



**KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES  
PUBLIC HEARING & MEETING NOTICE  
AGENDA  
TUESDAY, May 21, 2024**

A meeting of the Kingsbury General Improvement District Board of Trustees shall be held Tuesday May 21, 2024, at the district office (160 Pine Ridge Drive, Stateline, NV, 89449), commencing at 5:00 p.m. The agenda and supporting material are available on the district website ([www.kgid.org](http://www.kgid.org)), News & Notices. Copies of this agenda were posted 3 business days prior to the meeting at: The District Office, Stateline Post Office, Zephyr Cove Post Office, and Douglas County Lake Tahoe Administration Building.

Remote attendance is welcomed. To offer public comment prior to the meeting, individuals may submit comments using the drop box located at the district office entrance, or email to [mitch@kgid.org](mailto:mitch@kgid.org).

- To provide public comment or attend the meeting by phone, **(669) 900-9128** - ID code **775-588-3548** passcode **906347**. Although the phone line accommodates multiple callers, should you receive a busy signal, please call back.
- Public comment is limited to three minutes and occurs at the beginning and end of the meeting and also invited during the Board's consideration of each action item, as well as before action is taken.

**Join the meeting using the link below via Zoom:**

<https://us02web.zoom.us/j/7755883548?pwd=UnF2YzBxb05Ya0pjWjRCNUNEMUFVZz09>  
Meeting ID: 775 588 3548 Passcode: 5883548

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**MISSION STATEMENT**

As a team, our employees and Board of Trustees provide water and sewer service, maintain roads and drainage systems for the benefit of our customers using modern business systems in an efficient courteous, and accountable manner which surpass standards set for public health, safety, and the environment.

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**Notice to persons with disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the district by calling 775-588-3548 at least one day in advance of the meeting.

ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION

## AGENDA

5:00 P.M.

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Public Comment**

This is the public's opportunity to speak on any topic pertinent to the district and not listed on this agenda. Public comment will also be invited during the Board's consideration of each action item, and before action is taken. Please limit your comments to three minutes. Nevada Open Meeting Law (NRS 241.034) prohibits action on items not listed on the agenda.

5. **Approval of Agenda: For Possible Action:** Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.

6. **Approval of Minutes: For Possible Action:** Approval of the minutes for the Board of Trustees meeting held on April 9, 2024 (Tentative Budget Meeting) and April 16, 2024.

### NEW BUSINESS

7. **For Information and Possible Action:** Approval of list of Claims, April 2024

8. **For Information:** Receive and review Financial Statements, February & March 2024

9. **For Information and Possible Action:** Approve revisions for Personnel Policy Manual relating to Use of District provided Employee Lockers Section 2.4.

10. **For Information and Possible Action:** Approve revisions to the Personnel Policy Manual relating to Temporary Personnel Section 3.1.1

11. **For information and Possible Action:** Approve On-call services agreement with Jacobs Engineering for Technical Services

12. **For Information and Possible Action: PUBLIC HEARING** on Fiscal Year 2024/2025 Final Budget including discussion and approval of FY 2024/2025 Budget

### Time Certain – 6:45 pm Closed session – Update for labor negotiation

13. **For Information and Possible Action:** Approve July 1, 2024 to June 30, 2026 Collective Bargaining Agreement between Kingsbury GID and International Union of Operating Engineers Stationary Local 39, AFL-CIO

### ACTION WILL NOT BE TAKEN ON ANY REPORTS OR CORRESPONDENCE:

1. Board Member Reports

2. Management Report

3. Attorney Report

4. Correspondence

5. **Announcements and Final Public Comment**

6. **For Possible Action;** Adjournment