



**KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES
REGULAR MEETING NOTICE AND AGENDA
TUESDAY, JANUARY 19, 2021**

A meeting of the Kingsbury General Improvement District Board of Trustees will be held on Tuesday January 19, 2021 beginning at 4:00 p.m.

In compliance with State of Nevada Executive Department, Declaration of Emergency Directive 006 in-person public attendance at this meeting is closed. Personal attendance is limited to members of the Board of Trustees and essential staff. To offer public comment before the Board meeting, members of the public may submit public comments using one of the following methods: Using our drop box located by the entrance to the District office, 255 Kingsbury Grade; fax to Kingsbury General Improvement District, Attn: General Manager, at 775-588-3541, or email to cam@kgid.org.

- To make public comment or to join the meeting by phone during the Board meeting, the public must call **1-669-900-9128** and enter ID code **775 588 3548** with passcode **906347**. Although the public comment phone line can accommodate multiple incoming calls at once, if a member of the public should get a busy signal, please call back.
- Public comment is limited to three minutes and will occur at the beginning and end of the Board meeting and will also be invited during the Board's consideration of each action item, and before action is taken. Please limit your comments to three minutes or less. Nevada Open Meeting Law prohibits action on items not listed on the agenda. **The link below can be used to join the meeting by Zoom:**

Meeting ID: <https://us02web.zoom.us/j/7755883548?pwd=RmdxdEl0NE5wbWY5NHhk2ajFzR01tQT09>
Meeting ID: 775 588 3548
Password: 5883548

- Copies of supporting material may no longer be requested or obtained in person. However, an electronic copy of the agenda and supporting materials are available at the following website:
 - State of Nevada Public Notices website: <https://notice.nv.gov/>
 - KGID meeting website: <http://kgid.org/meeting-calendar/>

- Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated “for possible action” shall include discussion by the District Trustees and they may take action to approve, modify, deny, take “no action,” or continue the item. It is the intent of the Kingsbury G.I.D. Trustees to protect the dignity of citizens who wish to comment before the Board.
- It is also the desire of the Kingsbury G.I.D. Trustees to provide the citizens of the Kingsbury District with an environment that upholds the highest professional standards. It is requested that every person that submits comments or information to the Kingsbury G.I.D. Trustees be respectful of differing viewpoints and not engage in personal attacks or interfere with the orderly conduct of the meeting.

MISSION STATEMENT

Our skilled employees, management staff, and Board of Trustees, working as a team, are committed to provide water and sewer service, and maintain roads and drainage systems in an efficient, courteous, and accountable manner, for the long-term benefit of our customers, in accordance with standards set for public health, safety and the environment.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify KGID by calling 588-3548 at least one day in advance of the meeting.

AGENDA

4:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

Notice: ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.

4. **Public Comment**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Kingsbury G.I.D. Trustees. Public comment may be left on KGID’s website prior to the Board meeting and will be made a part of the supporting materials that have been provided to the Kingsbury G.I.D. Trustees and public for review.

Public comment will be taken during this meeting and will be limited to three minutes per speaker, Once at the beginning of the Board meeting and again at the end of the meeting. Public comment will also be invited during the Board’s consideration of each action item before action is taken,

limited to three minutes per speaker. Please limit your comments to three minutes or less. Nevada Open Meeting Law prohibits action on items not listed on the agenda.

The Board wants to encourage the respectful consideration of all views by members of the public and ask that all content of any public comment is not willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounts to a personal attack or interfering with the rights of others,

5. **Election of Officers: For Possible Action:** Discussion on selection of Officers of the KGID Board of Trustees for the 2021 calendar year.
6. **Approval of Agenda: For Possible Action:** Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.
7. **Approval of Minutes: For Possible Action:** Approval of the minutes of the regular meeting held December 15, 2020.
8. **REPORTS:**

ACTION WILL NOT BE TAKEN ON ANY REPORTS OR CORRESPONDENCE:

- A. Board Reports
- B. Staff Reports
 - i. Manager's Report
 - ii. Finance Report
 - iii. Operations Superintendent Report
 - iv. Admin & HR Report
 - v. Attorney Report
 - vi. Correspondence
- C. Engineers Report

9. **Approval of Consent Calendar: For Possible Action:**

Items on the Consent Calendar will be approved without discussion unless the item is specifically "brought forward" for discussion.

A. For Possible Action: List of Claims

NEW BUSINESS

10. **For Possible Action:** Discussion on request from Tahoe Douglas Fire Protection District for Kingsbury General Improvement District to address exhaust fumes from KGID's standby generator at Station 7 entering Tahoe Douglas Fire Protection District Station 21 (702 Kingsbury Grade)
11. **For Possible Action:** Discussion on extension of General Manager's contract for one year

12. **For Possible Action:** Discussion on KGID Succession Plan with Succession Plan Subcommittee including (a). Approval of revised General Manager job description; (b). possible wage range of a new General Manager, and (c). possible replacement of one member of this committee
13. **Final Public Comment**
14. **For Possible Action:** Adjournment