

# **KINGSBURY GENERAL IMPROVEMENT DISTRICT**

## **JOB DESCRIPTION**

### **STREET MAINTENANCE TECHNICIAN I**

**DEFINITION:** Under general supervision performs a variety of duties involving the maintenance of streets, drains, signs, vehicles, equipment, water/sewer infrastructure, buildings, structures, and grounds.

**DISTINGUISHING CHARACTERISTICS:** Employees are expected to carry out duties in accordance with stated procedures and directions from the utility Operations Superintendent, the Street Maintenance Specialist, or a Water Treatment/Distribution Operator Grade III. This position is supervised by the Utility Operations Superintendent and is considered an entry-level position.

**ESSENTIAL FUNCTIONS:** (Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to essential functions).

- Cleans and maintains roads and drainage channels, culvers, retention ponds, drop inlets and other structures or devices within the road right-of-way or easements.
- Operates a street sweeper if properly licensed.
- Drives a vactor truck if property licensed. If not licensed to drive a vactor truck, operates the vactor portion of the truck when driven by others to a worksite.
- Operates and performs limited maintenance on backhoes, dump trucks and other heavy equipment and fleet vehicles.
- Assists in performing repairs and maintenance to streets including crack filling and asphalt pavement patching and repairs to storm drains and related infrastructure.
- Performs repairs and maintenance to street signs.
- Assists in setting manhole covers, grade rings and roadway valve box risers.
- Performs traffic control, including flagging and setting up proper barricades and warning signs as directed.
- Installs and maintains snow guideposts and poles.

#### **ADDITIONAL FUNCTIONS:**

- Performs snow removal on roadways as directed.
- Operates and maintains equipment such as hand and power tools, air compressor, service trucks, steam cleaner, grinder, welder, jackhammer, compaction equipment, sump pump, cut-off saw and winch.
- Performs minor mechanical repair and maintenance of vehicles and equipment.
- Performs limited concrete work related to curbs, storm drains and manholes.
- Performs general housekeeping of buildings, pump stations and grounds.
- Performs courier tasks such as pick-up and delivery of parts.
- Performs painting and limited carpentry.
- Assists in performing routine and emergency repairs to water system infrastructure.

- Reads water meters as directed.
- Performs other duties as assigned.

**EMPLOYMENT STANDARDS:**

**Education and Experience**

Education equivalent to completion of High School. One year’s experience operating heavy equipment including backhoe and dump truck, and cleaning, maintaining, and repairing roads and storm drains is desired.

**Knowledge and Skills**

Knowledge of methods, tools, materials, and equipment used in the maintenance and repair of streets, storm drains and street signs; ability to perform minor mechanical repairs on vehicles and equipment; ability to follow oral and written instructions; ability to communicate clearly and concisely orally and to a limited degree in writing; physical strength and agility; ability to work independently and under general direction; ability to get along well with co-workers and the public.

**Physical Requirements**

Physical strength, agility, and fitness sufficient to perform the essential functions of the job effectively for an 8-hour or 10-hour workday. The job requires lifting of up to 70 lbs.; bending, climbing, crawling, twisting, grasping, reaching, kneeling, walking, including on uneven surfaces and inclines; hearing, talking, seeing.

**Other Requirements**

Workers in this classification may be required to work long hours. Must be available for overtime work and limited call-back or weekend work.

**Working Conditions**

While performing the duties of this job, the employee is frequently working outdoors in varied weather conditions and temperatures, is exposed to noise, fumes, dust, and toxic chemicals, and is exposed to moving mechanical parts. The employee is occasionally required to work in confined spaces and is occasionally exposed to high, precarious places, risk of electrical shock and vibration. Noise level is usually moderate but may be loud.

**Licenses**

A valid Nevada or California motor vehicle driver’s license and a good driving record are required; a valid Class A or B commercial driver’s license with a tanker endorsement is required within 6 months of employment.

**EMPLOYEE’S ACKNOWLEDGEMENT:** I acknowledge that I have read the above job description and have received a copy for my records.

\_\_\_\_\_  
Employee’s Signature

\_\_\_\_\_  
Date Signed

