



P.O. Box 2220, Stateline, Nevada 89449

**KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
THURSDAY, JANUARY 11, 2018**

A meeting of the Kingsbury General Improvement District Board of Trustees will be held on Thursday January 11, 2018 at Kingsbury G.I.D. office, 255 Kingsbury Grade, Stateline, NV, 89449, beginning at 6:00 p.m. Copies of the agenda were posted at the following locations at least 3 business days prior to the meeting day: Kingsbury G.I.D. Office, Stateline Post Office, Zephyr Cove Post Office, and the Douglas County Administration Building at Lake Tahoe.

**MISSION
STATEMENT**

Our skilled employees, management staff, and Board of Trustees, working as a team, are committed to provide water and sewer service, and maintain roads and drainage systems in an efficient, courteous and accountable manner, for the long term benefit of our customers, in accordance with standards set for public health, safety and the environment.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify KGID by calling 588-3548 at least one day in advance of the meeting.

AGENDA

6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance**

Notice: ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.

3. **Roll Call**
4. **Public Comment**
(NO ACTION) this is the public's opportunity to speak on any topic pertinent to the District and not listed on the agenda. Public comment will also be invited during the Board's consideration of each action item, and before action is taken. Please limit your comments to three minutes or less. Nevada Open Meeting Law prohibits action on items not listed on the agenda.
5. **Election of Officers: For Possible Action:** Discussion on selection of Officers of the KGID Board of Trustees for the 2018 calendar year.
6. **Approval of Agenda: For Possible Action:** Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from

the agenda or discussion relating thereto delayed at any time.

7. **Approval of Minutes: For Possible Action:** Minutes of the Regular Meeting December 19, 2017
8. **Approval of Consent Calendar: For Possible Action:**

Items on the Consent Calendar will be approved without discussion unless the item is specifically “brought forward” for discussion.

A. **For Possible Action;** List of Claims

B. **For Possible Action;** Upgrade of Accela utility billing software

9. Consent Items Brought Forward for Discussion

UNFINISHED BUSINESS

NEW BUSINESS

10. **For Possible Action;** Discussion and possible action on Relief for Excess Water Charges for 180 Beverly Road.

ACTION WILL NOT BE TAKEN ON ANY REPORTS OR CORRESPONDENCE:

11. Board Reports
12. Staff Reports
13. Attorney’s Report
14. Engineer’s Report
15. Correspondence

For Discussion; Adjourn to closed session pursuant to NRS 241.030(1)(a) and NRS 241.033 to consider the character, alleged misconduct and professional competence of the District’s Business & Contracts Manager, Michelle Runtzel. No action may be taken.

16. **Return to open session and call regular meeting back to order**
17. **For Possible Action;** Discussion and possible action including, but not limited to, confirmation, rescission, modification or enhancement of the discipline previously imposed upon Michelle Runtzel.
18. **For Possible Action;** Adjournment