KINGSBURY
GENERAL IMPROVEMENT DISTRICT

P.O. Box 2220, Stateline, Nevada 89449

Did you know?

You can now create an online account to check your account balance, enroll in paperless billing, and set up auto payments.

Please note the online portal was updated on March 24, 2021. All saved payment methods were deactivated. If you have not re-enrolled in automatic payments, please do so at your earliest convenience.

HOW TO

Go to the Kingsbury General Improvement Website at www.KGID.org and click on Online Billpay.

- If you do not have a login created yet, click on the First time user? Register Now link to the right.
  - Enter the first name and last name as it is listed on your utility bill. For business names leave the first name blank and enter the business name in the last name section.
  - Enter the account number including all zeros and the dash.
  - Enter your email and password and confirm both
  - Click register
  - Once logged in validate your email address by going to the 'My Profile' tab and click the link
  - Click the link in the email that will be sent to complete the validation process.

- To enroll in auto payments, log into your account at https://kgid.merchanttransact.com or by clicking on Online Billpay from the KGID home page www.KGID.org.
  - From the dashboard click the Sign up for Auto Pay link to the right.
  - Under the Auto Payment of Bill, click the box to the left of the words Yes, I would like to activate auto payment.
  - Enter the card or bank information or you can choose an existing payment method if previously entered.
  - By clicking on the boxes to the left for the remaining options you can turn off paper billing and enroll in electronic statements
  - Click the 'Submit' button at the bottom left once all the boxes for the desired options have been chosen.

HOW TO VIDEOS

➢ How to set up register for an online account: https://youtu.be/WXi3rtgPsOQ.

➢ How to set up auto payments: https://youtu.be/uewJBRzfPr8

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