. **For information and Possible Action:** Nevada Infrastructure Financial System (NIFS) application to fund water project to meet July 3rd deadline
13. **For information and Possible Action:** Interim GM Salary Adjustment
14. **For information and Possible Action:** Personnel policy manual adjustment-Review and Approve draft 5.10 #1/#2 of HSA Policy
15. **For information and Possible Action:** Approval of setting the health savings accounts (HSA) of employees based upon by the Public Employee's Benefits Program (PEBP) for fiscal year 2025/26
16. **For information and Possible Action:** Approval of salary adjustment for exempt employees
17. **For information and Possible Action:** Review and Approve job title changes for Utility Billing Coordinator
18. **For information and Possible Action:** CDL pay in Union Contract
19. **For information and Possible Action:** Review and Approve revised quote for Springbrook Software Expansion

ACTION WILL NOT BE TAKEN ON ANY REPORTS OR CORRESPONDENCE:

1. Board Member Reports
2. Management Report
3. Attorney Report
4. Correspondence
5. Announcements and Final Public Comment
6. **For Possible Action;** Adjournment

